

# County of Santa Clara

## Department of Planning and Development

County Government Center, East Wing, 7th Floor

70 West Hedding Street

San Jose, CA 95110

Phone: (408) 299-5700

[www.sccplandev.org](http://www.sccplandev.org)



February 3, 2023

Mark Grofcsik  
R.I. Engineering, Inc.  
303 Potrero Street, Suite # 42-202  
Santa Cruz, CA 95060

[mark@riengineering.com](mailto:mark@riengineering.com)

\*\*\*BY EMAIL ONLY\*\*\*

**FILE NUMBER:** PLN23-002  
**SUBJECT:** Grading Approval to Abate Violation (VIO21-0286) and legalize 2000 CY spread on the property.  
**SITE LOCATION:** 11555 Kannely Lane, Gilroy (APN: 830-05-051)

Dear Mr. Grofcsik:

The application for Grading Approval to Abate Violation #VIO21-0286 to legalize 2000 CY of unpermitted fill spread on the property is **incomplete**. For the application processing to resume, please resolve the following issues and submit the information listed below.

Resubmittals are made electronically with Rebecca Rockom, the assigned project manager/planner, and must include all requested information along with a completed application form (which is used to track the resubmittal). Once the information is resubmitted, the Planning Office will distribute the plans, reports and/or information to the appropriate staff or agency for review.

If there are any questions about the information requested, please contact the specific staff for that item.

**A VIRTUAL APPOINTMENT IS REQUIRED FOR A RESUBMITTAL. PLEASE EMAIL ME TO SCHEDULE AN APPOINTMENT.**

Please submit electronic copies of the revised plans /resubmittal documents (PDF) with a *written response* addressing the following items.

### **LAND DEVELOPMENT ENGINEERING**

Contact Darrell Wong at (408) 299-5735 or [darrell.wong@pln.sccgov.org](mailto:darrell.wong@pln.sccgov.org) regarding the following comments:

1. Please provide earthwork calculations of the earthwork quantities shown on the plans.
2. Please provide a table of the estimated earthwork quantities per C12-424(g). Quantities should be separated into the different bodies of work for the project. Perhaps the unpermitted rock driveway should be separated from the most recent fill material. The spread unpermitted fill identified as 2,000CY, but the plans indicate that it is proposed to be legalized on-site as a stockpile. The table doesn't indicate this.
3. The gravel road specified as existing on the pre-screening plans appears to have been constructed within the last five to seven years. It will need to be documented as unpermitted imported material and proposed to be legalized if it is to remain. A typical section of the road should be provided on the plans and the quantity of rock/gravel provided and identified on the accounting of unpermitted fill quantities.
4. Please clarify the limits of the disturbed area as a result of the proposed development. Include the disturbed areas of the stockpile areas as well.

Please make sure the requested changes are made for the revised plan sets and documents that are needed for the resubmittal. **Resubmittals are only accepted by appointment with the assigned project manager.** If the requested information is not submitted within **180 days**, you are required to pay a fee of 10% of the application fee at the time the information is submitted. All requested information must be submitted no later than **one (1) year** from the date of the incomplete letter. **PARTIAL RESUBMITTALS WILL NOT BE PROCESSED.** Fees required at the time of resubmittal will be those in effect at that time.

Note the Grading Abatement application has been charged a minimum fee and will be charged additional fees to continue processing when the initial payment is exhausted.

In submitting the land use application, the owner/applicant included an initial application fee. Application fees are categorized as "fixed fees" and "billable fees", based on the specific application types. "Fixed fee" applications do not require any additional fees to continue processing. However, when funds associated with a "billable fee" application have been spent, an additional deposit will be required to continue processing the application.

If you have questions regarding the application, please contact (408) 299-5707 or [rebecca.rockom@pln.sccgov.org](mailto:rebecca.rockom@pln.sccgov.org).

Sincerely,



Rebecca Rockom  
Assistant Planner