

# Seifel

CONSULTING INC.

5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Ms. Sylvia Gallegos  
Santa Clara County Office of County Executive  
County Government Center, East Wing  
70 West Hedding Street, 11th Floor  
San Jose, Ca 95110

DATE 10/16/2018

INVOICE NO. 12330

JOB NO. SCC-1568

PERIOD September 2018

DC 4400007560

## INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY

See attached description of services provided to date.

### Professional Services (Seifel Consulting)


	HOURS	RATE	AMOUNT
President <i>(Principal-in-charge rate)</i>	49.10	\$260	12,766.00
Analyst	8.50	\$120	1,020.00
Administrative Support	1.60	\$85	136.00
Professional Services Subtotal			\$13,922.00

### Expenses

Mileage: 5 Round Trips to client (580 miles) at 54.5¢ per mile \$316.10

Expenses Subtotal \$316.10

Total Current Invoice \$14,238.10

	11-07-2018
Sylvia Gallegos	Date
Approved to Pay	

Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.



5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Ms. Sylvia Gallegos  
Santa Clara County Office of County Executive  
County Government Center, East Wing  
70 West Hedding Street, 11th Floor  
San Jose, Ca 95110

DATE 10/16/2018  
INVOICE NO. 12330  
JOB NO. SCC-1568  
PERIOD September 2018

**INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY**

**Task 1. Project Understanding and Initiation**

Initiated the project work program with a series of conference calls and kickoff meeting to review the proposed work tasks and discuss how they can be most effectively implemented. Reviewed and analyzed key technical documents including the County Housing Element, Stanford Community Plan, previous Stanford GUP documents, current Stanford 2018 GUP Application documents, Countywide and Stanford-specific Affordable Housing Nexus Studies, and relevant County staff reports.

Coordinated with County staff and its consultants (County team) to review and evaluate key housing issues related to the Stanford 2018 GUP. Participated in follow up conference calls as outline the tasks to be undertaken to prepare for meetings with the County Board of Supervisors and Planning Commission.

**Task 2. Strategy Development**

Prepared for and attended meetings with County staff to review Stanford's housing proposal and to explore various County housing policy options. Worked with the County team to evaluate Stanford's housing proposal in the 2018 GUP and Stanford's subsequent submittal of a revised housing proposal to the County. Met with County staff and Stanford representatives to better understand Stanford's housing proposal. Followed up with County staff to discuss and evaluate various components of Stanford's housing proposal.

Interviewed outside experts on the development and implementation of affordable housing funds, similar to Stanford's proposed Evergreen Fund, to better understand the financial challenges and considerations of Stanford's housing proposal, as well as the number of housing units that may be currently in the pipeline that could be leveraged with private funding by Stanford of an affordable housing fund.

Collaborated with the County team to develop written summaries and financial tables that compare Stanford's housing proposals with the County's proposed inclusionary housing policies and housing impact fee program that would apply to Stanford's future development. In collaboration with the County team, advised on various policy options for County staff to recommend to the Planning Commission and Board of Supervisors.

Helped to prepare technical analysis and content for staff reports for meetings with the Planning Commission and Board of Supervisors. Reviewed draft components of the staff reports as well as proposed County ordinances for the County's housing fee and inclusionary housing programs. Prepared for and attended meetings of the County Planning Commission and the Board of Supervisors, including the HULET Committee, regarding various proposed actions related to the Stanford housing program.

## Raynes, Teresa

---

**From:** Libby Seifel <libby@seifel.com>  
**Sent:** Friday, November 9, 2018 8:50 AM  
**To:** Raynes, Teresa  
**Cc:** Gallegos, Sylvia; Larson, Kyle; Seifel Consulting Accounting  
**Subject:** Re: Invoices

Hi, Teresa. The from/to destination for all of the trips was the same:

**From:**  
Seifel Consulting Office  
369 Pine Street  
San Francisco CA 94104

**To:**  
County of Santa Clara  
70 West Hedding Street  
San Jose, California 95110

The meetings were held in the CEO's office on the 11th floor or in the Board of Supervisors hearing room.

Many thanks, Libby

On Nov 8, 2018, at 5:23 PM, Gallegos, Sylvia <[Sylvia.Gallegos@ceo.sccgov.org](mailto:Sylvia.Gallegos@ceo.sccgov.org)> wrote:

Hi, Libby:

I signed your invoice, but it needs additional information for mileage. I am asking Teresa who is copied to contact you for the additional information that she needs to process the invoice.

Also, the invoice does not contain enough specificity. For future invoices, there needs to be a more precise accounting of time, whose time, and the deliverable prepared. See attached example invoice from M Group.

Thanks, Sylvia

---

**Sylvia M. Gallegos**  
Deputy County Executive | County of Santa Clara  
Office of the County Executive | Eleventh Floor — East Wing  
70 West Hedding Street San Jose, California 95110  
(408) 299-5107 | Email: [sylvia.gallegos@ceo.sccgov.org](mailto:sylvia.gallegos@ceo.sccgov.org)

---

**From:** Sanchez, Gracie  
**Sent:** Thursday, November 8, 2018 12:59 PM  
**To:** Gallegos, Sylvia <[Sylvia.Gallegos@ceo.sccgov.org](mailto:Sylvia.Gallegos@ceo.sccgov.org)>  
**Subject:** FW: M Group September Invoices

This is the information planning needs.

Hi Gracie,

For the mileage, we need to know the from and to destination per County policy. Can we contact the vendor?

*Thank you.*

*Teresa Raynes  
Accountant  
Department of Planning & Development  
70 W Hedding Street, 7<sup>th</sup> Floor, East Wing  
San Jose, CA 95110  
(408) 299-6747*

COMING SOON: The Department of Planning & Development's new digital permit system: InSite!! What to expect: initiate request or apply for a permit online or on site; check the status of your project, submit digital documents, and make payments online or on site; get better customer service through smooth & efficient internal routing. Please be advised that as the Department transitions to InSite we will be closed for service for two days. More details will be forthcoming.

NOTICE: This email message and/or its attachments may contain information that is confidential or restricted. It is intended only for the individuals named as recipients in the message. If you are NOT an authorized recipient, you are prohibited from using, delivering, distributing, printing, copying, or disclosing the message or content to others and must delete the message from your computer. If you have received this message in error, please notify the sender by return email.

Gracie Sanchez, Sr. Executive Assistant to  
Sylvia Gallegos, Deputy County Executive  
Office of the County Executive  
County of Santa Clara

(408) 299-5106 Office  
(408) 295-1613 Fax

**NOTICE:**

This email message and/or its attachment may contain information that is confidential or restricted. It is intended only for the individuals named as recipients in the message. If you are NOT an authorized recipient, you are prohibited from using, delivering, distributing, printing, copying, or disclosing the message or content to others and must delete the message from your computer. If you have received this message in error, please notify the sender by return mail.

---

**From:** Sanchez, Gracie  
**Sent:** Wednesday, October 24, 2018 9:09 AM  
**To:** Gallegos, Sylvia ([Sylvia.Gallegos@ceo.sccgov.org](mailto:Sylvia.Gallegos@ceo.sccgov.org)) <[Sylvia.Gallegos@ceo.sccgov.org](mailto:Sylvia.Gallegos@ceo.sccgov.org)>  
**Subject:** M Group September Invoices

Here you go.



Gracie Sanchez, Sr. Executive Assistant to  
Sylvia Gallegos, Deputy County Executive  
Office of the County Executive  
County of Santa Clara

(408) 299-5106 Office  
(408) 295-1613 Fax

**NOTICE:**

This email message and/or its attachment may contain information that is confidential or restricted. It is intended only for the individuals named as recipients in the message. If you are NOT an authorized recipient, you are prohibited from using, delivering, distributing, printing, copying, or disclosing the message or content to others and must delete the message from your computer. If you have received this message in error, please notify the sender by return mail.

<MGroup September Invoice Housing Ord.pdf>

**Libby Seifel | Seifel Consulting Inc.**

369 Pine Street, Suite 350 | San Francisco CA 94104

415.618.0700 x707 phone | 415.618.0707 fax

[www.seifel.com](http://www.seifel.com)

This message is intended for the indicated recipient and may contain information that is privileged, confidential and non-disclosable under applicable law. If you received this message in error, please email or call our office at 415.618.0700 and then delete all copies of the message. Thank you.



5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Ref # 4400007560

Ms. Sylvia Gallegos  
Santa Clara County Office of County Executive  
County Government Center, East Wing, 11th Floor  
70 West Hedding Street  
San Jose, Ca 95110

DATE 11/20/2018  
INVOICE NO. 12346  
JOB NO. SCC-1568  
PERIOD October 2018

**INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY**

See attached progress report regarding services provided during this invoice period.

**Professional Services (Seifel Consulting)**

	HOURS	RATE	AMOUNT
President <i>(Principal in charge rate)</i>	15.60	\$260	4,056.00
Administrative Support	1.00	\$85	85.00
Professional Services Subtotal			\$4,141.00

**Expenses**

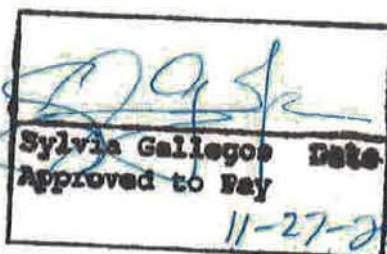
Mileage: 2 Round Trips to client (232 miles) at 54.5¢ per mile \$126.44  
To: County of Santa Clara, 70 West Hedding Street, Santa Clara, C 95110  
From: Seifel Consulting Office, 369 Pine Street, San Francisco, CA 94104

Expenses Subtotal \$126.44

**Total Current Invoice \$4,267.44**

**Summary of Outstanding Prior Invoices**

October 16, 2018	12330	\$14,238.10
Total of Outstanding Prior Invoices		\$14,238.10
Total Due		\$18,505.54



Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.

**Monthly Progress Report October 2018**  
**Santa Clara County Stanford GUP Housing Advisory**

**Project**

Project Santa Clara County Stanford GUP Housing Advisory  
Client Santa Clara County Office of County Executive  
Sylvia Gallegos  
Prime Contractor Seifel Consulting, Inc.

**Seifel Team**

**1. Budget Status**

Total Budget	Billed This Month	Total Billed To Date	Remaining Budget
\$100,000.00	\$4,267.44	\$18,505.54	\$81,494.46

**2. Monthly Progress Summary**

**Task 1. Project Understanding and Initiation**

No work performed on this task during this invoice period.

**Task 2. Strategy Development (and Team Meetings)**

Prepared for and attended meetings and conference calls with County staff and project team members to explore various County housing policy options. Met with County staff to discuss and evaluate various housing policy options, particularly with respect to how implementation of the 2018 Stanford General Use Permit (2018 GUP) could complement and augment County housing programs. Prepared for and attended meeting with County staff on October 23 to review potential GUP Conditions of Approval (COA) and community benefit components of the DA.

**Task 3. Outreach (and Stakeholder Meetings)**

No work performed on this task during this invoice period.

**Task 4 Documentation (Ordinances, COA, DA etc.)**

Reviewed draft COA for the 2018 GUP as well as supporting documentation on the GUP. Collaborated with County staff and project team members to prepare a draft set of materials for presentation to the Ad-Hoc Committee of the Board of Supervisors regarding the COA and Development Agreement (DA) with Stanford. Prepared for and participated in conference calls with County staff and project team members to review potential GUP COA policies and to refine draft materials regarding community benefits for the DA. Reviewed and provided comments on draft materials and followed up with County staff as needed.

**Task 5. Public Process (and Meeting Preparation)**

Prepared for and attended meeting with Board of Supervisors Hearing on October 16.

**Seifel Consulting Inc****Santa Clara County Stanford GUP Housing Advisory**

<u>Title</u>	<u>Staff Name</u>	<u>Job Task</u>	<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
President	Libby Seifel	5-Public Process (and Meeting Preparation)	10/03/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	10/15/2018	0.5	\$260.00	\$130.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	10/16/2018	3.3	\$260.00	\$858.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	10/18/2018	2.2	\$260.00	\$572.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	10/17/2018	1.0	\$260.00	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/22/2018	0.5	\$260.00	\$130.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	10/22/2018	0.5	\$260.00	\$130.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	10/23/2018	2.7	\$260.00	\$702.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/23/2018	1.0	\$260.00	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/24/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/25/2018	1.6	\$260.00	\$416.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/27/2018	0.5	\$260.00	\$130.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/28/2018	0.6	\$260.00	\$156.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/26/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/29/2018	0.4	\$260.00	\$104.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/30/2018	0.2	\$260.00	\$52.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	10/31/2018	0.3	\$260.00	\$78.00
<b>President Total</b>				<b>15.6</b>		<b>\$4,056.00</b>
Administrative Support	Shay Fitzpatrick	2-Strategy Development (and Team Meetings)	10/19/2018	1.0	\$85.00	\$85.00
<b>Administrative Support Total</b>				<b>1.0</b>		<b>\$85.00</b>
<b>11/20/2018 Invoice #12346 Professional Services Subtotal</b>				<b>16.6</b>		<b>\$4,141.00</b>

## Raynes, Teresa

---

**From:** Sanchez, Gracie  
**Sent:** Tuesday, December 4, 2018 11:35 AM  
**To:** Raynes, Teresa; Ashraf, Farah  
**Subject:** Seifel Consulting Invoice 11/20/2018 - RUSH  
**Attachments:** SCCSVUFRPS50\_CEO\_MFD\_CopyRM3\_0823\_001.pdf

Please see attached

Gracie Sanchez, Sr. Executive Assistant to  
Sylvia Gallegos, Deputy County Executive  
Office of the County Executive  
County of Santa Clara

(408) 299-5106 Office  
(408) 295-1613 Fax

**NOTICE:**

This email message and/or its attachment may contain information that is confidential or restricted. It is intended only for the individuals named as recipients in the message. If you are NOT an authorized recipient, you are prohibited from using, delivering, distributing, printing, copying, or disclosing the message or content to others and must delete the message from your computer. If you have received this message in error, please notify the sender by return mail.



