

RESOLUTION NO. BOS-2024-15

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CLARA ADJUSTING EXISTING FEES FOR  
SERVICES PROVIDED BY OR THROUGH THE BUILDING SECTION OF THE  
DEPARTMENT OF PLANNING AND DEVELOPMENT**

**WHEREAS**, cost and revenue analyses conducted by the County of Santa Clara (“County”) demonstrate that adjusting the fees of the Building Section of the Department of Planning and Development (“Department”) is necessary to cover the cost of services to be provided by or through the Department and provide for full cost recovery;

**WHEREAS**, at its regular open and public meeting on February 6, 2024, the Board of Supervisors held a public hearing regarding the fees;

**WHEREAS**, notice of the time and place of the February 6, 2024, hearing of the Board of Supervisors, a general explanation of the subject matter to be considered, and a statement that the required data is available for public review was provided in compliance with applicable law;

**WHEREAS**, at least 10 days prior to the public meeting, data was made available to the public indicating the amount of costs, or estimated costs, reasonably necessary to provide the services for which the fees are collected, including those identified in Exhibit A, attached hereto and incorporated herein; and,

**WHEREAS**, based upon the oral and written data presented, the Board of Supervisors finds the fees identified in Exhibit A do not exceed the estimated cost reasonably necessary to provide the services for which the fees are collected.

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Adopted: 01/23/2024

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Santa Clara, State of California, that the fees are hereby adopted and shall take effect 60 days after adoption of this resolution.

**PASSED AND ADOPTED** by the Board of Supervisors of the County of Santa Clara, State of California, on FEB 06 2024 by the following vote:

AYES: **ARENAS, CHAVEZ, ELLENBERG  
LEE, SIMITIAN**

NOES: **NONE**

ABSENT: **NONE**

ABSTAIN: **NONE**


  
SUSAN ELLENBERG, President  
Board of Supervisors

Signed and certified that a copy of this document has been delivered by electronic or other means to the President, Board of Supervisors.

ATTEST:

  
CURTIS BOONE  
Acting Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGALITY:

  
CRISTINA STELLA  
Deputy County Counsel

Exhibits to this Resolution:

- Exhibit A: Fee Schedule

# Exhibit A: Fee Schedule

## Attachment A-1 - Building Section Valuation-Based Fee Schedule - Year 1-Department Recommendation

### County of Santa Clara Department of Planning and Development Building Section Valuation-Based Fee Schedule (Effective 60 Days after Adoption by Board of Supervisors)

\* Bldg. permit fees in this table are for illustrative purposes only.

