

Additional Information Required

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Plan Check Comments

APPLICATION REVIEW

The Entertainment Event and Circus License application is missing the following required information (see Sec. B3-113 of the County Ordinance):

- A financial statement of the promoter or sponsor sufficient to show the financial ability to meet any conditions of the license.
- A detailed description of how persons exceeding the attendance estimate will be accommodated
- A description of how the total number of persons actually attending the circus or entertainment event will be determined.
- The location and capacity of the parking areas and the means of controlling traffic flow into, within and out of the parking areas. ***Include proof of ownership or permission from owner for the property designated for parking***
- A map or diagram of the means of access to the performance area.
- A detailed description of the proposed lighting, including location of all light standards and electrical switches.
- A certificate evidencing a public liability and property damage insurance policy issued by an insurance company authorized to do business in California **naming the County of Santa Clara as co-insured and in an amount sufficient to cover any liability or damages that might arise from the event.**

Please note that pursuant to Sec. B3-113, an application is to be filed 90 days prior to the commencement of the event. The Zoning Administrator can reduce this time in some cases, but not always. Some license applications require a public hearing.