

County of Santa Clara

Department of Planning and Development

County Government Center, East Wing, 7th Floor

70 West Hedding Street

San Jose, CA 95110

Phone: (408) 299-5700

www.sccplandev.org



August 31, 2023

David Faria
MH Engineering Co.
16075 Vineyard Blvd.
Morgan Hill, CA 95037

davidf@mhengineering.com

BY EMAIL ONLY

FILE NUMBER: PLN23-140
SUBJECT: Lot Merger and Lot Line Adjustment (LA) between two parcels (APN 783-05-041 & APN 783-05-031)
SITE LOCATION: 8177 Burchell Road, Gilroy (APN 783-05-031 // 783-05-041)

Dear Mr. Faria:

The application for a Lot Merger and Lot Line Adjustment is **incomplete**. For the application processing to resume, please resolve the following issues and submit the information listed below.

Resubmittals are to be made electronically with the assigned project manager/planner, and must include all requested information along with a completed application form (which is used to track the resubmittal). Once the information is resubmitted, the Planning Office will distribute the plans, reports and/or information to the appropriate staff or agency for review.

If there are any questions about the information requested, please contact the specific staff for that item.

A VIRTUAL APPOINTMENT IS REQUIRED FOR A RESUBMITTAL. PLEASE EMAIL YOUR ASSIGNED PLANNER TO SCHEDULE AN APPOINTMENT.

Please submit electronic copies of the revised plans /resubmittal documents (PDF) with a *written response* addressing the following items.

ENVIRONMENTAL HEALTH

Contact Darrin Lee at (408) 918-3435 or darrin.lee@deh.sccgov.org regarding the following comments:

1. On revised site plan show location(s) for all onsite water wells.

Please make sure the requested changes are made for the revised plan sets and documents that are needed for the resubmittal. **Resubmittals are only accepted by appointment with the assigned project manager.** If the requested information is not submitted within **180 days**, you are required to pay a fee of 10% of the application fee at the time the information is submitted. All requested information must be submitted no later than **one (1) year** from the date of the incomplete letter. **PARTIAL RESUBMITTALS WILL NOT BE PROCESSED.** Fees required at the time of resubmittal will be those in effect at that time.

Note the Lot Line Adjustment application has been charged a minimum fee and will be charged additional fees to continue processing when the initial payment is exhausted.

In submitting the land use application, the owner/applicant included an initial application fee. Application fees are categorized as "fixed fees" and "billable fees", based on the specific application types. "Fixed fee" applications do not require any additional fees to continue processing. However, when funds associated with a "billable fee" application have been spent, an additional deposit will be required to continue processing the application.

If you have questions regarding the application, please contact Samuel Gutierrez at (408) 299-5787 or samuel.gutierrez@pln.sccgov.org.

Sincerely,



Rebecca Rockom
Assistant Planner