Valuation	Pln Ck Res	Pln Ck NonRes	*Bldg Fee	Cat. #1	Cat. #2	CBSC
1 - 2,000	149	169	198	0.50	0.56	1.00
2,001 - 3,000	176	200	235	0.50	0.84	1.00
3,001 - 4,000	212	241	283	0.50	1.12	1.00
4,001 - 5,000	245	278	327	0.65	1.40	1.00
5,001 - 6,000	276	313	368	0.78	1.68	1.00
6,001 - 7,000	305	346	407	0.91	1.96	1.00
7,001 - 8,000	333	378	444	1.04	2.24	1.00
8,001 - 9,000	360	408	480	1.17	2.52	1.00
9,001 - 10,000	385	437	514	1.30	2.80	1.00
10,001 - 11,000	410	464	546	1.43	3.08	1.00
11,001 - 12,000	434	491	578	1.56	3.36	1.00
12,001 - 13,000	457	518	609	1.69	3.64	1.00
13,001 - 14,000	479	543	639	1.82	3.92	1.00
14,001 - 15,000	501	568	668	1.95	4.20	1.00
15,001 - 16,000	523	593	697	2.08	4.48	1.00
16,001 - 17,000	544	616	725	2.21	4.76	1.00
17,001 - 18,000	564	640	753	2.34	5.04	1.00
18,001 - 19,000	585	663	780	2.47	5.32	1.00
19,001 - 20,000	604	685	806	2.60	5.60	1.00
20,001 - 21,000	624	707	832	2.73	5.88	1.00
21,001 - 22,000	643	729	857	2.86	6.16	1.00
22,001 - 23,000	662	750	883	2.99	6.44	1.00
23,001 - 24,000	681	771	907	3.12	6.72	1.00
24,001 - 25,000	699	792	932	3.25	7.00	1.00
25,001 - 26,000	717	812	956	3.38	7.28	1.04
26,001 - 27,000	735	833	980	3.51	7.56	1.08
27,001 - 28,000	752	853	1003	3.64	7.84	1.12
28,001 - 29,000	770	872	1026	3.77	8.12	1.16
29,001 - 30,000	787	892	1049	3.90	8.40	1.20
30,001 - 31,000	804	911	1072	4.03	8.68	1.24
31,001 - 32,000	820	930	1094	4.16	8.96	1.28
32,001 - 33,000	837	949	1116	4.29	9.24	1.32
33,001 - 34,000	853	967	1138	4.42	9.52	1.36
34,001 - 35,000	870	986	1160	4.55	9.80	1.40
35,001 - 36,000	886	1004	1181	4.68	10.08	1.44
36,001 - 37,000	902	1022	1202	4.81	10.36	1.48
37,001 - 38,000	917	1040	1223	4.94	10.64	1.52
38,001 - 39,000	933	1057	1244	5.07	10.92	1.56
39,001 - 40,000	948	1075	1265	5.20	11.20	1.60
40,001 - 41,000	964	1092	1285	5.33	11.48	1.64
41,001 - 42,000	979	1110	1305	5.46	11.76	1.68
42,001 - 43,000	994	1127	1326	5.59	12.04	1.72
43,001 - 44,000	1,009	1144	1345	5.72	12.32	1.76
44,001 - 45,000	1,024	1160	1365	5.85	12.60	1.80
45,001 - 46,000	1,039	1177	1385	5.98	12.88	1.84
46,001 - 47,000	1,053	1194	1404	6.11	13.16	1.88
47,001 - 48,000	1,068	1210	1424	6.24	13.44	1.92
48,001 - 49,000	1,082	1227	1443	6.37	13.72	1.96
49,001 - 50,000	1,097	1243	1462	6.50	14.00	2.00
50,001 - 51,000	1,111	1259	1481	6.63	14.28	2.04
51,001 - 52,000	1,125	1275	1500	6.76	14.56	2.08

