

# County of Santa Clara

Department of Planning and Development  
Planning Office

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August 26, 2021

San Jose Country Club  
c/o Fred Crary  
15571 Alum Rock Ave.  
San Jose, Ca. 95148

**\*\* SENT VIA EMAIL/US MAIL \*\***

**County Record #:** PLN21-127  
**Subject:** Architectural and Site Approval (ASA) for site improvements  
**Site Location:** 15571 Alum Rock Avenue, San Jose, CA 95148 (APN 599-32-002)  
**Date Received:** April 24, 2020

Dear Mr. Crary:

Your application for an Architecture and Site Approval for the property located at 15571 Alum Rock Avenue, San Jose is incomplete. For the application processing to resume, you must resolve the following issues and submit the information listed below. Resubmittals are electronically and must include all requested information along with a completed application form (which is used to track the resubmittal). Once the information is submitted, the Planning Office will distribute the plans, reports and/or information to the appropriate staff or agency for review.

There are elements of the proposal that Staff cannot support, which are listed below under Additional Information/ Issues of Concern. Staff recommends discussing additional design options with staff, to ensure the project is consistent with all County requirements, prior to a resubmittal in response to the Incomplete Comments outlined below.

## **INCOMPLETE COMMENTS**

Following are the incomplete comments on the submitted application, pursuant to the Government Code Section 65943 and the County's Zoning Ordinance Section 5.20.080. If you have any questions about the information being requested below, you should first call the person whose name is listed as the contact person for that item. He or she represents a specialty or office and can provide details about the requested information.

**AN APPOINTMENT IS REQUIRED FOR A RE-SUBMITTAL. PLEASE CALL OR EMAIL ME TO SCHEDULE AN APPOINTMENT.**

**PLANNING**

Contact Valerie Negrete at (408) 299-5791, [valerie.negrete@pln.sccgov.org](mailto:valerie.negrete@pln.sccgov.org) regarding the following:

1. Provide colors and materials board showing existing and proposed exterior.

**FIRE MARSHAL's OFFICE**

Contact Alex Goff at 408-299-5763, [Alex.Goff@sccfd.org](mailto:Alex.Goff@sccfd.org) regarding the following:

2. Sheet A1.1 shows an (E) Iron Gate. Clarify on plans whether or not the gate is manual or mechanical.
  - a) All mechanical gates are to have a Knox Key Switch shown as (N) new or (E) existing.
3. Plans state installing a sliding glass door wall. More information is needed to know if this will affect fire sprinkler coverage of the fire alarm system.
4. Plans state replacing an entry canopy, verify the size of this canopy. Documentation will need to be submitted showing the fire rating (FM stamp on the product).

Please make sure the requested changes are made for the revised plan sets and documents that are needed for the resubmittal. **Resubmittals are only accepted by appointment with the assigned project planner.** If the requested information is not submitted within **180 days**, you will be required to pay a fee of 10% of the application fee at the time the information is submitted. All requested information must be submitted no later than **one (1) year** from the date of this letter. **PARTIAL RESUBMITTALS WILL NOT BE PROCESSED.** Fees required at the time of resubmittal will be those in effect at that time.

Please note that the application have been charged a minimum fee and will be charged additional fees to continue processing when the initial payment is exhausted.

If you have questions regarding the application, please call (408) 299-5791 or email [valerie.negrete@pln.sccgov.org](mailto:valerie.negrete@pln.sccgov.org).

Regards,



Valerie Negrete

cc: Alex Goff, FMO