

# County of Santa Clara

## Department of Planning and Development

County Government Center, East Wing, 7th Floor

70 West Hedding Street

San Jose, CA 95110

Phone: (408) 299-5700

[www.sccplandev.org](http://www.sccplandev.org)



## STAFF MEMORANDUM

Zoning Administration

September 5, 2024

## Continued Item No. 2

Staff Contact: Buyan Batbaatar– Assistant Planner  
(408) 299-6724, [buyan.batbaatar@pln.sccgov.org](mailto:buyan.batbaatar@pln.sccgov.org)

### **File: PLN23-194**

### **Architecture and Site Approval – New Wireless Telecommunication Facility for Crown Castle**

**Address: 611 Mirada Avenue, Stanford.**

#### **DISCUSSION**

This project was noticed and placed on the Zoning Administration Hearing for September 5, 2024, after the project application was deemed complete. During the September 5, 2024, Zoning Administration hearing, the item was continued to a date uncertain by the request of the applicant to do more outreach and address comments and concerns of neighboring residents in regard to the proposed projects. The Zoning Administrator Hearing Officer granted a continuance for Item No. 2 at the hearing.

#### ***BACKGROUND***

On October 31, 2023, an application for Architecture and Site Approval was submitted for a new wireless telecommunications facility and was deemed incomplete on November 30, 2023. The resubmission of the application took place on June 27, 2024 and the application was deemed complete on July 26, 2024. The tolling of the application shot clock has been agreed to in written agreement (attachment A) from the applicant and by the siting authority, the County Department of Planning and Development, via written mutual agreement between the applicant and the Zoning Administrator Hearing Officer (approval authority) pursuant to 47 Code of Federal Regulations (CFR) 1.6003(D). The tolling period for this application is paused on September 5, 2024 until mutual agreement between applicant and approval authority for a new hearing date.

Attachments:

Attachment A: Email from applicant, dated September 4, 2024


**REVIEWED BY**

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Prepared by: Buyan Batbaatar, Assistant Planner

*Buyan Batbaatar*

Reviewed by: Samuel Gutierrez, Principal Planner

DocuSigned by:  
  
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**APPROVED BY**

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Approved by: Robert Salisbury, Zoning Administrator Hearing Officer

DocuSigned by:  
*Robert Salisbury*  
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**Attachment A**

Email from applicant, dated September 4, 2024

**From:** [Sharon James](#)  
**To:** [Batbaatar, Buyan](#); [Ahluwalia, Charu](#)  
**Cc:** [Erich Snow](#); [Anderson, MiLisa](#); [Ramya Subramanian](#); [Brooksbank, Chris](#); [Becky Ablao](#)  
**Subject:** [EXTERNAL] ZA hearing: PLN23-194  
**Date:** Wednesday, September 4, 2024 2:14:35 PM

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Buyan

As we discussed this morning, due to public comments received for PLN23-194, Crown Castle and Stanford request that this site be removed from the 09/05/24 ZA hearing agenda while we work with the residents to allay their concerns.

While we hope to use this as an opportunity to connect with the residents, we understand that during this period the FCC shot clock will be stopped.

Please advise me on the process for pulling this site from tomorrow's hearing.

Sharon James  
Crown Castle Agent  
408-426-6629