

County of Santa Clara

Department of Planning and Development
Planning Office

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STAFF MEMORANDUM
Zoning Administration
March 11, 2021
Item #1

Staff Contact: Xue Ling – Associate Planner
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File: PLN20-102
Design Review Approval (Tier 2) and Grading Approval for a New
Single-Family Residence
Address: 2546 Butch Drive, Gilroy, CA, 95020

DISCUSSION

On March 3, 2021, the applicant informed Staff that the story poles would not be able to be constructed for staff to inspect on the same day to meet the 7-day deadline for a story pole inspection by Thursday, March 4, 2021. As such, the required story poles will not be verified in compliance with County Ordinance for the Thursday, March 11, 2021 public hearing. The applicant requested that the meeting be continued to the April 1, 2021 public hearing to accommodate more time to construct the story poles, including a Staff inspection after constructing the story poles. As such, Staff is recommending that the application be continued to the April 1, 2021 public hearing.

ADDITIONAL INFORMATION

Permit Streamlining Act

The subject application was deemed complete for processing on February 5, 2021, with a Permit Streamlining Act deadline of April 6, 2021. No Permit Streamline Act extension is needed at this time, as the next scheduled hearing date is April 1, 2021.

REVIEWED BY

Prepared by: Xue Ling, Associate Planner

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Reviewed by: Leza Mikhail, Principal Planner / Zoning Administrator

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