

County of Santa Clara

Department of Planning and Development

County Government Center, East Wing, 7th Floor

70 West Hedding Street

San Jose, CA 95110

Phone: (408) 299-5700

www.sccplandev.org



May 17, 2024

Marie Dollar
San Martin Lions Club
P.O. Box 33
San Martin, CA 95046
Email: marie.51dollar@gmail.com

****Sent via email only****

FILE NUMBER: PLN24-069
SUBJECT: New Bingo Permit
SITE LOCATION: 12415 Murphy Ave, San Martin, CA 95046 (APN: 825-11-038)
DATE RECEIVED: April 18, 2024

Dear Marie Dollar,

Your application for a new Bingo Permit which was received on the above date is **incomplete**. For the application processing to resume, you must resolve the following issues and submit the information listed below.

Please note that the Department is only accepting electronic submittals. Please refer to procedures for planning resubmittals, available on the County website at:
<https://plandev.sccgov.org/how/apply-permit/planning-resubmittal-procedures>.

If you have any questions about the information being requested, you should first call the person whose name is listed as the contact person for that item. He or she represents a specialty or office and can provide details about the requested information.

**AN APPOINTMENT IS REQUIRED FOR THIS RESUBMITTAL.
PLEASE CALL ME AT (408) 299-6724 TO SCHEDULE AN APPOINTMENT.**

Please submit a complete revised plan set and a *written response* with the resubmittal materials, addressing the following items. All items must be addressed and included in the resubmittal.

PLANNING OFFICE

Contact Buyan Batbaatar at (408)299-6724 or buyan.batbaatar@pln.sccgov.org regarding the following comments:

1. Please select new license instead of renewal on the bingo license application form. The license expired on November 7, 2023, per the previously approved Bingo License and Conditions (record number PLN21-158).
2. If the organization is permitted to conduct bingo games pursuant to section [B3-77\(1\)](#), a copy of a certificate or letter from the Franchise Tax Board evidencing the exemption of the organization from the payment of the bank and corporation tax under the appropriate section of the California Revenue and Taxation Code. Note that Mobile home Associations and Senior Citizen Associations do not require an exemption document.
3. Provide a copy of the lease agreement.
4. Provide monthly bingo activity forms from November 2022 through May 2023, January 2024 and February 2024.

FIRE MARSHALL OFFICE

Contact Alex Goff at (408) 299-5763 or alex.goff@sccfd.org regarding the following comments:

- 1) Provide a copy of a satisfactory fire inspection that has occurred within 1 year. The inspection report is to show the structure has passed and doesn't have any active violations.

If the requested information is not submitted within 180 days, you will be required to pay a fee of 10% of the application fee at the time the information is submitted. All requested information must be submitted within 1 year of the date of this letter and will not be accepted after 1 year. PARTIAL RESUBMITTALS WILL NOT BE PROCESSED. Fees required at the time of resubmittal will be those in effect at that time.

In submitting this land use application, the owner/applicant included an initial application fee. Application fees are categorized as "fixed fees" and "billable fees", based on the particular application types. "Fixed fee" applications do not require any additional fees to continue processing. However, when funds associated with a "billable fee" application have been spent, an additional deposit will be required to continue processing the application. As of the date of this letter, approximately 20% of the initial deposit associated with your "billable fee" application has been spent on the processing of your application.

If you have any additional questions regarding this application or would like to clarify Planning incomplete comments, please contact me at (408) 299-6724 / buyan.batbaatar@pln.sccgov.org or schedule an appointment to do so.

Sincerely,



Buyan Batbaatar, Assistant Planner

Cc:

Samuel Gutierrez, Principal Planner