Valuation	Pln Ck Res	Pln Ck NonRes	*Bldg Fee	Cat. #1	Cat. #2	CBSC
52,001 - 53,000	1139	1291	1518	6.89	14.84	2.12
53,001 - 54,000	1153	1306	1537	7.02	15.12	2.16
54,001 - 55,000	1167	1322	1555	7.15	15.40	2.20
55,001 - 56,000	1180	1338	1574	7.28	15.68	2.24
56,001 - 57,000	1194	1353	1592	7.41	15.96	2.28
57,001 - 58,000	1208	1369	1610	7.54	16.24	2.32
58,001 - 59,000	1221	1384	1628	7.67	16.52	2.36
59,001 - 60,000	1234	1399	1646	7.80	16.80	2.40
60,001 - 61,000	1248	1414	1664	7.93	17.08	2.44
61,001 - 62,000	1261	1429	1681	8.06	17.36	2.48
62,001 - 63,000	1274	1444	1699	8.19	17.64	2.52
63,001 - 64,000	1287	1459	1717	8.32	17.92	2.56
64,001 - 65,000	1300	1474	1734	8.45	18.20	2.60
65,001 - 66,000	1313	1489	1751	8.58	18.48	2.64
66,001 - 67,000	1326	1503	1768	8.71	18.76	2.68
67,001 - 68,000	1339	1518	1786	8.84	19.04	2.72
68,001 - 69,000	1352	1532	1803	8.97	19.32	2.76
69,001 - 70,000	1365	1547	1819	9.10	19.60	2.80
70,001 - 71,000	1377	1561	1836	9.23	19.88	2.84
71,001 - 72,000	1390	1575	1853	9.36	20.16	2.88
72,001 - 73,000	1402	1589	1870	9.49	20.44	2.92
73,001 - 74,000	1415	1603	1886	9.62	20.72	2.96
74,001 - 75,000	1427	1617	1903	9.75	21.00	3.00
75,001 - 76,000	1440	1631	1919	9.88	21.28	3.04
76,001 - 77,000	1452	1645	1936	10.01	21.56	3.08
77,001 - 78,000	1464	1659	1952	10.14	21.84	3.12
78,001 - 79,000	1476	1673	1968	10.27	22.12	3.16
79,001 - 80,000	1488	1687	1984	10.40	22.40	3.20
80,001 - 81,000	1500	1700	2001	10.53	22.68	3.24
81,001 - 82,000	1512	1714	2017	10.66	22.96	3.28
82,001 - 83,000	1524	1728	2033	10.79	23.24	3.32
83,001 - 84,000	1536	1741	2048	10.92	23.52	3.36
84,001 - 85,000	1548	1755	2064	11.05	23.80	3.40
85,001 - 86,000	1560	1768	2080	11.18	24.08	3.44
86,001 - 87,000	1572	1781	2096	11.31	24.36	3.48
87,001 - 88,000	1583	1795	2111	11.44	24.64	3.52
88,001 - 89,000	1595	1808	2127	11.57	24.92	3.56
89,001 - 90,000	1607	1821	2142	11.70	25.20	3.60
90,001 - 91,000	1618	1834	2158	11.83	25.48	3.64
91,001 - 92,000	1630	1847	2173	11.96	25.76	3.68
92,001 - 93,000	1641	1860	2188	12.09	26.04	3.72
93,001 - 94,000	1653	1873	2204	12.22	26.32	3.76
94,001 - 95,000	1664	1886	2219	12.35	26.60	3.80
95,001 - 96,000	1676	1899	2234	12.48	26.88	3.84
96,001 - 97,000	1687	1912	2249	12.61	27.16	3.88
97,001 - 98,000	1698	1925	2264	12.74	27.44	3.92
98,001 - 99,000	1709	1937	2279	12.87	27.72	3.96
99,001 - 100,000	1721	1950	2294	13.00	28.00	4.00
100,001 - 110,000	1815	2057	2,420	14.30	30.80	4.40
110,001 - 120,000	1904	2157	2,538	15.60	33.60	4.80
120,001 - 130,000	1989	2255	2,652	16.90	36.40	5.20















## Attachment A-2 - Building Section Services Fee Schedule - Year 1 -Department Recommendation

Flood Plain Variance Review Fee	\$1,155.00	F									\$1,155.00
Training and Certification Fee	No Change	F									No Change
FEMA Flood Protection Review Fee	\$229 /Hour	B	X								\$229 /Hour
			3% of Building Inspection Fees								
<b>Information Technology Fees</b>	No Change										No Change
<b>Scanning Fees</b>	No Change										No Change

\* Building Permit and Plan Check Fees are based on Project Valuation. For Residential Construction, (new square footage), accessory structures and greenhouses minimum valuations are determined by applying the square foot value listed below. Other Non-Residential, Remodel and Commercial projects are Valued at Industry norms for the type and scope of project. The Plan Check Fee is 75% of the Calculated Permit Fee for Residential Projects and 85% for Non Residential Projects. See "Building Section Valuation-Based Fee Schedule".

**F - Flat Fees; B - Billable Fees**

**Note :** Any application subject to Pass Through Fees which the department may be charged for review of work by other public agencies shall be borne by the project applicant.

