

SANTA CLARA COUNTY -LAND DEVELOPMENT & SURVEYING OFFICE  
INSTRUCTIONS REGARDING THE POSTING OF BONDS

Performance and labor and material men's bonds are required by state law and county regulations for all projects involving subdivision improvements that are to be installed after the recording of the subdivision map. Performance bond is also required for grading and other types of improvements prior to the issuance of the grading and / or construction permit(s). All bonds must be in the amount of 100% plus 10% contingency of the total estimated cost of the required work as determined by the county. The county's bond estimate usually is higher than the developer's cost estimate because it is based on possible future cost to the county, in the event the developer does not perform, including contingency, enforcement and inflation factors. The State mechanic's lien laws require that the labor and material men's (L & M) bonds, which apply only to subdivisions and commercial developments, remain posted for a minimum of ninety days after the work is completed and accepted by the county. The L & M bond is 100% of the full estimated cost of the work. It is very important that individuals posting cash (or equivalent) bonds be fully cognizant of this requirement.

The county land development agreement permits certain incremental releases of portions of the performance bond prior to construction acceptance of the entire work. If savings passbooks or certificates of deposit are used, the depositor must post two or more of them in the exact increment amounts that will match the requested releases. Upon satisfactory completion of the work and expiration of any lien period specified by state law (without claims being filed) the county releases the bonds. Bonds are released only to the originators - not third parties.

Time Certificate of Deposit or Saving Account Passbook (original Certificate and Passbook in County Possession)

If this type of bond is selected, the applicant must have the bank fill out and sign the county's 3-part form "Notice of Assignment and Assignment". The banker's signature needs to be notarized and a business card of the banker needs to be submitted. The original time certificate of deposit or passbook must be furnished to the County for safekeeping. After the assignment, the depositor loses all control of the money until it is released by the County. Interest continues to accrue to the depositor's account. If a time certificate of deposit is used, it is made out on the bank's standard form and pay able to the County of Santa Clara only. The certificate needs to be automatically renewed upon its maturity. CD can be in any term.

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