369 Pine Street, San Francisco, CA to  
70 W Hedding St, San Jose, CA 95110

Drive 52.7 miles, 1 h 28 min

*En Back up checking*

## 369 Pine St

San Francisco, CA 94104

### Take 1st St to I-80 E




- 7 min (0.9 mi)
- ↑ 1. Head west on Pine St toward Petrarch Pl  
151 ft
  - ↩ 2. Turn left after Walgreens (on the right)  
344 ft
  - ↩ 3. Turn left at the 1st cross street onto Bush St  
● Pass by Noah's Bagels (on the left)  
0.2 mi
  - ↑ 4. Continue onto 1st St  
● Pass by SoulCycle (on the left)  
0.6 mi

### Follow I-80 E, I-580 E and I-880 S to N 1st St in San Jose.






#### Take exit 4A from I-880 S

- 51 min (51.1 mi)
- ⬆ 5. Merge onto I-80 E  
5.8 mi
  - 6. Use the right 3 lanes to take the Interstate 580 E  
exit toward CA-24/Hayward/Stockton  
0.9 mi
  - 7. Continue onto I-580 E  
15.0 mi
  - 8. Use the right lane to take exit 34 for CA-238  
toward Hayward  
0.3 mi
  - 9. Keep right to continue on Exit 15, follow signs for  
I-238 N/I-880/San Jose/San Mateo Bridge and  
merge onto I-238 N  
1.4 mi
  - 10. Use the right 2 lanes to take exit 16A for  
Interstate 880 S toward San Jose/San Mateo  
Bridge  
1.0 mi



-  11. Merge onto I-880 S  
3.9 mi
-  12. Continue onto I-880 S  
22.8 mi
-  13. Take exit 4A for N First St toward Downtown  
0.2 mi

**Continue on N 1st St. Drive to W Hedding St**

-  14. Use any lane to turn left onto N 1st St  
3 min (0.8 mi)
-  15. Turn right onto W Younger Ave  
0.4 mi
-  16. Turn left onto N San Pedro St  
0.1 mi
-  17. Turn left onto N San Pedro St  
0.2 mi
-  17. Turn left onto W Hedding St  
0.1 mi

**70 W Hedding St**

San Jose, CA 95110

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

# Seifel

CONSULTING INC.

5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Ms. Sylvia Gallegos  
Santa Clara County Office of County Executive  
County Government Center, East Wing, 11th Floor  
70 West Hedding Street  
San Jose, Ca 95110

DATE 12/18/2018  
INVOICE NO. 12359  
JOB NO. SCC-1568  
PERIOD November 2018

## INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY

See attached progress report regarding services provided during this invoice period.

4400007500

### Professional Services (Seifel Consulting)

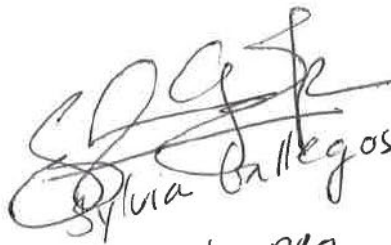
President ✓

HOURS	RATE	AMOUNT
28.30	\$260 ✓	7,358.00
Professional Services Subtotal		\$7,358.00

**Total Current Invoice \$7,358.00**

### Summary of Outstanding Prior Invoices

November 20, 2018	12346	\$4,267.44
Total of Outstanding Prior Invoices		\$4,267.44
<b>Total Due</b>		<b>\$11,625.44</b>

  
Sylvia Gallegos  
01-09-2019 ✓  
OK to pay

Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.

County\_00650

**Monthly Progress Report November 2018**  
**Santa Clara County Stanford GUP Housing Advisory**

**Project**

Project Santa Clara County Stanford GUP Housing Advisory  
Client Santa Clara County Office of County Executive  
Sylvia Gallegos  
Prime Contractor Seifel Consulting, Inc.

**Seifel Team**

**1. Budget Status**

Total Budget	Billed This Month	Total Billed To Date	Remaining Budget
\$100,000.00	\$7,358.00	\$25,863.54	\$74,136.46

**2. Monthly Progress Summary**

Task 1. Project Understanding and Initiation  
No work performed on this task during this invoice period.

Task 2. Strategy Development (and Team Meetings)  
Prepared for and attended meetings and conference calls with County staff and/or project team members to explore and refine County housing policy options for the Conditions of Approval (COA) and Development Agreement (DA) with Stanford on 11/2, 11/8, 11/15, 11/19, 11/21, 11/28, 11/29, and 11/30.

Task 3. Outreach (and Stakeholder Meetings)  
No work performed on this task during this invoice period.

Task 4 Documentation (Ordinances, COA, DA etc.)  
Reviewed and advised on draft housing policy components of the COA for the 2018 GUP as well as the potential DA with Stanford. Collaborated with County staff and project team members to prepare and refine materials for presentation to County staff and the Ad-Hoc Committee of the Board of Supervisors regarding the COA and DA. Refined a series of draft tables and analysis to outline alternative COA and DA policies and their potential outcomes based on input from County Housing staff and project team members.

Task 5. Public Process (and Meeting Preparation)  
No work performed on this task during this invoice period.

**Seifel Consulting Inc****Santa Clara County Stanford GUP Housing Advisory**

<u>Title</u>	<u>Staff Name</u>	<u>Job Task</u>	<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/02/2018	0.5	\$260.00	\$130.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/08/2018	2.0	\$260.00	\$520.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/15/2018	0.7	\$260.00	\$182.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/19/2018	0.9	\$260.00	\$234.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/20/2018	0.2	\$260.00	\$52.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/21/2018	1.5	\$260.00	\$390.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/28/2018	0.3	\$260.00	\$78.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/29/2018	0.4	\$260.00	\$104.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/29/2018	0.3	\$260.00	\$78.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	11/30/2018	0.5	\$260.00	\$130.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/02/2018	0.4	\$260.00	\$104.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/03/2018	0.5	\$260.00	\$130.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/04/2018	2.2	\$260.00	\$572.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/07/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/09/2018	0.2	\$260.00	\$52.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/19/2018	2.8	\$260.00	\$728.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/20/2018	2.1	\$260.00	\$546.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/21/2018	6.3	\$260.00	\$1,638.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/27/2018	0.2	\$260.00	\$52.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/29/2018	2.1	\$260.00	\$546.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	11/30/2018	4.1	\$260.00	\$1,066.00
<b>President Total</b>				<b>28.3</b>		<b>\$7,358.00</b>

**12/18/2018 Invoice #12359 Professional Services Subtotal****28.3**  
**\$7,358.00**

# Seifel

CONSULTING INC.

5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Ms. Sylvia Gallegos  
Santa Clara County Office of County Executive  
County Government Center, East Wing, 11th Floor  
70 West Hedding Street  
San Jose, Ca 95110

DATE 1/14/2019  
INVOICE NO. 12372  
JOB NO. SCC-1568  
PERIOD December 2018

## INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY

See attached progress report regarding services provided during this invoice period.

PO 4400007560

### Professional Services (Seifel Consulting)

President

HOURS	RATE	AMOUNT
12.40	\$260	3,224.00
Professional Services Subtotal		\$3,224.00

Total Current Invoice **\$3,224.00**

### Summary of Outstanding Prior Invoices

December 18, 2018	12359	\$7,358.00
Total of Outstanding Prior Invoices		\$7,358.00
Total Due		\$10,582.00

Approved by  Date  
Deputy County Executive

1-23-2019

This  
invoice  
was submitted  
for processing.  
Sylvia

Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.

County\_00653

**Monthly Progress Report December 2018**  
**Santa Clara County Stanford GUP Housing Advisory**

**Project**

Project Santa Clara County Stanford GUP Housing Advisory  
Client Santa Clara County Office of County Executive  
Sylvia Gallegos  
Prime Contractor Seifel Consulting, Inc.

**Seifel Team**

Staff Title(s) on this Job

**1. Budget Status**

Total Budget	Billed This Month	Total Billed To Date	Remaining Budget
\$100,000.00	\$3,224.00	\$29,087.54	\$70,912.46

**2. Monthly Progress Summary**

**Task 1. Project Understanding and Initiation**

No work performed on this task during this invoice period.

**Task 2. Strategy Development (and Team Meetings)**

Prepared for and attended conference calls with County Housing staff and/or project team members to explore and refine County housing policy options for the Conditions of Approval (COA) and Development Agreement (DA) with Stanford on 12/6, 12/7, 12/10, and 12/19.

**Task 3. Outreach (and Stakeholder Meetings)**

No work performed on this task during this invoice period.

**Task 4 Documentation (Ordinances, COA, DA etc.)**

Continued to advise on draft housing policy components of the COA for the 2018 GUP as well as the potential DA with Stanford. Collaborated with County staff and project team members to refine materials for presentation to County staff and the Ad-Hoc Committee of the Board of Supervisors regarding the COA and DA. Reviewed draft sections of the COA as they evolved. Updated a series of draft tables and summary documents regarding COA and DA policy alternatives and their potential affordable housing outcomes based on input from County Housing staff and project team members. Reviewed Stanford Fact Sheets as they relate to housing.

**Task 5. Public Process (and Meeting Preparation)**

No work performed on this task during this invoice period.



**Seifel Consulting Inc****Santa Clara County Stanford GUP Housing Advisory**

<u>Title</u>	<u>Staff Name</u>	<u>Job Task</u>	<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
President	Libby Seifel	2-Strategy Development (and Team Meetings)	12/05/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	12/06/2018	0.2	\$260.00	\$52.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	12/10/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	12/11/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	12/13/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	12/14/2018	0.3	\$260.00	\$78.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	12/19/2018	1.1	\$260.00	\$286.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	12/19/2018	0.5	\$260.00	\$130.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	12/04/2018	2.7	\$260.00	\$702.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	12/07/2018	3.8	\$260.00	\$988.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	12/05/2018	1.6	\$260.00	\$416.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	12/06/2018	1.1	\$260.00	\$286.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	12/17/2018	0.1	\$260.00	\$26.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	12/19/2018	0.6	\$260.00	\$156.00
<b>President Total</b>				<b>12.4</b>		<b>\$3,224.00</b>

**01/14/2019 Invoice #12372 Professional Services Subtotal**

<b>12.4</b>	<b>\$3,224.00</b>
-------------	-------------------



5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Ms. Sylvia Gallegos  
Santa Clara County Office of County Executive  
County Government Center, East Wing, 11th Floor  
70 West Hedding Street  
San Jose, Ca 95110

DATE 2/13/2019  
INVOICE NO. 12385  
JOB NO. SCC-1568  
PERIOD January 2019

**INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY**

See attached progress report regarding services provided during this invoice period.

PO # 4400007560

**Professional Services (Seifel Consulting)**

	HOURS	RATE	AMOUNT
President	11.30	\$260	2,938.00
Administrative Support	0.20	\$85	17.00
Professional Services Subtotal			\$2,955.00

**Total Current Invoice \$2,955.00**

**Summary of Outstanding Prior Invoices**

January 14, 2019	12372	\$3,224.00
Total of Outstanding Prior Invoices		\$3,224.00
Total Due		\$6,179.00

ok to pay  
  
Sylvia Gallegos 02-19-2019

Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.

Doc # 7000945664

2/21/19

County\_00656

**Monthly Progress Report January 2019**  
**Santa Clara County Stanford GUP Housing Advisory**

**Project**

Project Santa Clara County Stanford GUP Housing Advisory  
Client Santa Clara County Office of County Executive  
Sylvia Gallegos  
Prime Contractor Seifel Consulting, Inc.

**Seifel Team**

Staff Title(s) on this Job

**1. Budget Status**

Total Budget	Billed This Month	Total Billed To Date	Remaining Budget
\$100,000.00	\$2,955.00	\$32,042.54	\$67,957.46

**2. Monthly Progress Summary**

Task 1. Project Understanding and Initiation  
No work performed on this task during this invoice period.

Task 2. Strategy Development (and Team Meetings)  
Prepared for and attended conference calls with County Housing staff and/or project team members to explore and refine County housing policy options for the Conditions of Approval (COA) and Development Agreement (DA) with Stanford on 1/14, 1/24, 1/30 and 1/31.

Task 3. Outreach (and Stakeholder Meetings)  
No work performed on this task during this invoice period.

Task 4 Documentation (Ordinances, COA, DA etc.)  
Continued to advise on draft housing policy components of the COA for the 2018 GUP as well as the potential DA with Stanford. Continued to collaborate with project team members to refine materials for presentation to County staff and/or the Ad-Hoc Committee regarding the COA and DA. Reviewed and commented on draft sections of the COA regarding housing and land use. Updated a series of draft tables and summary documents regarding COA and DA policy alternatives and their potential affordable housing outcomes based on input from project team members regarding the COA and recent County discussions.

Task 5. Public Process (and Meeting Preparation)  
No work performed on this task during this invoice period.

**Seifel Consulting Inc****Santa Clara County Stanford GUP Housing Advisory**

<u>Title</u>	<u>Staff Name</u>	<u>Job Task</u>	<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
President	Libby Seifel	2-Strategy Development (and Team Meetings)	01/14/2019	0.6	\$260.00	\$156.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	01/21/2019	0.1	\$260.00	\$26.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	01/24/2019	0.2	\$260.00	\$52.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	01/30/2019	0.2	\$260.00	\$52.00
President	Libby Seifel	2-Strategy Development (and Team Meetings)	01/31/2019	1.2	\$260.00	\$312.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	01/29/2019	0.7	\$260.00	\$182.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	01/29/2019	0.8	\$260.00	\$208.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	01/30/2019	5.6	\$260.00	\$1,456.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	01/31/2019	1.9	\$260.00	\$494.00
<b>President Total</b>				<b>11.3</b>		<b>\$2,938.00</b>
Administrative Support	Shay Fitzpatrick	4-Documentation (Ordinances, COA, DA etc.)	01/30/2019	0.2	\$85.00	\$17.00
<b>Administrative Support Total</b>				<b>0.2</b>		<b>\$17.00</b>
<b>02/13/2019 Invoice #12385 Professional Services Subtotal</b>				<b>11.5</b>		<b>\$2,955.00</b>

# Seifel

CONSULTING INC.