**County of Santa Clara**  
**Department of Planning and Development**  
**Building Section Services Fee Schedule**  
 (Effective July 1, 2025)

TYPE OF APPLICATION	Building Division Fees - New	TYPE B/F	Information Technology Fee @3%	Planning Division Fees	FMO Fee	B/F	Roads & Airport Dept Fee (Fixed Fee)	Land Development Review Fee	TYPE B/F	Dept. of Environmental Health Fee (Fixed Fee)	Total Minimum Fee w/o IT fees
<b>Building Permit and Plan check valuation *</b>											
Carport	\$33.6 /Sq.ft*	F	X								
Deck/balcony	\$25.2 /Sq.ft*	F	X								
Garage Conversion	\$100.8 /Sq.ft*	F	X								
Garage Conversion w/Plumb	\$126 /Sq.ft*	F	X								
Garage, Rough	\$67.2 /Sq.ft*	F	X								
Garage, Finished	\$84 /Sq.ft*	F	X								
Greenhouse, Wood	\$2.5 /Sq.ft*	F	X								
Greenhouse, Metal	\$8.4 /Sq.ft*	F	X								
Modular/Mobile, Permanent	\$84 /Sq.ft*	F	X								
Residence, Moved	\$84 /Sq.ft*	F	X								
Residence, Foundation	\$210 /Sq.ft*	F	X								
Residence, Pier & Grade Beam	\$235.2 /Sq.ft*	F	X								
Retaining Wall, Wood	\$16.8 /Sq.ft*	F	X								
Retaining Wall, Concrete/Block	\$33.6 /Sq.ft*	F	X								
Roof Pitch Change	\$13.4 /Sq.ft*	F	X								
Stable Or Barn, Rough	\$33.6 /Sq.ft*	F	X								
Stable Or Barn, Finished	\$67.2 /Sq.ft*	F	X								
Covered Deck/Porch	\$33.6 /Sq.ft*	F	X								
Swimming Pool - Others ( Not SF Residential pools)	\$84 /Sq.ft*	F	X								
<b>Reroof greater than 5,000 square feet</b>											
Built Up , Composition	\$252 /Sq.ft*	F	X								
Tile, Metal,	\$420 /Sq.ft*	F	X								
	* These are valuations applied to various types of structures/projects. The fees are calculated based on the Valuation Fee Tables										
Single Family Residential Swimming Pools											
In Ground -Plan Check	\$791.40	F									\$791.40
In Ground - Inspection (Includes B,M,E,P permit fees):	\$1,341.70	F	X								\$1,341.70
Above Ground - Plan Check	\$488.70	F									\$488.70
Above Ground - Inspection ( Includes B,M,E, P permit fees)	\$938.10	F	X								\$938.10
<b>MECHANICAL PERMIT FEE</b>											
Inspection hourly rate	\$272.00	F	X								\$272.00
Minimum Permit Fee	\$272.00	F	X								\$272.00
<b>MECHANICAL PERMITS ISSUED AS PART OF A BUILDING PERMIT:</b>											
New Multifamily Residential; New Swimming Pools (non-single family)	9% of BP Fee	F	X								9% of BP Fee
New Non-Residential	2.5% of BP Fee	F	X								2.5% of BP Fee
Alteration Non-Residential or Multifamily/Dormitory, >\$1,000,000 Valuation	3.5% of BP Fee	F	X								3.5% of BP Fee
Alteration Non-Residential or Multifamily / Dormitory , \$100,000 - \$1,000,000 Valuation	6% of BP Fee	F	X								6% of BP Fee
Alteration Non-Residential or Multifamily / Dormitory, < \$100,000 Valuation	8% of BP Fee	F	X								8% of BP Fee
Complete Mechanical System for new single and multiple family Structures	\$9.4 /100 Sq.ft	F	X								\$9.4 /100 Sq.ft



Attachment A-2 - Building Section Services Fee Schedule - Year 2 -Department Recommendation

