

# County of Santa Clara

## Department of Planning and Development

County Government Center, East Wing, 7th Floor  
70 West Hedding Street  
San Jose, CA 95110  
Phone: (408) 299-5700  
www.sccplandev.org



August 23, 2024

Roberto Rodriguez

Email: [rodriranch@att.net](mailto:rodriranch@att.net)

**\*\*Sent via email\*\***

**FILE NUMBER:** PLN24-128

**SUBJECT:** Williamson Act Compatible Use Determination for three 1,200 square foot agricultural worker housing units

**SITE LOCATION:** 6780 Holsclaw Road, Gilroy, CA 95020-9528 (APN: 841-22-017)

**DATE RECEIVED:** July 25, 2024

Dear Roberto,

Your application for a Williamson Act Compatible Use Determination was received on the above date and is **incomplete**. For application processing to resume, please resolve the following issues and submit the information listed below.

Resubmittals are made via the internet. To do so, follow the instructions at the following URL: <https://plandev.sccgov.org/how/apply-permit/planning-resubmittal-procedures>. Resubmittals are made electronically with Reva Kakaria, the assigned project manager/planner, and must include all requested information. Once the information is resubmitted, the Planning Office will distribute the plans, reports and/or information to the appropriate staff or agency for review.

If you have any questions about the information being requested, you should first call the person whose name is listed as the contact person for that item. They represent a particular specialty or division and can provide details about the requested information.

**A VIRTUAL APPOINTMENT IS REQUIRED FOR A RESUBMITTAL. PLEASE EMAIL ME TO SCHEDULE AN APPOINTMENT.**

Please submit electronic copies of the revised plans/resubmittal documents (PDF) with a written response letter addressing each incomplete comment. All items must be addressed and included in the submittal.

### **PLANNING OFFICE**

Contact Reva Kakaria at (408) 299-5792 or [reva.kakaria@pln.sccgov.org](mailto:reva.kakaria@pln.sccgov.org) regarding the following comments:

1. The following items required by the [Planning Miscellaneous Checklist](#) are missing. As such, this application is incomplete. Please provide the following items:
  - a. A lot coverage calculation plan showing the following:
    - i. Calculation of the percentage of land in agricultural production
    - ii. Footprints of all existing and proposed structures, hardscape, and associated improvements
    - iii. Calculation of the square footage of the footprints of all existing and proposed structures, hardscape, and associated improvements. Based on the information provided, a registered civil engineer, licensed land surveyor, or licensed architect may be required to verify the computation of calculations by signature and stamp.
  - b. Description of the proposed use(s) and development
  - c. Description of the commercial agricultural use(s) on the parcel
  - d. Substantiation of revenue from commercial agriculture in 3 of the past 5 years using federal income tax documents, accompanied by a [Declaration Regarding Agricultural Income](#)

Please make sure the requested changes are made for the revised plan sets and documents that are needed for the resubmittal. **Resubmittals are only accepted by appointment with the assigned project manager.** If the requested information is not submitted within **180 days**, you are required to pay a fee of 10% of the application fee at the time the information is submitted. All requested information must be submitted no later than **one (1) year** from the date of the incomplete letter. PARTIAL RESUBMITTALS WILL NOT BE PROCESSED. Fees required at the time of resubmittal will be those in effect at that time.

In submitting the land use application, the owner/applicant included an initial application fee. Application fees are categorized as "fixed fees" and "billable fees", based on the specific application types. "Fixed fee" applications do not require any additional fees to continue processing. However, when funds associated with a "billable fee" application have been spent, an additional deposit will be required to continue processing the application.

If you have questions regarding this application, please contact (408) 299-5792 or [reva.kakaria@pln.sccgov.org](mailto:reva.kakaria@pln.sccgov.org).

Sincerely,



Reva Kakaria  
Assistant Planner

PLN24-128: Williamson Act CUD  
August 23, 2024

**CC:**

Joanna Wilk, Senior Planner  
Ericka Mora, Division of Agriculture  
Samuel Gutierrez, Principal Planner