5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Ms. Sylvia Gallegos  
Santa Clara County Office of County Executive  
County Government Center, East Wing, 11th Floor  
70 West Hedding Street  
San Jose, Ca 95110

DATE 5/20/2019

INVOICE NO. 12396

JOB NO. SCC-1568

PERIOD February 2019 to April 2019

## INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY

See attached progress report regarding services provided during this invoice period.

OK TO PAY

### Professional Services (Seifel Consulting)

President ✓  
Analyst ✓

HOURS	RATE	AMOUNT
6.80	\$260	1,768.00
1.50	\$120	180.00
Professional Services Subtotal		\$1,948.00 ✓

Total Current Invoice \$1,948.00 ✓

#7000975474 MAY 6/4/19

Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.

County\_00659

**Monthly Progress Report February 2019 to April 2019**  
**Santa Clara County Stanford GUP Housing Advisory**

**Project**

Project Santa Clara County Stanford GUP Housing Advisory  
Client Santa Clara County Office of County Executive  
Sylvia Gallegos  
Prime Contractor Seifel Consulting, Inc.

**Seifel Team**

**Staff**

**1. Budget Status**

Total Budget	Billed This Month	Total Billed To Date	Remaining Budget
\$100,000.00	\$1,948.00	\$33,990.54	\$66,009.46

**2. Monthly Progress Summary**

Task 1. Project Understanding and Initiation  
No work performed on this task during this invoice period.

Task 2. Strategy Development (and Team Meetings)  
No work performed on this task during this invoice period.

Task 3. Outreach (and Stakeholder Meetings)  
No work performed on this task during this invoice period.

Task 4 Documentation (Ordinances, COA, DA etc.)  
Continued to advise on draft housing policy components for the 2018 GUP and collaborated with project team members to refine materials for presentation to County staff, Planning Commission and/or the Board of Supervisors.

Reviewed the proposed agreement between Palo Alto Unified School District (PAUSD) and Stanford University. Collaborated with project team to prepare a summary of key points in the PAUSD agreement for County staff. Performed follow up research regarding what other Universities are doing with respect to agreements with local school districts and support for local education. Summarized relevant programs sponsored by Columbia University and University of Pennsylvania for MGroup.

Reviewed and commented on updated draft sections of the COA regarding housing and land use, comparing recent updates to prior analyses. Followed up with project team to provide specific edits to key sections of the COA as it relates to the proposed housing program.

Task 5. Public Process (and Meeting Preparation)  
No work performed on this task during this invoice period.



# Seifel Consulting Inc

## Santa Clara County Stanford GUP Housing Advisory

Title	Staff Name	Job Task	Date	Hours	Rate	Amount
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	03/01/2019	0.1	\$260.00 ✓	\$26.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	04/17/2019	0.4	\$260.00	\$104.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	04/22/2019	1.4	\$260.00	\$364.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	04/22/2019	0.3	\$260.00	\$78.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	04/24/2019	2.4	\$260.00	\$624.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	04/29/2019	0.3	\$260.00	\$78.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	04/29/2019	0.1	\$260.00	\$26.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	04/30/2019	1.8	\$260.00 ✓	\$468.00
<b>President Total</b>				<b>6.8</b>		<b>\$1,768.00</b> ✓
Analyst	Pierre Capeder	4-Documentation (Ordinances, COA, DA etc.)	04/17/2019	1.5	\$120.00 ✓	\$180.00
<b>Analyst Total</b>				<b>1.5</b>		<b>\$180.00</b> ✓
<b>05/20/2019 Invoice #12396 Professional Services Subtotal</b>				<b>8.3</b>		<b>\$1,948.00</b> ✓



5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Mr. Rob Eastwood  
Santa Clara County Department of Planning and  
Development  
70 W. Hedding Street, 7th Floor, East Wing  
San Jose, CA 95110

DATE 6/10/2019  
INVOICE NO. 12432  
JOB NO. SCC-1568  
PERIOD May 2019  
P.O. #4400007560 ✓

**INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY**

See attached progress report regarding services provided during this invoice period.

**Professional Services (Seifel Consulting)**

	HOURS	RATE	AMOUNT
President	10.70	\$260 ✓	2,782.00
Analyst	2.75	\$120 ✓	330.00
Professional Services Subtotal			\$3,112.00

**Total Current Invoice** \$3,112.00 ✓

**Summary of Outstanding Prior Invoices**

May 20, 2019	12396	\$1,948.00 ✓
Total of Outstanding Prior Invoices		\$1,948.00
<b>Total Due</b>		<b>\$5,060.00</b>

Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.

*See attached email approval*

County\_00662

**Monthly Progress Report May 2019**  
**Santa Clara County Stanford GUP Housing Advisory**

**Project**

Project Santa Clara County Stanford GUP Housing Advisory  
Client S.C. County Dept of Planning  
Rob Eastwood  
Prime Contractor Seifel Consulting, Inc.

**Seifel Team**

Staff

**1. Budget Status**

Total Budget	Billed This Month	Total Billed To Date	Remaining Budget
\$100,000.00	\$3,112.00	\$37,102.54	\$62,897.46

**2. Monthly Progress Summary**

Task 1. Project Understanding and Initiation  
No work performed on this task during this invoice period.

Task 2. Strategy Development (and Team Meetings)  
No work performed on this task during this invoice period.

Task 3. Outreach (and Stakeholder Meetings)  
No work performed on this task during this invoice period.

Task 4 Documentation (Ordinances, COA, DA etc.)  
Continued to advise on draft housing policy components for the 2018 GUP and collaborated with project team members to refine materials for presentation to County staff, Planning Commission and/or the Board of Supervisors.

Reviewed the proposed agreement between Palo Alto Unified School District (PAUSD) and Stanford University. Collaborated with project team to prepare a summary of key points in the PAUSD agreement for County staff. Performed follow up research regarding what other Universities are doing with respect to agreements with local school districts and support for local education. Summarized relevant programs sponsored by Columbia University and University of Pennsylvania for MGroup.

Reviewed and commented on updated draft sections of the COA regarding housing and land use, comparing recent updates to prior analyses. Followed up with project team to provide specific edits to key sections of the COA as it relates to the proposed housing program.

Task 5. Public Process (and Meeting Preparation)  
Prepared for and attended the Planning Commission meeting on May 30, which included review of the Planning Commission staff report and exhibits as well as follow up with MGroup regarding meeting notes.

**Seifel Consulting Inc****Santa Clara County Stanford GUP Housing Advisory**

<u>Title</u>	<u>Staff Name</u>	<u>Job Task</u>	<u>Date</u>	<u>Hours</u>	<u>Rate</u>
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/01/2019	0.70	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/03/2019	0.40	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/02/2019	0.70	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/06/2019	0.10	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/19/2019	0.20	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/20/2019	0.20	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/24/2019	0.20	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/27/2019	1.00	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/28/2019	0.10	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/29/2019	1.10	\$260.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	05/31/2019	0.40	\$260.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	05/30/2019	5.10	\$260.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	05/31/2019	0.50	\$260.00
<b>President Total</b>				<b>10.70</b>	
Analyst	Pierre Capeder	4-Documentation (Ordinances, COA, DA etc.)	05/28/2019	0.75	\$120.00
Analyst	Pierre Capeder	4-Documentation (Ordinances, COA, DA etc.)	05/29/2019	2.00	\$120.00
<b>Analyst Total</b>				<b>2.75</b>	
<b>06/10/2019 Invoice #12432 Professional Services Subtotal</b>				<b>13.45</b>	

**Raynes, Teresa**

---

**From:** Eastwood, Rob  
**Sent:** Wednesday, June 12, 2019 10:15 PM  
**To:** Raynes, Teresa  
**Cc:** Ashok, Bhama; Tran01, Nhi  
**Subject:** RE: Santa Clara County Stanford GUP Housing Advisory May 2019 Invoice

Approved

Rob Eastwood, AICP  
Planning Manager, County of Santa Clara  
(408) 299-5792  
[rob.eastwood@pln.sccgov.org](mailto:rob.eastwood@pln.sccgov.org)

Please visit our website at [www.sccplanning.org](http://www.sccplanning.org)  
To look up unincorporated property zoning information: <http://sccpropertyinfo.org/>  
Questions on Plan Check Status?, please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)

**From:** Raynes, Teresa <Teresa.Raynes@pln.sccgov.org>  
**Sent:** Tuesday, June 11, 2019 9:47 AM  
**To:** Eastwood, Rob <Rob.Eastwood@PLN.SCCGOV.ORG>  
**Cc:** Ashok, Bhama <Bhama.Ashok@pln.sccgov.org>; Tran01, Nhi <nhi.tran01@pln.sccgov.org>  
**Subject:** FW: Santa Clara County Stanford GUP Housing Advisory May 2019 Invoice

Rob,

Please review and approve.

*Thank you.*

*Teresa Raynes  
Accountant  
Department of Planning & Development  
70 W Hedding Street, 7<sup>th</sup> Floor, East Wing  
San Jose, CA 95110  
(408) 299-6747*

Please visit our [website](#).  
Click [here](#) to look up unincorporated property zoning information.  
Questions on the status of your permit? Please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)

NOTICE: This email message and/or its attachments may contain information that is confidential or restricted. It is intended only for the individuals named as recipients in the message. If you are NOT an authorized recipient, you are prohibited from using, delivering, distributing, printing, copying, or disclosing the message or content to others and must delete the message from your computer. If you have received this message in error, please notify the sender by return email.

**From:** Betsey Ho <[betsey@seifel.com](mailto:betsey@seifel.com)>

**Sent:** Monday, June 10, 2019 4:28 PM

**To:** Eastwood, Rob <[Rob.Eastwood@PLN.SCCGOV.ORG](mailto:Rob.Eastwood@PLN.SCCGOV.ORG)>

**Cc:** Ashok, Bhama <[Bhama.Ashok@pln.sccgov.org](mailto:Bhama.Ashok@pln.sccgov.org)>; Raynes, Teresa <[Teresa.Raynes@pln.sccgov.org](mailto:Teresa.Raynes@pln.sccgov.org)>; Oliveira, Sarah <[sarah.oliveira@pln.sccgov.org](mailto:sarah.oliveira@pln.sccgov.org)>; libby@seifel.com; Accounting Operations <[accounting@davis-pr.com](mailto:accounting@davis-pr.com)>

**Subject:** Santa Clara County Stanford GUP Housing Advisory May 2019 Invoice

---

Dear Rob,

Attached is the invoice for Santa Clara County Stanford GUP Housing Advisory, for work performed in May 2019. A paper version of this invoice will also be mailed separately.

If you have any questions, please contact us.

Thank you.

Betsey Ho | Seifel Consulting Inc.

5214F Diamond Hts Blvd, #221 | San Francisco CA 94131

(P) 415.618.0700 x714 | (Fax) 415.618.0707

[www.seifel.com](http://www.seifel.com)

Real Estate | Economics | Redevelopment | Housing

This message is intended for the indicated recipient and may contain information that is privileged, confidential and non-disclosable under applicable law. If you received this message in error, please email or call our office at 415.618.0700 and then delete all copies of the message. Thank you.



# Seifel

CONSULTING INC.

5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Mr. Rob Eastwood  
Santa Clara County  
Department of Planning and Development  
70 W. Hedding Street, 7th Floor, East Wing  
San Jose, CA 95110

4400007560  
DATE 7/3/2019

INVOICE NO. 12447

JOB NO. SCC-1568

PERIOD June 2019

P.O. #4400007560

## INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY

See attached progress report regarding services provided during this invoice period.

### Professional Services (Seifel Consulting)

	HOURS	RATE	AMOUNT
President	20.40	\$260	5,304.00
Analyst	2.75	\$120	330.00
Professional Services Subtotal			\$5,634.00

**Total Current Invoice \$5,634.00**

### Summary of Outstanding Prior Invoices

May 20, 2019	12396	\$1,948.00
June 10, 2019	12432	\$3,112.00
Total of Outstanding Prior Invoices		\$5,060.00
<b>Total Due</b>		<b>\$10,694.00</b>

Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.

*see email approval attached*

County\_00667

**Monthly Progress Report June 2019**  
**Santa Clara County Stanford GUP Housing Advisory**

**Project**

Project Santa Clara County Stanford GUP Housing Advisory  
Client S.C. County Dept of Planning  
Rob Eastwood  
Prime Contractor Seifel Consulting, Inc.

**Seifel Team**

Staff

**1. Budget Status**

Total Budget	Billed This Month	Total Billed To Date	Remaining Budget
\$100,000.00	\$5,634.00	\$42,736.54	\$57,263.46

**2. Monthly Progress Summary**

Task 1. Project Understanding and Initiation  
No work performed on this task during this invoice period.

Task 2. Strategy Development (and Team Meetings)  
No work performed on this task during this invoice period.

Task 3. Outreach (and Stakeholder Meetings)  
No work performed on this task during this invoice period.

Task 4 Documentation (Ordinances, COA, DA etc.)  
Continued to advise on draft housing policy components for the 2018 GUP and collaborated with project team members to refine materials for presentation to County staff, Planning Commission and/or the Board of Supervisors.

Performed follow up research and summarized federal policies related to the provision of student housing, particularly for graduate students. Reviewed recent research and publications regarding the need for and provision of affordable student housing by private and public sector organizations. Provided follow up information to MGroup.