<b>ELECTRICAL PERMIT FEE</b>									
Inspection hourly rate	\$272.00	F	X						\$272.00
Minimum Non-Residential Permit Fee	\$272.00	F	X						\$272.00
Residential and non-residential occupancy	\$17.1 /100 Sq.ft	F	X						\$17.1 /100 Sq.ft
Temporary pole or meter	\$88.20	F	X						\$88.20
<b>ELECTRICAL PERMITS ISSUED AS PART OF A BUILDING PERMIT:</b>									
New Multifamily Residential; New Swimming Pools (non-single family)	8% of BP Fee	F	X						8% of BP Fee
New Non-Residential	2.5% of BP Fee	F	X						2.5% of BP Fee
Alteration Non-Residential or Multifamily/Dormitory, >\$1,000,000 Valuation	3.5% of BP Fee	F	X						3.5% of BP Fee
Alteration Non-Residential or Multifamily / Dormitory , \$100,000 - \$1,000,000 Valuation	6% of BP Fee	F	X						6% of BP Fee
Alteration Non-Residential or Multifamily / Dormitory, < \$100,000 Valuation	8% of BP Fee	F	X						8% of BP Fee
Complete Plumbing System for new single and multiple family structures	\$17.8 /100 Sq.ft	F	X						\$17.8 /100 Sq.ft
<b>ELECTRICAL SYSTEM ONLY PERMITS:</b>									
Fixtures, appliances; transformers; motors; panel									
1-15 Units	\$273.80	F	X						\$273.80
each additional	\$16.20	F	X						\$16.20
Electrical Service / Transfer Switch									
up to 400 Amps	\$273.80	F	X						\$273.80
Over 400 Amps	\$336.90	F	X						\$336.90
Heater; electric welder (per kva)									
up to 50 kva	\$273.80	F	X						\$273.80
each additional kva	\$5.40	F	X						\$5.40
Renewable Energy Systems (solar, wind, fuel cell)									
up to 15 kv	No Change	F	X						No Change
15kv	No Change	F	X						No Change
each kv over 15	No Change	F	X						No Change
UPS and Battery Banks									
under 400 lbs	\$273.80	F	X						\$273.80
over 400 lbs	\$533.20	F	X						\$533.20
Signs; light poles; temporary power or meter (per item)	\$88.20	F	X						\$88.20
<b>Flat/Fixed Fee Permits - Others</b>									
Mechanical / Electrical / Plumbing - Up to 3 devices total of any category	\$273.80	F	X						\$273.80
<b>Reroof : Up to 5,000 square feet (Over 5,000 sf see fees by valuation)</b>									
Composition/Built Up	\$479.20	F	X						\$479.20
Wood, Tile, Metal	\$639.60	F	X						\$639.60
Express Plan Check	\$252.20	F							\$252.20
Administrative Change to Permit Processing Fee	\$81.00	F							\$81.00
Inspection Outside of normal business hours	\$1,632.90	F							\$1,632.90
Inspection survey for which no other fee is otherwise specified	\$266.60	F	X						\$266.60
Reinspection	\$133.30	F							\$133.30
Building, Electric, Plumbing, Mechanical Survey	\$133.30	F	X						\$133.30
Certificate of Temporary Occupancy	\$533.20	F							\$533.20
Investigate construction done without permit - minimum	\$630.50	B							\$630.50
Damage Investigation and report due to fire, wind flood, vehicle, etc.	\$313.40	F	X						\$313.40
Presubmittal (Draft) Plan Review	\$299.00	F							\$299.00
Alternate Means and Methods of Construction	\$540.50	F							\$540.50
Plan Check or Permit Extension	\$135.10	F							\$135.10
Single Family Residential Demolition Permit	\$313.40	F	X						\$313.40
Document Research - minimum	\$135.10	B							\$135.10
Expungement Fees	\$180.10	F							\$180.10
Appeal Hearing fees	\$2,016.00	F							\$2,016.00
Additional Plan Review Fee	\$287 /Hour	B	X						\$287 /Hour

# Attachment A-2 - Building Section Services Fee Schedule - Year 2 -Department Recommendation

Flood Plain Variance Review Fee	\$1,448.10	F									\$1,448.10
Training and Certification Fee	No Change	F									No Change
FEMA Flood Protection Review Fee	\$287 /Hour	B	X								\$287 /Hour
			3% of Building Inspection Fees								
<b>Information Technology Fees</b>	No Change										No Change
<b>Scanning Fees</b>	No Change										No Change

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