

**County of Santa Clara**  
**Department of Planning and Development**  
County Government Center, East Wing, 7th Floor  
70 West Hedding Street  
San Jose, CA 95110  
Phone: (408) 299-5700  
www.sccplandev.org



September 16, 2022

**\*\*Sent via email \*\***

Karla Smith  
Stanford University  
340 Bonair Siding,  
Stanford, CA 94305  
Email: [karlat@stanford.edu](mailto:karlat@stanford.edu)

**FILE NUMBER:** PLN22-146  
**SUBJECT:** Architecture and Site Approval Administrative Review for Minor  
Projects – Stanford Student Observatory Dome Replacement Project  
**SITE LOCATION:** 44 Vista Lane, Stanford, CA 94305 (APN: 142-12-009)  
**DATE RECETVED:** 08/17/2022

Dear Karla:

Your application for Architecture and Site Approval Administrative Review for Minor Projects (ASX) for the Stanford Student Observatory Dome Replacement Project is **incomplete**. For the application processing to resume, you must resolve the following issues and submit the information listed below.

Please note that the Department is only accepting electronic submittals. Please refer to procedures for Planning Resubmittals available on the County website at <https://www.sccgov.org/sites/dpd/Iwantto/Permits/Pages/PlanningResubmittals.aspx>.

If you have any questions about the information being requested, you should first call the person whose name is listed as the contact person for that item. He or she represents a specialty or office and can provide details about the requested information.

**AN APPOINTMENT IS REQUIRED FOR THIS RESUBMITTAL.**  
**PLEASE CALL ME AT (408) 299-5740 TO SCHEDULE AN APPOINTMENT.**

Please submit a complete revised plan set and a *written response* with the resubmittal materials, addressing the following items. All items must be addressed and included in the resubmittal.

## **PLANNING**

Contact Charu Ahluwalia at (408) 299-5740 or [charu.ahluwalia@pln.sccgov.org](mailto:charu.ahluwalia@pln.sccgov.org) for information regarding the following items:

1. Clarify project limit of work boundary on the plans. The limit of work boundary must include the proposed laydown area.
2. Provide dimensioned plans and elevations of the existing student observatory dome proposed for demolition.
3. Provide the following on sheet A0.1 (Site Plan).
  - a. Label on the site plan and list in tabular format, number, size and species of all trees with the main trunk or stem measuring 12 inches or more in diameter at a height of 4.5 feet above ground level and identify whether they are to be removed or to remain.
  - b. Provide a legend for the hatched areas shown on the site plan.
  - c. Clarify if any portion of the walkway between the main observatory building and the proposed new dome would be demolished and rebuilt.
4. Label color of proposed dome material on elevations.
5. Clarify if any landscaping is proposed with this project.

## **FIRE MARSHAL**

Contact Alex Goff at (408) 299-5763 or [alex.goff@sccfd.org](mailto:alex.goff@sccfd.org) for more information regarding the following items:

6. Label the standard hydrant within 400 feet exterior path of travel to all portions of structure.
7. Show fire department turnaround compliant with CFMO-SD16 or a through road from Vista Lane to Alta Road, on plans. Per the recent CASBS project in proximity to the project site, plans noted parking lots between Vista Lane and Alta Road are connected by a set of bollards. If Vista Lane to Alta Road is a proposed through road, label plans to show the area including any bollards crossing for fire access.

If the requested information is not submitted within 180 days, you will be required to pay a fee of 10% of the application fee at the time the information is submitted. All requested information must be submitted within 1 year of the date of this letter and will not be accepted after 1 year. **Partial resubmittals will not be processed.** Fees required at the time of resubmittal will be those in effect at that time.

If you have any additional questions regarding this application or would like to clarify Planning incomplete comments, please call me at (408) 299-5740 or schedule an appointment to do so.

Sincerely,

*Charu Ahluwalia*

Charu Ahluwalia  
Senior Planner

cc: Alex Goff, FMO