Reviewed the draft guidelines for the inclusionary housing guidelines for the Stanford Community Plan area and provided the project team with suggested edits and comments on key sections of the guidelines.

Task 5. Public Process (and Meeting Preparation)  
Prepared for and attended the Planning Commission meeting on June 27, which included review of the 6/13 and 6/27 Planning Commission staff reports and exhibits. Updated and provided a draft set of notes regarding key points discussed at the 6/27 Planning Commission meeting to MGroup.

**Seifel Consulting Inc****Santa Clara County Stanford GUP Housing Advisory**

<u>Title</u>	<u>Staff Name</u>	<u>Job Task</u>	<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	06/04/2019	0.30	\$260.00	\$78.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	06/05/2019	0.90	\$260.00	\$234.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	06/07/2019	0.20	\$260.00	\$52.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	06/10/2019	2.50	\$260.00	\$650.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	06/11/2019	2.50	\$260.00	\$650.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	06/12/2019	2.80	\$260.00	\$728.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	06/18/2019	0.10	\$260.00	\$26.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	06/19/2019	0.10	\$260.00	\$26.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	06/24/2019	0.10	\$260.00	\$26.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	06/26/2019	1.10	\$260.00	\$286.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	06/27/2019	8.50	\$260.00	\$2,210.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	06/25/2019	0.20	\$260.00	\$52.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	06/30/2019	1.10	\$260.00	\$286.00
<b>President Total</b>				<b>20.40</b>		<b>\$5,304.00</b>
Analyst	Pierre Capeder	4-Documentation (Ordinances, COA, DA etc.)	06/05/2019	1.75	\$120.00	\$210.00
Analyst	Pierre Capeder	4-Documentation (Ordinances, COA, DA etc.)	06/07/2019	0.50	\$120.00	\$60.00
Analyst	Pierre Capeder	4-Documentation (Ordinances, COA, DA etc.)	06/18/2019	0.50	\$120.00	\$60.00
<b>Analyst Total</b>				<b>2.75</b>		<b>\$330.00</b>
<b>7/03/2019 Invoice #12447 Professional Services Subtotal</b>				<b>23.15</b>		<b>\$5,634.00</b>

## Raynes, Teresa

---

**From:** Eastwood, Rob  
**Sent:** Friday, July 5, 2019 8:07 AM  
**To:** Raynes, Teresa  
**Cc:** Ashok, Bhama; Oliveira, Sarah  
**Subject:** FW: [EXTERNAL] Santa Clara County Stanford GUP Housing Advisory June 2019 Invoice  
**Attachments:** Invoice\_12447.pdf

OK to pay Teresa – looks like there is some past billing also – any issue with those?

-Rob

Rob Eastwood, AICP  
Planning Manager, County of Santa Clara  
(408) 299-5792  
[rob.eastwood@pln.sccgov.org](mailto:rob.eastwood@pln.sccgov.org)

Please visit our website at [www.sccplanning.org](http://www.sccplanning.org)  
To look up unincorporated property zoning information: <http://sccpropertyinfo.org/>  
Questions on Plan Check Status?, please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)

**From:** Betsey Ho <[betsey@seifel.com](mailto:betsey@seifel.com)>  
**Sent:** Wednesday, July 3, 2019 6:00 PM  
**To:** Eastwood, Rob <[Rob.Eastwood@PLN.SCCGOV.ORG](mailto:Rob.Eastwood@PLN.SCCGOV.ORG)>  
**Cc:** Ashok, Bhama <[Bhama.Ashok@pln.sccgov.org](mailto:Bhama.Ashok@pln.sccgov.org)>; Raynes, Teresa <[Teresa.Raynes@pln.sccgov.org](mailto:Teresa.Raynes@pln.sccgov.org)>; Oliveira, Sarah <[sarah.oliveira@pln.sccgov.org](mailto:sarah.oliveira@pln.sccgov.org)>; libby@seifel.com; Seifel Consulting Accounting <[accounting@seifel.com](mailto:accounting@seifel.com)>  
**Subject:** [EXTERNAL] Santa Clara County Stanford GUP Housing Advisory June 2019 Invoice

Dear Rob,

Attached is the invoice for Santa Clara County Stanford GUP Housing Advisory, for work performed in June 2019. A paper version of this invoice will also be mailed separately.

If you have any questions, please contact us.

Thank you.

Betsey Ho | Seifel Consulting Inc.

5214F Diamond Hts Blvd, #221 | San Francisco CA 94131

(P) 415.618.0700 x714 | (Fax) 415.618.0707

[www.seifel.com](http://www.seifel.com)

Real Estate | Economics | Redevelopment | Housing

This message is intended for the indicated recipient and may contain information that is privileged, confidential and non-disclosable under applicable law. If you received this message in error, please email or call our office at 415.618.0700 and then delete all copies of the message. Thank you.



5214F Diamond Hts Blvd # 221  
San Francisco, CA 94131

Mr. Rob Eastwood  
Planning Manager  
Santa Clara County Department of Planning and  
Development  
70 W. Hedding Street, 7th Floor, East Wing  
San Jose, CA 95110

DATE 11/26/2019  
INVOICE NO. 12460  
JOB NO. SCC-1568  
PERIOD July 2019 to October 2019  
P.O. #4400007560

**INVOICE SANTA CLARA COUNTY STANFORD GUP HOUSING ADVISORY**  
See attached progress report regarding services provided during this invoice period.

**Professional Services (Seifel Consulting)**

President

HOURS	RATE	AMOUNT
3.60	\$260	936.00
Professional Services Subtotal		\$936.00

**Total Current Invoice \$936.00**

Seifel Consulting Incorporated is a California Corporation. Our tax ID is [REDACTED]  
Please call our Accounting Department at 415.618.0700 x 714 with any questions.

*see attached email for approval*

**County\_00672**

**Monthly Progress Report July 2019 to October 2019**  
**Santa Clara County Stanford GUP Housing Advisory**

**Project**

Project Santa Clara County Stanford GUP Housing Advisory  
Client S.C. County Dept of Planning  
Rob Eastwood  
Prime Contractor Seifel Consulting, Inc.

**Seifel Team**

Staff

**1. Budget Status**

Total Budget	Billed This Month	Total Billed To Date	Remaining Budget
\$100,000.00	\$936.00	\$43,672.54	\$56,327.46

**2. Monthly Progress Summary**

Task 1. Project Understanding and Initiation

No work performed on this task during this invoice period.

Task 2. Strategy Development (and Team Meetings)

No work performed on this task during this invoice period.

Task 3. Outreach (and Stakeholder Meetings)

No work performed on this task during this invoice period.

Task 4 Documentation (Ordinances, COA, DA etc.)

Continued to collaborate with project team members to advise on draft housing policy components for the General Use Permit. Reviewed the second draft of the Inclusionary Housing Guidelines for the Stanford Community Plan area and participated in a call on July 9 with project team members to discuss comments and potential edits to the draft.

Task 5. Public Process (and Meeting Preparation)

Followed up with MGroup regarding next steps regarding the GUP and preparation for the Fall meetings of the Board of Supervisors. Reviewed the staff report and supporting materials for the October 8, 2019 meeting.



**Seifel Consulting Inc****Santa Clara County Stanford GUP Housing Advisory**

<u>Title</u>	<u>Staff Name</u>	<u>Job Task</u>	<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	07/09/2019	1.60	\$260.00	\$416.00
President	Libby Seifel	4-Documentation (Ordinances, COA, DA etc.)	07/09/2019	0.60	\$260.00	\$156.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	08/14/2019	0.10	\$260.00	\$26.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	08/19/2019	0.20	\$260.00	\$52.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	09/10/2019	0.10	\$260.00	\$26.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	10/06/2019	0.90	\$260.00	\$234.00
President	Libby Seifel	5-Public Process (and Meeting Preparation)	10/07/2019	0.10	\$260.00	\$26.00
<b>President Total</b>				<b>3.60</b>		<b>\$936.00</b>
<b>Analyst Total</b>				-		<b>\$0.00</b>
<b>11/26/2019 Invoice #12460 Professional Services Subtotal</b>				<b>3.60</b>		<b>\$936.00</b>

## Raynes, Teresa

---

**From:** Eastwood, Rob  
**Sent:** Tuesday, November 26, 2019 4:32 PM  
**To:** Raynes, Teresa  
**Cc:** Singh, Bharat  
**Subject:** FW: [EXTERNAL] Santa Clara County Stanford GUP Housing Advisory July 2019 to October 2019 Invoice  
**Attachments:** Invoice\_12460.pdf

OK to pay

-Rob

Rob Eastwood, AICP  
Planning Manager, Department of Planning and Development  
County of Santa Clara  
(408) 299-5792  
[rob.eastwood@pln.sccgov.org](mailto:rob.eastwood@pln.sccgov.org)

Please visit our website at [www.sccplanning.org](http://www.sccplanning.org)  
To look up unincorporated property zoning information: <http://sccpropertyinfo.org/>  
Questions on Plan Check Status?, please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)

---

**From:** Betsey Ho <[betsey@seifel.com](mailto:betsey@seifel.com)>  
**Sent:** Tuesday, November 26, 2019 4:19 PM  
**To:** Eastwood, Rob <[Rob.Eastwood@PLN.SCCGOV.ORG](mailto:Rob.Eastwood@PLN.SCCGOV.ORG)>  
**Cc:** Ashok, Bhama <[Bhama.Ashok@pln.sccgov.org](mailto:Bhama.Ashok@pln.sccgov.org)>; Raynes, Teresa <[Teresa.Raynes@pln.sccgov.org](mailto:Teresa.Raynes@pln.sccgov.org)>; Oliveira, Sarah <[sarah.oliveira@pln.sccgov.org](mailto:sarah.oliveira@pln.sccgov.org)>; libby@seifel.com; Seifel Consulting Accounting <[accounting@seifel.com](mailto:accounting@seifel.com)>  
**Subject:** [EXTERNAL] Santa Clara County Stanford GUP Housing Advisory July 2019 to October 2019 Invoice

Dear Rob,

Attached is the invoice for Santa Clara County Stanford GUP Housing Advisory, for work performed in July 2019 to October 2019. A paper version of this invoice will also be mailed separately.

If you have any questions, please contact us.

Thank you.

Betsey Ho | Seifel Consulting Inc.

5214F Diamond Hts Blvd, #221 | San Francisco CA 94131

(P) 415.618.0700 x714 | (Fax) 415.618.0707

[www.seifel.com](http://www.seifel.com)

Real Estate | Economics | Redevelopment | Housing

This message is intended for the indicated recipient and may contain information that is privileged, confidential and non-disclosable under applicable law. If you received this message in error, please email or call our office at 415.618.0700 and then delete all copies of the message. Thank you.



**M-Group**  
307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x112

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000226REV ✓  
Date 04/30/2018 ✓

Project **COUNTY OF SANTA CLARA -  
STANFORD GPU**

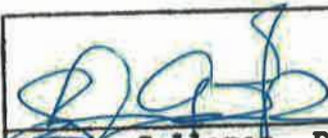
For professional services through 04/30/2018

43000 15008

**Professional Services**

	Hours	Rate	Billed Amount
Principal	70.50	250.00 ✓	17,625.00
Principal	22.50	200.00 ✓	4,500.00
Principal Planner	6.00	160.00 ✓	960.00
Assistant Urban Designer	3.00	85.00 ✓	255.00
Phase subtotal			23,340.00

Invoice total **23,340.00** ✓

  
Sylvia Gallegos Date  
Approved to Pay



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000226REV  
Date 04/30/2018

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	350,000.00	23,340.00	326,660.00	0.00	23,340.00
Total	350,000.00	23,340.00	326,660.00	0.00	23,340.00

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000226REV	04/30/2018	23,340.00	23,340.00				
Total		23,340.00	23,340.00	0.00	0.00	0.00	0.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000228REV  
Date 04/30/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GPU  
Professional Services

Phase Status: Active

Billing Cutoff: 04/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Principal

Geoff Bradley

Meetings	04/18/2018	4.50	250.00	1,125.00
<i>meetings with staff &amp; applicant</i>				
Meetings	04/30/2018	4.00	250.00	1,000.00
Project Review	04/18/2018	2.50	250.00	625.00
<i>reading GUP application</i>				
Project Review	04/23/2018	2.75	250.00	687.50
<i>review SDS scope and Draft</i>				
Project Review	04/24/2018	6.00	250.00	1,500.00
<i>meetings w. staff, review SDSS, coord w app</i>				
Project Review	04/25/2018	2.25	250.00	562.50
<i>coord w staff on schedule, SDS, DEIR review, nexus study</i>				
Project Review	04/25/2018	4.50	250.00	1,125.00
<i>review revised draft EIR</i>				
Project Review	04/26/2018	5.00	250.00	1,250.00
<i>PC meeting, coordination, DEIR review</i>				
Project Review	04/27/2018	3.00	250.00	750.00
<i>research/review community plan</i>				
Project Review	04/28/2018	2.25	250.00	562.50
<i>emails, coord, read documents</i>				
Project Review	04/29/2018	1.00	250.00	250.00
<i>review white papers</i>				
Project Review	04/30/2018	2.00	250.00	500.00
Research	03/19/2018	1.50	250.00	375.00
<i>review stanford info</i>				
Research	03/20/2018	2.00	250.00	500.00
<i>read community plan</i>				
Research	03/21/2018	2.50	250.00	625.00
<i>review 2000 GUP and 2018 GUP application</i>				
Research	03/22/2018	3.00	250.00	750.00
<i>review GUP application</i>				
Research	03/23/2018	3.50	250.00	875.00
<i>review GUP &amp; EIR</i>				
Research	04/03/2018	1.00	250.00	250.00
Research	04/04/2018	1.00	250.00	250.00
Research	04/18/2018	2.00	250.00	500.00
<i>prepare draft scope of work for RFP_housing</i>				



