

County of Santa Clara

Department of Planning and Development

County Government Center, East Wing, 7th Floor

70 West Hedding Street

San Jose, CA 95110

Phone: (408) 299-5700

www.sccplandev.org



February 1, 2024

Kristi Reinert

340 Bonair Siding Rd

Stanford, CA 94305

Email: stanfordpermits@stanford.edu

Sent via email

FILE NUMBER: PLN24-004

SUBJECT: Architecture and Site Approval Administrative Review for Minor Projects (ASX) - Street Improvements at Santa Teresa Street from Lomita Drive to Duena Street.

SITE LOCATION: 418 Santa Teresa St, Stanford (APN: 142-07-087)

DATE RECEIVED: January 4, 2024

Dear Kristi:

Your application for ASX for the street improvements at Santa Teresa Street from Lomita Dr. to Duena St. received on the above date is deemed **incomplete**. For the application processing to resume, you must resolve the following issues and submit the information listed below.

Please note that the Department is only accepting electronic submittals. Please refer to procedures for planning resubmittal, available on the County website at:

<https://plandev.sccgov.org/how/apply-permit/planning-resubmittal-procedures>

If you have any questions about the information being requested, you should first call the person whose name is listed as the contact person for that item. They represent a specialty or office and can provide details about the requested information.

AN APPOINTMENT IS REQUIRED FOR THIS RESUBMITTAL. PLEASE CALL ME AT (408) 299-5718 TO SCHEDULE AN APPOINTMENT.

Please submit all electronic copies of the revised plans/resubmittal documents (PDF) with a *written response* letter addressing each incomplete comment.

PLANNING

Contact Lulu Pang at (408) 299-5718 or lulu.pang@pln.sccgov.org regarding the followings:

Application Form

1. Complete, sign and submit County Planning Master Application Form available at https://stgenpln.blob.core.windows.net/document/Form_MasterApplication.pdf. The most recent version of this form includes “NOTICE OF LEVINE ACT AND COUNTY OF SANTA CLARA LOBBYIST ORDINANCE”.

Site Plan

2. Submitted GUP checklist notes the removal of 35 existing parking spaces. Please provide the total number of parking spaces to be removed on Sheets C2.0, C2.1, and C3.0.
3. On the plans, label the proposed pedestrian, bicycle, and vehicular lanes.

Construction and Logistics Plan

4. On the Construction and Logistics Plan (Sheet C7.0), please indicate the locations of laydown areas for storage of tools, materials, and stockpiles.

LAND DEVELOPMENT ENGINEERING

Contact Ed Duazo at (408)-299-5733, ed.duazo@pln.sccgov.org regarding the following:

5. In the plans, provide additional details to clarify the work being proposed. Show any proposed demolition and pavement removal and clarify where new and/or replacement impervious hardscape is being proposed. If the project will create and/or replace more than 5,000 square feet of impervious area, then submit a San Francisco Bay Watershed (C.3) Questionnaire and include in the plans a Stormwater Management Plan that details how the project will comply with NPDES Municipal Regional Permit Provision C.3 requirements. The questionnaire is available at:
https://stgenpln.blob.core.windows.net/document/Stormwater_CWP_Questionnaire_NC.pdf.

(Note: Pavement work that disturbs the base course below the asphalt section is considered pavement replacement/reconstruction. Surface treatments that do not disturb the base course are considered maintenance.)

If the requested information is not submitted within 180 days, you will be required to pay a fee of 10% of the application fee at the time the information is submitted. All requested information must be submitted within 1 year of the date of this letter and will not be accepted after 1 year. PARTIAL RESUBMITTALS WILL NOT BE PROCESSED. Fees required at the time of resubmittal will be those in effect at that time.

In submitting this land use application, the owner/applicant included an initial application fee. Application fees are categorized as "fixed fees" and "billable fees", based on the particular application types. "Fixed fee" applications do not require any additional fees to continue processing. However, when funds associated with a "billable fee" application have been spent, an additional deposit will be required to continue processing the application. As of the date of this letter, approximately 65% of the initial deposit associated with your "billable fee" application has been spent on the processing of your application.

If you have any additional questions regarding this application or would like to clarify Planning incomplete comments, please contact me at (408) 299-5718 or lulu.pang@pln.sccgov.org.

Sincerely,

LP

Lulu Pang
Assistant Planner

cc:

Samuel Gutierrez, Principal Planner
Charu Ahluwalia, Senior Planner