

# County of Santa Clara

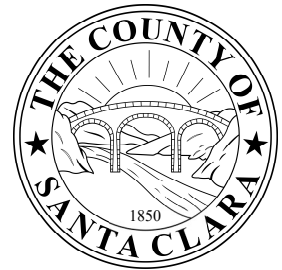
## Department of Planning and Development

County Government Center, East Wing

70 West Hedding Street, 7<sup>th</sup> Floor

San Jose, California 95110

Ph: (408) 299-5700 Fax: (408) 279-8537



Project Title: \_\_\_\_\_ Plan Check #: \_\_\_\_\_

Project Address: \_\_\_\_\_

### **STATEMENT OF SPECIAL INSPECTION FORM**

This Statement of Special Inspections is submitted in fulfillment of the requirements of CBC Sections 1704 and 1705.

Special Inspections and Testing will be performed in accordance with the approved plans and specifications, this statement and CBC sections 1704, 1705, 1707, and 1708.

The attached Schedule of Special Inspections summarizes the Special Inspections and tests required. Special Inspectors will refer to the approved plans and specifications for detailed special inspection requirements.

Any additional tests and inspections required by the approved plans and specifications will also be performed.

#### **BEFORE A PERMIT CAN BE ISSUED:**

The owner or his representative, on the advice of the registered design professional in responsible charge, shall complete, sign by all parties, and submit two (2) copies of this package to this Department for review and approval.

Plan Check #: \_\_\_\_\_

The owner and his general contractor, where applicable, shall also acknowledge the following conditions applicable to Special Inspection and/or Testing.

1. The Owner recognizes his or her obligation to ensure that the construction complies with the approved permit documents and to implement this program of special inspections.
2. Contractor is responsible for proper notification to the Inspection or Testing agency for items listed.
3. Only the testing laboratory should take samples and transport them to their laboratory.
4. Copies of all laboratory reports and inspections are to be sent directly to this Department and to the registered design professional in responsible charge by the Testing agency on a weekly basis.
5. Inspection agency to submit names and qualifications of on-site special inspectors to this Department for approval.

The agency must provide each special inspector with an identification badge that indicates the following:

1. Name of Inspector
  2. Photo of Inspector
  3. The specific areas in which the inspector is qualified to inspect
  4. An authorization signature by the registered engineer who is a full-time employee of the agency
  5. The special inspector shall display his/her badge whenever performing the function of an inspector
6. The special inspector is responsible to the Chief Building Official for immediate notification of any concerns and/or problems encountered.
  7. It is the responsibility of the contractor to review the Building Inspection approved plans for additional inspection or testing requirements that may be noted. A pre-construction conference at the job site is recommended to review special inspection procedures.
  8. The special inspector shall use only Building Inspection approved drawings.
  9. **BEFORE AN OCCUPANCY PERMIT CAN BE ISSUED:** A Final Report of Special Inspections documenting required Special Inspections, testing and correction of any discrepancies noted in the inspections shall be submitted prior to issuance of a Certificate of Use and Occupancy. The Final Report will document:
    - Required special inspections
    - Correction of discrepancies noted in inspectionsA Copy of final report to be maintained at the job site for Building Inspector's review prior to final inspections.

**ACKNOWLEDGEMENT:**

Print: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_  
Registered Design Professional in Responsible Charge

Print: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner's Authorization

Print: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_  
Contractor

Print: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_  
Special Inspection Agency

Print: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_  
Building Official's Acceptance

**SPECIAL INSPECTION AND TESTING AGENCIES**

Project Title: \_\_\_\_\_ Plan Check #: \_\_\_\_\_

Project Address: \_\_\_\_\_

The following are the testing agencies and special inspectors that will be retained to conduct tests and inspection on this project.

<b>Responsibility</b>	<b>Firm Name</b>	<b>Address, Telephone, E-mail</b>
1. Special Inspection		
2. Material Testing		

Project Title: \_\_\_\_\_ Plan Check #: \_\_\_\_\_  
Project Address: \_\_\_\_\_

CONTRACTOR'S STATEMENT OF RESPONSIBILITY

Per Section 1704.4 of the 2016 California Building Code, the contractor responsible for the construction of a main wind or seismic force resisting system, designated seismic system or a wind or seismic resisting component listed in the statement of special inspections (structural tests and inspection schedule and as noted on the Building Inspection Office approved plans) shall submit a written statement of responsibility to the Building Official and the owner prior to the commencement of work on the system or component.

To comply with the requirements of Section 1704.4, the contractor acknowledges the following:

The contractor is aware of the special requirements contained in the statements of special inspections (structural tests and inspection schedule and as noted on the Building Inspection approved plans) prepared by the engineer of record or the registered design professional per the requirements of Section 1705 of the 2016 CBC.

ACKNOWLEDGEMENT:

Contractor:

Print: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**SEISMIC AND WIND RESISTANCE**

**Seismic Requirements (Section 1704.3.2)**

Description of seismic-force-resisting system and designated seismic systems subject to special inspections on accordance with Section 1704.3.2:

The extent of the seismic-force-resisting system is defined in more detail in the construction documents.

**Wind Requirements (Section 1704.3.3)**

Description of main wind-force-resisting system and designated wind resisting components subject to special inspections in accordance with Section 1704.3.3:

The extent of the main wind-force-resisting system and wind resisting components is defined in more detail in the construction documents.

## SUMMARY OF SPECIAL INSPECTION

Complete the following form to indicate the types of special inspection required on this project. List the required inspections from the California Building Code Chapter 17; indicate Continuous or Periodic or both as required by code. **Reference CBC Chapter 17 for a complete list of inspections.**

Construction Type Requiring Inspection	List of Required Inspections	C	P
Steel – Table 1705.2.3			
Concrete – Table 1705.3			
Masonry TMS 402-13/ACI 530-13/ASCE 5-13 Level A <input type="checkbox"/> Level B <input type="checkbox"/>			
Wood – Section 1705.5			
Soils – Table 1705.6			
Pile Foundations – Sections 1705.7 & Section 1705.9			
Pier Foundations – Table 1705.8			
Sprayed Fire-Resistant Materials – Section 1705.14			
Mastic and Intumescent Coatings – Section 1705.15			
Exterior Insulation and Finish Systems – Section 1705.16			
Fire-resistant penetrations and joints – Section 1705.17			
Smoke Control System – Section 1705.18			
Wind Resistance – Section 1705.11			
Seismic Resistance – Section 1705.12			
Testing for Seismic Resistance – Section 1705.13			
Specify other tests, inspections, or special instructions as required:			