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000226REV  
Date 04/30/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GPU  
Professional Services

Phase Status: Active

Billing Cutoff: 04/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

##### Principal

Geoff Bradley

Research	04/19/2018	1.00	250.00	250.00
<i>review emails, new info</i>				
Research	04/20/2018	2.00	250.00	500.00
<i>review nexus study</i>				
Preparation	04/17/2018	4.00	250.00	1,000.00
<i>review DEIR</i>				
Preparation	04/18/2018	1.00	250.00	250.00
Preparation	04/19/2018	2.25	250.00	562.50
<i>coord w. stanford, review Comm Plan</i>				
Preparation	04/20/2018	2.00	250.00	500.00
<i>review draft SDS</i>				
Project Management	04/30/2018	2.00	250.00	500.00
Subtotal		70.50		17,625.00

Kristi Bascom

Meetings	04/18/2018	3.00	200.00	600.00
<i>Kickoff mtg with County staff</i>				
Meetings	04/30/2018	5.00	200.00	1,000.00
<i>Mtg with Cty Supervisor, Nexus Study BOS mtg prep, standing project mtg</i>				
Research	04/19/2018	2.00	200.00	400.00
<i>Nexus Study reading, research</i>				
Research	04/20/2018	2.00	200.00	400.00
<i>Nexus Study reading, research</i>				
Research	04/23/2018	4.00	200.00	800.00
<i>Nexus studies memo and mtg with County</i>				
Research	04/25/2018	4.50	200.00	900.00
<i>Update Nexus memo, coord with County staff</i>				
Research	04/26/2018	2.00	200.00	400.00
<i>Nexus study correspondence review</i>				
Subtotal		22.50		4,500.00

Principal Planner

Carolyn Hamilton

Research	04/23/2018	2.00	160.00	320.00
<i>Review of SCP, 2000 GUP</i>				
Research	04/24/2018	2.00	160.00	320.00
<i>Review 2018 GUP application, Zoning Districts</i>				
Research	04/25/2018	2.00	160.00	320.00





County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000228REV  
Date 04/30/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GPU  
Professional Services

Phase Status: Active

Billing Cutoff: 04/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal Planner

Carolyn Hamilton

*Review of DEIR, Land Use Policy Agreement*

Subtotal	6.00		960.00
----------	------	--	--------

Assistant Urban Designer

Kristina Paulauskaite

Preparation

04/25/2018	2.00	85.00	170.00
------------	------	-------	--------

*Stanford Base Maps x3 (show 6 mile radius)*

Preparation

04/26/2018	1.00	85.00	85.00
------------	------	-------	-------

*Stanford Base Maps x3 (show 6 mile radius)*

Subtotal	3.00		255.00
----------	------	--	--------

Labor total	102.00		23,340.00
-------------	--------	--	-----------

## Raynes, Teresa

---

**From:** Raynes, Teresa  
**Sent:** Thursday, May 10, 2018 11:47 AM  
**To:** Ashok, Bhama  
**Cc:** Sanchez, Gracie; Peralta, Sheila  
**Subject:** RE: Invoicing Stanford for M-Group

Bhama,

If the positions and the billing rates are not matching as per Board Contract list this payment transaction maybe an audit finding as per Controller's Policy.

*Thank you.*

*Teresa Raynes  
Accountant  
Department of Planning & Development  
70 W Hedding Street, 7<sup>th</sup> Floor, East Wing  
San Jose, CA 95110  
(408) 299-6747*

NOTICE: This email message and/or its attachments may contain information that is confidential or restricted. It is intended only for the individuals named as recipients in the message. If you are NOT an authorized recipient, you are prohibited from using, delivering, distributing, printing, copying, or disclosing the message or content to others and must delete the message from your computer. If you have received this message in error, please notify the sender by return email.

---

**From:** Peralta, Sheila  
**Sent:** Thursday, May 10, 2018 11:36 AM  
**To:** Ashok, Bhama <Bhama.Ashok@pln.sccgov.org>; Raynes, Teresa <Teresa.Raynes@pln.sccgov.org>  
**Cc:** Sanchez, Gracie <Gracie.Sanchez@ceo.sccgov.org>  
**Subject:** RE: Invoicing Stanford for M-Group

Hi Bhama and Teresa,

I just spoke with Gracie over the phone a few minutes ago and she said that per Sylvia, we can process the invoice without creating an Amendment.

*Sincerely,  
Sheila Peralta  
Associate Management Analyst  
County of Santa Clara, Department of Planning and Development  
70 W. Hedding Street, East Wing, 7th Floor, San Jose, CA 95110  
Phone: (408) 299-6745  
Fax: (408) 288-9198  
Please visit our [website](#).  
Click [here](#) to look up unincorporated property zoning information.*

Questions on the status of your permit? Please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)

---

**From:** Peralta, Sheila  
**Sent:** Wednesday, May 9, 2018 3:42 PM  
**To:** Sanchez, Gracie <[Gracie.Sanchez@ceo.sccgov.org](mailto:Gracie.Sanchez@ceo.sccgov.org)>  
**Subject:** FW: Invoicing Stanford for M-Group

Hi Gracie,

Forwarding the email below to you since you were not one of the recipients.

The rate sheet (page 6) is not part of the Agreement that was signed by the Board, and it is my understanding that we need to create an Amendment (which would need to be signed by the Board) to add job titles and rates to the contract.

Should our accounting staff proceed with processing the invoice, even if we did not create an Amendment that would incorporate the additional job titles and rates to the contract?

*Sincerely,  
Sheila Peralta  
Associate Management Analyst  
County of Santa Clara, Department of Planning and Development  
70 W. Hedding Street, East Wing, 7th Floor, San Jose, CA 95110  
Phone: (408) 299-6745  
Fax: (408) 288-9198  
Please visit our [website](#).  
Click [here](#) to look up unincorporated property zoning information.  
Questions on the status of your permit? Please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)*

---

**From:** Gallegos, Sylvia  
**Sent:** Wednesday, May 9, 2018 2:05 PM  
**To:** Kumar, Kavitha <[Kavitha.Kumar@PLN.SCCGOV.ORG](mailto:Kavitha.Kumar@PLN.SCCGOV.ORG)>  
**Cc:** Girard, Kirk <[kirk.girard@pln.sccgov.org](mailto:kirk.girard@pln.sccgov.org)>; Ashok, Bhama <[Bhama.Ashok@pln.sccgov.org](mailto:Bhama.Ashok@pln.sccgov.org)>; Peralta, Sheila <[Sheila.Peralta@pln.sccgov.org](mailto:Sheila.Peralta@pln.sccgov.org)>; Geoff Bradley <[GBradley@m-group.us](mailto:GBradley@m-group.us)>  
**Subject:** RE: Invoicing Stanford for M-Group

Hi, all:

In the contract with M-Group, I think we failed to incorporate an overall firm rate sheet.

The rate sheet is attached on p. 6.

I'm hoping this solves the invoicing problem that was brought to my attention.

Regards, Sylvia

---

**Sylvia M. Gallegos**  
Deputy County Executive | County of Santa Clara  
Office of the County Executive | Eleventh Floor — East Wing  
70 West Hedding Street San Jose, California 95110

**From:** Kumar, Kavitha

**Sent:** Wednesday, May 9, 2018 12:06 PM

**To:** Gallegos, Sylvia <[Sylvia.Gallegos@ceo.sccgov.org](mailto:Sylvia.Gallegos@ceo.sccgov.org)>

**Cc:** Girard, Kirk <[kirk.girard@pln.sccgov.org](mailto:kirk.girard@pln.sccgov.org)>; Ashok, Bhama <[Bhama.Ashok@pln.sccgov.org](mailto:Bhama.Ashok@pln.sccgov.org)>; Peralta, Sheila <[Sheila.Peralta@pln.sccgov.org](mailto:Sheila.Peralta@pln.sccgov.org)>

**Subject:** Invoicing Stanford for M-Group

**Importance:** High

Hi Sylvia,

Per our conversation yesterday, could you please provide me the budget and complete rate sheet to attach to the invoice I am sending to Stanford? Looks like what Sheila provided me was a partial rate sheet. I need to attach the scope and budget with the accurate staff rate sheet to the invoice.

Should I ask for the entire amount, or split it into 2 installments, and invoice a second time in September? We have done that for large amounts for other contracts.

**Kavitha Kumar**

Ext: 5783

**Raynes, Teresa**

---

**From:** Peralta, Sheila  
**Sent:** Thursday, May 10, 2018 12:06 PM  
**To:** Geoff Bradley; Anna Marcial  
**Cc:** Bhama Ashok; Raynes, Teresa; Sanchez, Gracie  
**Subject:** RE: M-Group Proposal  
**Attachments:** Santa Clara County - Stanford GUP Proposal.pdf

Good afternoon Geoff and Anna,

Gracie informed me this morning that per Sylvia, we can process the invoice without creating an Amendment to the Board Agreement.

We are using the rate sheet that you sent me (page 6) to verify the costs listed on an invoice.

As previously mentioned, when accounting staff review an invoice during the payment process, they need to see an exact match for the job title and rate.

Can you please revise the invoice so there is an exact match with the job titles and rates listed on the rate sheet? After revising the invoice, can you please send to Gracie so Sylvia can approve?

*Sincerely,  
Sheila Peralta  
Associate Management Analyst  
County of Santa Clara, Department of Planning and Development  
70 W. Hedding Street, East Wing, 7th Floor, San Jose, CA 95110  
Phone: (408) 299-6745  
Fax: (408) 288-9198  
Please visit our [website](#).  
Click [here](#) to look up unincorporated property zoning information.  
Questions on the status of your permit? Please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)*

---

**From:** Peralta, Sheila  
**Sent:** Wednesday, May 9, 2018 9:34 AM  
**To:** 'Geoff Bradley' <GBradley@m-group.us>  
**Subject:** RE: M-Group Proposal

Hi Geoff,

Does this mean Anna will revise the existing invoice and send to Gracie (Sylvia's assistant)?

Will we still wait for Sylvia to look into how we want to proceed with adding more job titles to the rate sheet?

*Sincerely,  
Sheila Peralta  
Associate Management Analyst*

County of Santa Clara, Department of Planning and Development  
70 W. Hedding Street, East Wing, 7th Floor, San Jose, CA 95110  
Phone: (408) 299-6745  
Fax: (408) 288-9198  
Please visit our [website](#).  
Click [here](#) to look up unincorporated property zoning information.  
Questions on the status of your permit? Please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)

---

**From:** Geoff Bradley <[GBradley@m-group.us](mailto:GBradley@m-group.us)>  
**Sent:** Wednesday, May 9, 2018 9:04 AM  
**To:** Peralta, Sheila <[Sheila.Peralta@pln.sccgov.org](mailto:Sheila.Peralta@pln.sccgov.org)>  
**Subject:** Re: M-Group Proposal

I would be OK with making sure our invoice matches the rate sheet, since that is what the county had at time of contract preparation.

**GEOFF I. BRADLEY, AICP | PRINCIPAL + PRESIDENT**  
**M-GROUP**

**I**

**A NEW DESIGN ON URBAN PLANNING**  
POLICY · DESIGN · ENVIRONMENTAL · HISTORIC · ENGAGEMENT · STAFFING  
CAMPBELL | SANTA ROSA | NAPA | HAYWARD  
307 Orchard City Drive, Suite 100 | Campbell | CA | 95008 | 408.340.5642 X102

---

**From:** Peralta, Sheila <[Sheila.Peralta@pln.sccgov.org](mailto:Sheila.Peralta@pln.sccgov.org)>  
**Sent:** Wednesday, May 9, 2018 8:42:55 AM  
**To:** Geoff Bradley  
**Subject:** RE: M-Group Proposal

Good morning Geoff,

Thank you for sending me the original proposal.

I do not see an exact match for Assistant Urban Planner (\$90.00) and Principal Planner (\$155.00).

The closest match I see is Assistant Urban Designer (\$85.00) and Principal Planner (\$160.00).

When accounting staff review the invoices during the payment process, they want to see an exact match for the job title and rate.

Which job titles are/will be working on the project? Perhaps we should create a range for the rates, such as \$85.00 - \$90.00 for Assistant Urban Planner, and \$155.00 - \$160.00 for Principal Planner?

*Sincerely,*  
*Sheila Peralta*  
*Associate Management Analyst*  
*County of Santa Clara, Department of Planning and Development*

70 W. Hedding Street, East Wing, 7th Floor, San Jose, CA 95110

Phone: (408) 299-6745

Fax: (408) 288-9198

Please visit our [website](#).

Click [here](#) to look up unincorporated property zoning information.

Questions on the status of your permit? Please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)

---

**From:** Geoff Bradley <[GBradley@m-group.us](mailto:GBradley@m-group.us)>

**Sent:** Tuesday, May 8, 2018 7:27 PM

**To:** Peralta, Sheila <[Sheila.Peralta@pln.sccgov.org](mailto:Sheila.Peralta@pln.sccgov.org)>

**Subject:** M-Group Proposal

hi Sheila!

here is our original proposal with the Rate Sheet attached...

thanks!

**GEOFF I. BRADLEY, AICP | PRINCIPAL + PRESIDENT**

**M-GROUP**

**↓**

**A NEW DESIGN ON URBAN PLANNING**

**POLICY · DESIGN · ENVIRONMENTAL · HISTORIC · ENGAGEMENT · STAFFING**

**CAMPBELL | SANTA ROSA | NAPA | HAYWARD**

**307 Orchard City Drive, Suite 100 | Campbell | CA | 95008 | 408.340.5642 X102**



# M-GROUP 2018 RATE SHEET

M-GROUP STAFF	HOURLY RATE
Admin Analyst Planning Tech	\$75
Assistant Planner Assistant Urban Designer Social Media Coordinator	\$85
Associate Planner Associate Urban Designer Associate Environmental Planner	\$125
Historic Preservation Specialist	\$130
Senior Planner Senior Urban Designer Senior Environmental Planner Project Manager	\$140
Principal Planner Principal Environmental Planner Director of Urban Design	\$160
Principal	\$200 - \$250

\* Hourly rates are subject to annual adjustment.  
\* Sub-consultants include a 10% administration fee



*a new design on urban planning*

m-group.us

307 Orchard City Drive, Suite 100, Campbell, CA 95008

408.340.5642

**County\_00688**

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x112

PO 4300015008

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number

1000306

Date

05/31/2018

Project

COUNTY OF SANTA CLARA -  
STANFORD GPU

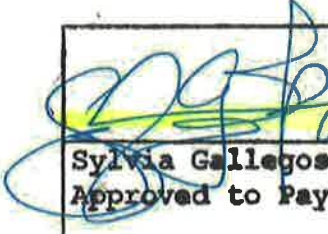
For professional services through 05/31/2018

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	17.75	85.00	1,508.75
Principal/Project Manager	147.50	250.00	36,875.00
Principal/Deputy Project Manager	36.25	200.00	7,250.00
Principal Planner	31.75	160.00	5,080.00
Phase subtotal			50,713.75

Invoice total

50,713.75

  
Sylvia Gallegos Date  
Approved to Pay 06-07-2018



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GPU**

Invoice number 1000306  
Date 05/31/2018

**Invoice Summary**

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	350,000.00	74,053.75	275,946.25	23,340.00	50,713.75
Total	350,000.00	74,053.75	275,946.25	23,340.00	50,713.75

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000226REV	04/30/2018	23,340.00		23,340.00			
1000306	05/31/2018	50,713.75	50,713.75				
Total		74,053.75	50,713.75	23,340.00	0.00	0.00	0.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000306  
Date 05/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GPU  
Professional Services

Phase Status: Active

Billing Cutoff: 05/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

##### Emily Foley

Administrative	05/29/2018	0.25	85.00	21.25
<i>File/email issue with Geoff</i>				
Administrative	05/30/2018	0.25	85.00	21.25
<i>Documents on Box management</i>				
Research	05/15/2018	0.75	85.00	63.75
<i>Downloading interpretations and reports, update schedule formatting</i>				
Research	05/16/2018	1.50	85.00	127.50
<i>Edit schedule, add emails to form</i>				
Research	05/17/2018	0.75	85.00	63.75
<i>Update budget and cover letter</i>				
Research	05/18/2018	1.00	85.00	85.00
<i>Parking table/bar chart</i>				
Research	05/21/2018	2.00	85.00	170.00
<i>Parking comparison data table</i>				
Research	05/22/2018	1.50	85.00	127.50
<i>Uploading to box, 2000 conditions of approval comparison</i>				
Research	05/23/2018	0.50	85.00	42.50
<i>Upload documents to Box</i>				
Research	05/25/2018	0.25	85.00	21.25
<i>Convert Community Plan to Word</i>				

Subtotal 8.75 \$ 743.75

##### Fahteen Khan

Administrative	05/04/2018	1.00	85.00	85.00
<i>Project roster</i>				
Administrative	05/11/2018	8.00	85.00	680.00
<i>Setup MS Project schedule</i>				

Subtotal 9.00 \$ 770.00

765.00

Principal/Project Manager

Geoff Bradley

Meetings	05/01/2018	4.25	250.00	1,062.50
<i>mtg w. staff, mtg w stanford, coord SDSS</i>				
Meetings	05/02/2018	4.00	250.00	1,000.00
<i>regular team mtg</i>				
Meetings	05/03/2018	2.00	250.00	500.00
<i>staff meetings, coord</i>				
Project Review	05/01/2018	1.00	250.00	250.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000306  
Date 05/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GPU  
Professional Services

Phase Status: Active

Billing Cutoff: 05/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### **Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

reviewing COAs, comm plan				
Project Review	05/02/2018	2.25	250.00	562.50
create project matrix, FAR table				
Project Review	05/03/2018	3.00	250.00	750.00
comm plan research & memo; schedule				
Project Review	05/04/2018	2.25	250.00	562.50
researching, reading, coord Nexus study w. applicant				
Project Review	05/05/2018	4.00	250.00	1,000.00
review SDSS, CP memo, review GUP applic.				
Project Review	05/06/2018	2.00	250.00	500.00
review SDSS, CP mem				
Project Review	05/21/2018	6.00	250.00	1,500.00
Project Review	05/22/2018	5.75	250.00	1,437.50
Project Review	05/23/2018	6.25	250.00	1,562.50
Project Review	05/24/2018	6.50	250.00	1,625.00
Project Review	05/25/2018	5.50	250.00	1,375.00
Project Review	05/29/2018	7.00	250.00	1,750.00
meetings, coord, research, review ordinances, COAs				
Project Review	05/30/2018	6.00	250.00	1,500.00
review hsg RFP, DEIR, coord SDSS, review draft Hsg Ordinances				
Project Review	05/31/2018	5.75	250.00	1,437.50
housing call, review SDSS, coord, schedule update, research				
Coordination	05/07/2018	5.00	250.00	1,250.00
review SDSS, weekly look ahead, DEIR review coordination, coord w. SU				
Coordination	05/08/2018	6.00	250.00	1,500.00
comm plan, meetings, emails, research, memo				
Coordination	05/09/2018	6.00	250.00	1,500.00
meetings, reviewing drafts, emails, coord				
Coordination	05/10/2018	6.00	250.00	1,500.00
meetings, reviewing drafts, emails, coord				
Coordination	05/11/2018	5.75	250.00	1,437.50
site visit				
Coordination	05/12/2018	2.00	250.00	500.00
reading nexus study, DEIR, SDSS				
Coordination	05/14/2018	6.75	250.00	1,687.50
emails, notify cities about DEIR, review SCP, review DEIR comments				



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000306  
Date 05/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GPU  
Professional Services

Phase Status: Active

Billing Cutoff: 05/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

#### Principal/Project Manager

Geoff Bradley

Coordination	05/15/2018	7.50	250.00	1,875.00
Coordination	05/16/2018	7.00	250.00	1,750.00
<i>meetings, emails, calls, schedule update, outreach email, review app</i>				
Coordination	05/17/2018	6.25	250.00	1,562.50
<i>research parking ratios for SU &amp; other colleges, prepare chart, overall coord.</i>				
Coordination	05/18/2018	6.50	250.00	1,625.00
<i>review SCP, review &amp; revise memo, review Mailer for D5, organize files.</i>				
Coordination	05/19/2018	0.75	250.00	187.50
Project Management	05/01/2018	1.00	250.00	250.00
<i>mtg w. Carol H. re: COAs &amp; Comm Plan research</i>				
Project Management	05/02/2018	1.25	250.00	312.50
<i>coord SDSS, emails, calls</i>				
Project Management	05/03/2018	1.25	250.00	312.50
<i>email updates for SU, assist w public outreach</i>				
Project Management	05/04/2018	5.00	250.00	1,250.00
<i>emails, coord, EIR mtg, review SDSS, CP memo</i>				
Subtotal		147.50		36,875.00

#### Principal/Deputy Project Manager

Kristi Bascom

Meetings	05/01/2018	5.00	200.00	1,000.00
<i>BOS mtg</i>				
Meetings	05/08/2018	3.00	200.00	600.00
<i>BOS Mtg, follow up research</i>				
Meetings	05/09/2018	4.00	200.00	800.00
<i>Mtg with Stanford, follow-up</i>				
Meetings	05/11/2018	6.00	200.00	1,200.00
<i>Site visit, impact fee and IZO research</i>				
Meetings	05/14/2018	0.75	200.00	150.00
<i>Ordinance research</i>				
Meetings	05/15/2018	1.00	200.00	200.00
<i>Ordinance research</i>				
Meetings	05/16/2018	1.00	200.00	200.00
<i>Conf call re CEQA</i>				
Meetings	05/17/2018	1.00	200.00	200.00
<i>Conf call re project status, nexus study ord status</i>				
Meetings	05/24/2018	4.00	200.00	800.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GPU**

Invoice number 1000306  
Date 05/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GPU**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 05/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Deputy Project Manager

Kristi Bascom

*Mtg with team re Inc Ord, research*

Meetings	05/30/2018	0.00	200.00	1,200.00
----------	------------	------	--------	----------

*Nexus/Odinance meeting and follow up*

Staff Reports	05/31/2018	4.50	200.00	900.00
---------------	------------	------	--------	--------

*FGOC staff report*

Subtotal		36.25		7,250.00
----------	--	-------	--	----------

Principal Planner

Carolyn Hamilton

Meetings	05/02/2018	0.75	160.00	120.00
----------	------------	------	--------	--------

*Mtg with GB*

Research	05/15/2018	2.00	160.00	320.00
----------	------------	------	--------	--------

*SCP-GP-GUP conformance review*

Research	05/17/2018	4.00	160.00	640.00
----------	------------	------	--------	--------

*SCP-GP-GUP conformance review*

Research	05/18/2018	4.00	160.00	640.00
----------	------------	------	--------	--------

*SCP-GP-GUP conformance review*

Correspondence	05/03/2018	2.00	160.00	320.00
----------------	------------	------	--------	--------

*review of background materials*

Correspondence	05/04/2018	5.50	160.00	880.00
----------------	------------	------	--------	--------

*review of TDM proposal and resarch re TDM monitoring/memo prep*

Coordination	05/09/2018	1.50	160.00	240.00
--------------	------------	------	--------	--------

*Review of Draft Housing RFP and review of County website for historic staff reports*

Coordination	05/10/2018	4.00	160.00	640.00
--------------	------------	------	--------	--------

*Review of DAs and prep of summaries*

Coordination	05/11/2018	2.00	160.00	320.00
--------------	------------	------	--------	--------

*Review of DAs and prep of summaries and coordination regarding project*

Coordination	05/21/2018	1.00	160.00	160.00
--------------	------------	------	--------	--------

*Revision of GP Conformance Summary*

Coordination	05/24/2018	2.00	160.00	320.00
--------------	------------	------	--------	--------

*Review of background material and prep of Draft Staff Report Outline*

Coordination	05/25/2018	3.00	160.00	480.00
--------------	------------	------	--------	--------

*Review of background material and prep of draft staff report outline*

Subtotal		31.75		5,038.75
----------	--	-------	--	----------

Labor total		233.25		50,677.50
-------------	--	--------	--	-----------





County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000306

Date 05/31/2018

---

**Invoice Supporting Detail**

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000374  
Date 06/30/2018

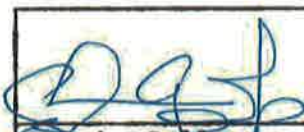
Project COUNTY OF SANTA CLARA -  
STANFORD GPU  
GUP

For professional services through 06/30/2018

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	9.50	85.00 ✓	807.50
Principal/Project Manager	102.00	250.00 ✓	25,500.00
Principal/Deputy Project Manager	20.75	200.00 ✓	4,150.00
Principal Planner	16.00	160.00 ✓	2,560.00
Phase subtotal			33,017.50

Invoice total **33,017.50**

  
Sylvia Gallegos Date  
Approved to Pay 07-05-2018



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GPU**

Invoice number 1000374  
Date 06/30/2018

**Invoice Summary**

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	350,000.00	107,071.25	242,928.75	74,053.75	33,017.50
Total	350,000.00	107,071.25	242,928.75	74,053.75	33,017.50

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000306	05/31/2018	50,713.75		50,713.75			
1000374	06/30/2018	33,017.50	33,017.50				
Total		83,731.25	33,017.50	50,713.75	0.00	0.00	0.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GPU**

Invoice number 1000374  
Date 06/30/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GPU**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 06/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Emily Foley

Meetings	06/27/2018	2.00	85.00	170.00
<i>DEIR meeting</i>				
Administrative	06/01/2018	0.25	85.00	21.25
<i>Documents on Box management</i>				
Research	06/04/2018	2.00	85.00	170.00
<i>Palo Alto Comp Plan review, UC LRDP research</i>				
Research	06/05/2018	0.25	85.00	21.25
<i>Locate UC policy 8102</i>				
Research	06/07/2018	2.00	85.00	170.00
<i>UC LRDP research</i>				
Research	06/13/2018	0.50	85.00	42.50
<i>Research for Geoff regarding inclusionary housing</i>				
Research	06/14/2018	1.00	85.00	85.00
<i>Inclusionary housing policy research</i>				
Preparation	06/27/2018	1.50	85.00	127.50
<i>Prepare presentation for DEIR recirculation</i>				

Subtotal 9.60 \$ 807.50

Principal/Project Manager

Geoff Bradley

Project Review	06/01/2018	7.25	250.00	1,812.50
<i>6 jurisdiction meeting, review revised SDSS</i>				
Project Review	06/02/2018	2.75	250.00	687.50
<i>review SDSS</i>				
Project Review	06/03/2018	1.75	250.00	437.50
<i>review SDSS</i>				
Project Review	06/11/2018	4.00	250.00	1,000.00
Project Review	06/12/2018	4.00	250.00	1,000.00
Project Review	06/13/2018	5.00	250.00	1,250.00
Project Review	06/14/2018	6.00	250.00	1,500.00
<i>read new DEIR, CRG meeting, coord, SDSS, timeline</i>				
Project Review	06/15/2018	3.00	250.00	750.00
Consulting	06/04/2018	9.00	250.00	2,250.00
<i>meetings, coord, research, ordinance definitions,</i>				
Consulting	06/05/2018	7.00	250.00	1,750.00
<i>meetings, SDSS coord, COAs, reading DEIR</i>				
Consulting	06/06/2018	7.25	250.00	1,812.50



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000374  
Date 06/30/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GPU Professional Services

Phase Status: Active

Billing Cutoff: 06/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

*research hsg issues, traffic, meetings*

Consulting	06/07/2018	3.00	250.00	750.00
------------	------------	------	--------	--------

*coord, review docs*

Consulting	06/08/2018	5.00	250.00	1,250.00
------------	------------	------	--------	----------

*hsg consult RFP pre-pro mtg, review Tier 3 info*

Consulting	06/09/2018	3.00	250.00	750.00
------------	------------	------	--------	--------

*read DEIR*

Consulting	06/25/2018	5.00	250.00	1,250.00
------------	------------	------	--------	----------

*updates from prior week, reading, coord*

Consulting	06/26/2018	6.00	250.00	1,500.00
------------	------------	------	--------	----------

*meetings, coord, reading RDEIR, comm mtg prep*

Consulting	06/27/2018	8.00	250.00	2,000.00
------------	------------	------	--------	----------

*prep for comm mtg*

Consulting	06/28/2018	5.00	250.00	1,250.00
------------	------------	------	--------	----------

*review RTC, RDEIR, coordination*

Consulting	06/29/2018	5.00	250.00	1,250.00
------------	------------	------	--------	----------

*review RTC, RDEIR, coordination*

Consulting	06/30/2018	1.00	250.00	250.00
------------	------------	------	--------	--------

*review RDEIR*

Project Management	06/18/2018	1.00	250.00	250.00
--------------------	------------	------	--------	--------

*checking on emails*

Project Management	06/19/2018	0.75	250.00	187.50
--------------------	------------	------	--------	--------

Project Management	06/20/2018	0.50	250.00	125.00
--------------------	------------	------	--------	--------

Project Management	06/21/2018	1.00	250.00	250.00
--------------------	------------	------	--------	--------

Project Management	06/22/2018	0.75	250.00	187.50
--------------------	------------	------	--------	--------

*staying up to date on emails*

Subtotal	102.00		25,500.00
----------	--------	--	-----------

Principal/Deputy Project Manager

Kristi Bascom

Meetings	06/20/2018	4.50	200.00	900.00
----------	------------	------	--------	--------

*DA call and follow up, bi-monthly GUP coordination calls*

Meetings	06/26/2018	1.25	200.00	250.00
----------	------------	------	--------	--------

*Coord call with County re GUP schedule, process*

Staff Reports	06/01/2018	3.00	200.00	600.00
---------------	------------	------	--------	--------

*FGOC staff report*

Staff Reports	06/05/2018	1.00	200.00	200.00
---------------	------------	------	--------	--------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GPU

Invoice number 1000374  
Date 06/30/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GPU  
Professional Services

Phase Status: Active

Billing Cutoff: 06/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal/Deputy Project Manager

Kristi Bascom

*HLUET leg files*

Staff Reports	06/06/2018	4.00	200.00	800.00
---------------	------------	------	--------	--------

*HLUET leg files*

Staff Reports	06/07/2018	4.00	200.00	800.00
---------------	------------	------	--------	--------

*Mtg with County staff, HLUET leg files*

Staff Reports	06/08/2018	3.00	200.00	600.00
---------------	------------	------	--------	--------

*HLUET leg files*

Subtotal	20.75		4,150.00
----------	-------	--	----------

Principal Planner

Carolyn Hamilton

Staff Reports	06/11/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

*staff rpt research*

Staff Reports	06/12/2018	2.00	160.00	320.00
---------------	------------	------	--------	--------

*project description prep*

Staff Reports	06/13/2018	2.00	160.00	320.00
---------------	------------	------	--------	--------

*project description prep*

Staff Reports	06/14/2018	2.00	160.00	320.00
---------------	------------	------	--------	--------

*project description prep*

Staff Reports	06/15/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

*project description prep and coordination*

Staff Reports	06/25/2018	6.50	160.00	1,040.00
---------------	------------	------	--------	----------

*Prep Background Section*

Coordination	06/04/2018	1.50	160.00	240.00
--------------	------------	------	--------	--------

*Mtg with G Bradley re Staff rpt outline and mtg prep*

Subtotal	16.00		2,560.00
----------	-------	--	----------

Labor total	148.25		33,017.50
-------------	--------	--	-----------

# M-GROUP 2018 RATE SHEET

M-GROUP STAFF	HOURLY RATE
---------------	-------------

Admin Analyst Planning Tech	\$75
--------------------------------	------

Assistant Planner Assistant Urban Designer Social Media Coordinator	\$85
---	------

Associate Planner Associate Urban Designer Associate Environmental Planner	\$125
--	-------

Historic Preservation Specialist	\$130
----------------------------------	-------

Senior Planner Senior Urban Designer Senior Environmental Planner Project Manager	\$140
--	-------

Principal Planner Principal Environmental Planner Director of Urban Design	\$160
--	-------

Principal	\$200 - \$250
-----------	---------------

\* Hourly rates are subject to annual adjustment.  
\* Sub-consultants include a 10% administration fee



*a new design on urban planning*

m-group.us

307 Orchard City Drive, Suite 100, Campbell, CA 95008

408.340.5642

County\_00701

**Task 7: Meeting Attendance**

The Project Manager is expected to attend all County or applicant-initiated meetings as required. The Project Manager (or Deputy Project Manager, in case of scheduling conflicts) shall anticipate attending Planning Commission and Board of Supervisor meetings as needed.

**HOURLY RATES**

<b>M-Group Staff</b>	<b>Hourly Rate</b>
Principal-in-Charge/Project Manager	\$250.00 /
Principal/Deputy Project Manager	\$200.00 /
Associate Planner	\$125.00
Assistant Planner	\$85.00





**M-Group**  
307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

*PO# 4300015008 Inc 30*

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000412  
Date 07/31/2018

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 07/31/2018

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	1.25	85.00 ✓	106.25
Principal/Project Manager	107.50	250.00 ✓	26,875.00
Principal Planner	22.25	160.00 ✓	3,560.00
Phase subtotal			30,541.25

Invoice total **30,541.25**

*[Signature]* 08-06-2018  
Sylvia Gallegos Date  
Approved to Pay



County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000412  
Date 07/31/2018

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	350,000.00	137,612.50	212,387.50	107,071.25	30,541.25
Total	350,000.00	137,612.50	212,387.50	107,071.25	30,541.25

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000374	06/30/2018	33,017.50		33,017.50			
1000412	07/31/2018	30,541.25	30,541.25				
Total		63,558.75	30,541.25	33,017.50	0.00	0.00	0.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000412  
Date 07/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**

**Professional Services**

Phase Status: Active

**Billing Cutoff: 07/31/2018**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Emily Foley

Research	07/02/2018	0.25	85.00	21.25
----------	------------	------	-------	-------

*EIR Response to Comments*

Research	07/03/2018	0.75	85.00	63.75
----------	------------	------	-------	-------

*Notes from DEIR meeting, identify/research comments that include references to RHNA*

Research	07/30/2018	0.25	85.00	21.25
----------	------------	------	-------	-------

*SB18 info to Box*

Subtotal		<b>1.25</b>		<b>106.25</b>
----------	--	-------------	--	---------------

Principal/Project Manager

Geoff Bradley

Meetings	07/16/2018	1.00	250.00	250.00
----------	------------	------	--------	--------

Meetings	07/16/2018	2.00	250.00	500.00
----------	------------	------	--------	--------

Meetings	07/17/2018	1.00	250.00	250.00
----------	------------	------	--------	--------

*internal Tier 3 meeting*

Meetings	07/17/2018	5.00	250.00	1,250.00
----------	------------	------	--------	----------

*EPA meeting*

Meetings	07/18/2018	2.00	250.00	500.00
----------	------------	------	--------	--------

*EIR meetings*

Meetings	07/19/2018	3.00	250.00	750.00
----------	------------	------	--------	--------

*COAs meeting + prep*

Meetings	07/23/2018	1.00	250.00	250.00
----------	------------	------	--------	--------

*PC preview Mtg*

Meetings	07/25/2018	3.00	250.00	750.00
----------	------------	------	--------	--------

*Tier 3 meeting, PC orientation, mtgs w. staff, new PC member*

Meetings	07/26/2018	5.00	250.00	1,250.00
----------	------------	------	--------	----------

*PC meeting for AR17, prep time, PPT, SDSS coord*

Project Review	07/19/2018	4.00	250.00	1,000.00
----------------	------------	------	--------	----------

Project Review	07/20/2018	4.00	250.00	1,000.00
----------------	------------	------	--------	----------

Project Review	07/22/2018	1.00	250.00	250.00
----------------	------------	------	--------	--------

*review SU comments on SDSS*

Project Review	07/23/2018	4.00	250.00	1,000.00
----------------	------------	------	--------	----------

*review SU sdss comments and prepare summary memo*

Project Review	07/24/2018	4.00	250.00	1,000.00
----------------	------------	------	--------	----------

*coord SR + COAs*

Project Review	07/25/2018	1.00	250.00	250.00
----------------	------------	------	--------	--------

Consulting	07/02/2018	1.00	250.00	250.00
------------	------------	------	--------	--------

Consulting	07/03/2018	2.00	250.00	500.00
------------	------------	------	--------	--------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000412  
Date 07/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 07/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Consulting	07/05/2018	3.00	250.00	750.00
Consulting	07/06/2018	2.00	250.00	500.00
Consulting	07/09/2018	6.00	250.00	1,500.00
<i>review SU hsg memo, review draft SDSS, coord with team, prep for 7/10 public mtg.</i>				
Consulting	07/10/2018	10.00	250.00	2,500.00
<i>RTC mtg, prep for public mtg, RDEIR mtg in PA, coord w. PA, review RDEIR</i>				
Consulting	07/11/2018	4.00	250.00	1,000.00
<i>monthly mtg w. SU, internal coord, review draft SDSS</i>				
Consulting	07/12/2018	6.25	250.00	1,562.50
<i>review &amp; research; SDSS, housing issues, comp plan, RDEIR</i>				
Consulting	07/13/2018	4.00	250.00	1,000.00
<i>SDSS coord, final edits. PC leg file for 7/26</i>				
Consulting	07/14/2018	2.00	250.00	500.00
Consulting	07/30/2018	4.00	250.00	1,000.00
<i>coord screencheck SDSS, review COA, SR structure w. Carol H.</i>				
Consulting	07/31/2018	3.00	250.00	750.00
<i>coord GUP COAs, staff report</i>				
Coordination	07/16/2018	3.00	250.00	750.00
<i>research fac/staff hsg</i>				
Coordination	07/17/2018	3.00	250.00	750.00
<i>coord SDSS, housing info</i>				
Coordination	07/23/2018	2.00	250.00	500.00
<i>coord w. staff, ESA, SU</i>				
Coordination	07/24/2018	2.00	250.00	500.00
<i>review SDSS edits; coord with Jeff Caton</i>				
Coordination	07/25/2018	1.25	250.00	312.50
<i>coord SDSS comments</i>				
Coordination	07/27/2018	3.00	250.00	750.00
<i>con call for LPR issue, review SU housing proposal.</i>				
Coordination	07/27/2018	1.75	250.00	437.50
<i>coord. SDSS draft</i>				
Coordination	07/28/2018	1.00	250.00	250.00
<i>review SU hsg proposal, compare to Ordinances</i>				
Coordination	07/29/2018	2.25	250.00	562.50
<i>review SU hsg proposal, start chart.</i>				

Subtotal **107.50** **26,875.00**



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000412  
Date 07/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 07/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal Planner

Carolyn Hamilton

Meetings	07/02/2018	1.00	160.00	160.00
<i>Coord. Mtg re GUP Staff Rpt</i>				
Meetings	07/17/2018	1.75	160.00	280.00
<i>PUSD Meeting/meeting notes</i>				
Meetings	07/30/2018	2.00	160.00	320.00
<i>Mtg with Geoff re GUP PC mtgs and staff rpt</i>				
Staff Reports	07/05/2018	1.50	160.00	240.00
<i>staff rpt revision</i>				
Staff Reports	07/08/2018	2.00	160.00	320.00
<i>housing info from nexus study and EIR alternatives</i>				
Staff Reports	07/12/2018	4.00	160.00	640.00
<i>GUP Staff rpt</i>				
Staff Reports	07/13/2018	5.00	160.00	800.00
<i>GUP Staff Rpt</i>				
Staff Reports	07/23/2018	1.00	160.00	160.00
<i>Coord re outline and staff report</i>				
Staff Reports	07/30/2018	3.00	160.00	480.00
<i>GUP Staff Rpt</i>				
Coordination	07/30/2018	1.00	160.00	160.00
<i>revision of green sheets and coord of PC mtgs</i>				

Subtotal	22.25	3,560.00
Labor total	131.00	30,541.25

## Raynes, Teresa

---

**From:** Sanchez, Gracie  
**Sent:** Monday, August 6, 2018 1:39 PM  
**To:** Colunga, Laura; Raynes, Teresa  
**Subject:** M-Group July Invoice  
**Attachments:** MGroup July Invoice GUP.pdf; MGroup July Invoice Housing Ord.pdf

Please see attached.

Gracie Sanchez, Sr. Executive Assistant to  
Sylvia Gallegos, Deputy County Executive  
Office of the County Executive  
County of Santa Clara

(408) 299-5106 Office  
(408) 295-1613 Fax

**NOTICE:**

This email message and/or its attachment may contain information that is confidential or restricted. It is intended only for the individuals named as recipients in the message. If you are NOT an authorized recipient, you are prohibited from using, delivering, distributing, printing, copying, or disclosing the message or content to others and must delete the message from your computer. If you have received this message in error, please notify the sender by return mail.



**M-Group**  
307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

PO # 4300015008

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000480  
Date 08/31/2018


Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 08/31/2018

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	8.00	85.00 ✓	680.00
Associate Planner	10.00	125.00 ✓	1,250.00
Principal/Project Manager	88.75	250.00 ✓	22,187.50
Principal/Deputy Project Manager	18.00	200.00 ✓	3,600.00
Principal Planner	58.75	160.00 ✓	9,400.00
Admin Analyst	1.00	75.00 ✓	75.00
Phase subtotal			37,192.50

Invoice total **37,192.50**

  
Sylvia Gallegos Date  
Approved to Pay  
09-10-2018



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000480  
Date 08/31/2018

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	350,000.00	174,805.00	175,195.00	137,612.50	37,192.50
Total	350,000.00	174,805.00	175,195.00	137,612.50	37,192.50

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000412	07/31/2018	30,541.25		30,541.25			
1000480	08/31/2018	37,192.50	37,192.50				
Total		67,733.75	37,192.50	30,541.25	0.00	0.00	0.00





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000480  
Date 08/31/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 08/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Fahteen Khan

Research

08/17/2018 8.00 85.00 680.00

*Research on traffic management/monitoring systems and verifying against the submittal guidelines that Stanford has submitted everything necessary for the DA.*

Subtotal 8.00 680.00

Associate Planner

Susie Pineda

Project Review

08/22/2018 2.00 125.00 250.00

Project Review

08/28/2018 3.00 125.00 375.00

Project Review

08/30/2018 2.00 125.00 250.00

Project Review

08/31/2018 3.00 125.00 375.00

Subtotal 10.00 1,250.00

Principal/Project Manager

Geoff Bradley

Meetings

08/21/2018 2.00 250.00 500.00

*coord meetings*

Meetings

08/22/2018 1.00 250.00 250.00

*mtg w. carol, weekly check in; SR*

Meetings

08/23/2018 1.00 250.00 250.00

*coord w. carol & susie; SCP*

Meetings

08/27/2018 1.50 250.00 375.00

Meetings

08/29/2018 3.00 250.00 750.00

Meetings

08/30/2018 4.00 250.00 1,000.00

*coord mtg, hsg mtg*

Meetings

08/31/2018 2.00 250.00 500.00

Project Review

08/27/2018 2.00 250.00 500.00

Project Review

08/28/2018 2.50 250.00 625.00

Project Review

08/29/2018 4.00 250.00 1,000.00

*questions for 8/30 mtg, coord with team*

Project Review

08/30/2018 2.00 250.00 500.00

Project Review

08/31/2018 2.00 250.00 500.00

Research

08/20/2018 2.00 250.00 500.00

Research

08/21/2018 3.00 250.00 750.00

*final review of SDSS, coord w. ESA on printing, COAs*

Research

08/22/2018 3.00 250.00 750.00

*update schedule, COAs, DA items, Traffic issues*

Research

08/23/2018 2.00 250.00 500.00



G R O U P

County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000480

Date 08/31/2018

**Invoice Supporting Detail**

County of Santa Clara - Stanford GUP

Professional Services

Phase Status: Active

Billing Cutoff: 08/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Research 08/27/2018 1.25 250.00 312.50

Research 08/28/2018 2.00 250.00 500.00

COAs

Research 08/29/2018 0.50 250.00 125.00

Research 08/30/2018 1.00 250.00 250.00

Consulting 08/01/2018 4.00 250.00 1,000.00

Consulting 08/02/2018 4.50 250.00 1,125.00

Consulting 08/03/2018 3.75 250.00 937.50

Consulting 08/08/2018 1.00 250.00 250.00

tracking emails

Consulting 08/09/2018 1.00 250.00 250.00

keeping up w emails

Consulting 08/10/2018 4.00 250.00 1,000.00

update DA supp. application; review SU PPT from PC mtg, coord.

Consulting 08/11/2018 0.50 250.00 125.00

Coordination 08/13/2018 3.00 250.00 750.00

coord on SDSS, schedule, staff report

Coordination 08/14/2018 3.00 250.00 750.00

coord., mtg w CH

Coordination 08/15/2018 3.00 250.00 750.00

bi-monthly gup/eir mtg + prep &amp; f/u

Coordination 08/16/2018 3.50 250.00 875.00

Coordination 08/17/2018 3.75 250.00 937.50

mtg at county, coord with team, review DA

Coordination 08/20/2018 4.00 250.00 1,000.00

list of comm benefits, research

Coordination 08/21/2018 3.00 250.00 750.00

COAs

Coordination 08/22/2018 2.00 250.00 500.00

Coordination 08/23/2018 3.00 250.00 750.00

Subtotal 88.75 22,187.50

Principal/Deputy Project Manager

Kristi Bascom

Meetings 08/29/2018 2.00 200.00 400.00

Prep for Stanford Housing Proposal/DA mtg

Meetings 08/30/2018 5.00 200.00 1,000.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000480  
Date 08/31/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 08/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor WIP Status: Billable

##### Principal/Deputy Project Manager

Kristi Bascom

*Stanford Housing Proposal/DA mtg and follow up*

Research	08/18/2018	4.00	200.00	800.00
----------	------------	------	--------	--------

*DA completeness ltr, school impacts*

Research	08/27/2018	1.00	200.00	200.00
----------	------------	------	--------	--------

*Prep call for Stanford Housing Proposal/DA mtg*

Research	08/31/2018	5.00	200.00	1,000.00
----------	------------	------	--------	----------

*Stanford Housing Proposal/DA research, call with LS, GB*

Completeness Review	08/24/2018	1.00	200.00	200.00
---------------------	------------	------	--------	--------

*Completeness letter to Stanford*

Subtotal	18.00		3,600.00	
----------	-------	--	----------	--

##### Principal Planner

Carolyn Hamilton

Meetings	08/14/2018	1.00	160.00	160.00
----------	------------	------	--------	--------

*Coord mtg with Geoff B.*

Meetings	08/22/2018	1.50	160.00	240.00
----------	------------	------	--------	--------

*mtg re SCP update and GUP staff rpt*

Research	08/10/2018	3.50	160.00	560.00
----------	------------	------	--------	--------

*review of EIR responses*

Staff Reports	08/01/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

*GUP Staff Rpt*

Staff Reports	08/02/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

*GUP Staff Rpt*

Staff Reports	08/03/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

*SCP Update*

Staff Reports	08/06/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

Staff Reports	08/07/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

*GUP staff rpt*

Staff Reports	08/09/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

*GUP staff rpt*

Staff Reports	08/13/2018	3.50	160.00	560.00
---------------	------------	------	--------	--------

*GUP Staff Rpt/SCP revision*

Staff Reports	08/14/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

*GUP staff rpt*

Staff Reports	08/15/2018	4.50	160.00	720.00
---------------	------------	------	--------	--------

*GUP staff report/ research*

Staff Reports	08/16/2018	4.50	160.00	720.00
---------------	------------	------	--------	--------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000480  
Date 08/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 08/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal Planner

Carolyn Hamilton

*GUP staff rpt/.research*

Staff Reports	08/17/2018	4.00	160.00	640.00
---------------	------------	------	--------	--------

*GUP Staff Rpt and SCP Revision*

Staff Reports	08/23/2018	2.00	160.00	320.00
---------------	------------	------	--------	--------

*staff rpt prep*

Staff Reports	08/24/2018	1.50	160.00	240.00
---------------	------------	------	--------	--------

*staff rpt prep*

Staff Reports	08/27/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

*GUP Staff Report*

Staff Reports	08/28/2018	2.50	160.00	400.00
---------------	------------	------	--------	--------

*GUP staff rpt*

Staff Reports	08/29/2018	2.00	160.00	320.00
---------------	------------	------	--------	--------

*GUP staff rpt*

Staff Reports	08/30/2018	1.50	160.00	240.00
---------------	------------	------	--------	--------

*GUP Staff rpt*

Coordination	08/20/2018	3.00	160.00	480.00
--------------	------------	------	--------	--------

*SCP revision*

Coordination	08/21/2018	1.00	160.00	160.00
--------------	------------	------	--------	--------

*prep for 8/21 mtg*

Coordination	08/22/2018	0.75	160.00	120.00
--------------	------------	------	--------	--------

*Coord re SCP update and source documents*

Subtotal	58.75	9,400.00
----------	-------	----------

Admin Analyst

Anna Marcial

Administrative	08/30/2018	0.50	75.00	37.50
----------------	------------	------	-------	-------

*Typing up notes from 08.30.2018 meeting for Geoff*

Administrative	08/31/2018	0.50	75.00	37.50
----------------	------------	------	-------	-------

Subtotal	1.00	75.00
----------	------	-------

Labor total	184.50	37,192.50
-------------	--------	-----------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000480  
Date 08/31/2018

---

**Invoice Supporting Detail**



**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000611  
Date 09/30/2018


Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 09/30/2018

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	65.25	85.00	5,546.25
Associate Planner	27.75	125.00	3,468.75
Principal/Project Manager	80.00	250.00	20,000.00
Principal/Deputy Project Manager	13.00	200.00	2,600.00
Principal Planner	29.50	160.00	4,720.00
Phase subtotal			36,335.00

Invoice total **36,335.00**

  
**Sylvia Gallagos** Date  
**Approved to Pay**  
10-10-2018



**STANFORD GROUP**

County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000611

Date 09/30/2018

### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	350,000.00	211,140.00	138,860.00	174,805.00	36,335.00
Total	350,000.00	211,140.00	138,860.00	174,805.00	36,335.00

### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000480	08/31/2018	37,192.50		37,192.50			
1000611	09/30/2018	36,335.00	36,335.00				
Total		73,527.50	36,335.00	37,192.50	0.00	0.00	0.00





County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000611  
Date 09/30/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 09/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Meetings	09/04/2018	1.00	85.00	85.00
<i>EIR traffic meeting w/ Geoff and Carol</i>				
Meetings	09/11/2018	2.25	85.00	191.25
<i>two meetings at SCC</i>				
Meetings	09/13/2018	1.75	85.00	148.75
<i>CRG SDSS Meeting Palo Alto</i>				
Meetings	09/18/2018	2.50	85.00	212.50
<i>SCC</i>				
Environmental Review	09/04/2018	1.50	85.00	127.50
<i>DEIR comments</i>				
Environmental Review	09/05/2018	1.50	85.00	127.50
<i>DEIR comments</i>				
Environmental Review	09/06/2018	1.25	85.00	106.25
<i>DEIR comments</i>				
Environmental Review	09/07/2018	3.00	85.00	255.00
<i>Studying EIR</i>				
Environmental Review	09/10/2018	0.50	85.00	42.50
<i>studying DEIR</i>				
Environmental Review	09/17/2018	1.25	85.00	106.25
<i>Mitigation measures</i>				
Environmental Review	09/18/2018	1.00	85.00	85.00
<i>Mitigation measures</i>				
Environmental Review	09/19/2018	2.50	85.00	212.50
<i>DEIR mitigation measures</i>				
Environmental Review	09/25/2018	2.25	85.00	191.25
<i>DEIR comments</i>				
Environmental Review	09/26/2018	5.75	85.00	488.75
<i>DEIR responses</i>				
Environmental Review	09/27/2018	1.50	85.00	127.50
<i>DEIR responses</i>				
Ordinance/Resolution Prep	09/07/2018	0.50	85.00	42.50
<i>traffic conditions of approval</i>				
Ordinance/Resolution Prep	09/10/2018	0.50	85.00	42.50
<i>transportation conditions</i>				
Ordinance/Resolution Prep	09/18/2018	1.00	85.00	85.00
<i>traffic COA</i>				





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000611  
Date 09/30/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 09/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Ordinance/Resolution Prep <i>traffic conditions</i>	09/19/2018	0.75	85.00	63.75
Ordinance/Resolution Prep <i>traffic</i>	09/20/2018	0.75	85.00	63.75
Ordinance/Resolution Prep <i>draft conditions of approval</i>	09/28/2018	8.00	85.00	680.00
Research <i>general Stanford research</i>	09/06/2018	0.50	85.00	42.50
Driving/Travel - Project Specific <i>Driving to/from SCC</i>	09/11/2018	0.50	85.00	42.50
Driving/Travel - Project Specific <i>SCC</i>	09/18/2018	0.50	85.00	42.50
Preparation <i>CRG SDS Supplement ppt.</i>	09/06/2018	1.50	85.00	127.50
Preparation <i>CRG SDS Supplement ppt</i>	09/07/2018	0.25	85.00	21.25
Preparation <i>CRG SDSS ppt</i>	09/10/2018	2.75	85.00	233.75
Preparation <i>CRG SDS ppt and zoning research</i>	09/12/2018	4.00	85.00	340.00
Preparation <i>CRG SDS ppt, presentation/meeting prep, zoning research</i>	09/13/2018	4.00	85.00	340.00
Preparation	09/20/2018	0.50	85.00	42.50
Project Management <i>GUP schedule</i>	09/05/2018	2.00	85.00	170.00
Project Management <i>updating BOX, typing notes, organizing paperwork</i>	09/14/2018	3.00	85.00	255.00
Project Management <i>organize notes/reference materials</i>	09/17/2018	2.75	85.00	233.75
Project Management <i>organization, schedule update memo</i>	09/19/2018	0.75	85.00	63.75
Project Management	09/20/2018	0.25	85.00	21.25
Project Management	09/21/2018	1.00	85.00	85.00
Subtotal		<b>65.25</b>		<b>5,546.25</b>

Associate Planner

Susie Pineda



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000611  
Date 09/30/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 09/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Associate Planner

Susie Pineda

Meetings	09/11/2018	1.00	125.00	125.00
Project Review	09/04/2018	2.00	125.00	250.00
Project Review	09/05/2018	2.00	125.00	250.00
Project Review	09/07/2018	4.00	125.00	500.00
Project Review	09/12/2018	3.00	125.00	375.00
Project Review	09/14/2018	2.00	125.00	250.00
Project Review	09/17/2018	2.00	125.00	250.00
Project Review	09/18/2018	2.00	125.00	250.00
Project Review	09/25/2018	3.00	125.00	375.00
Project Review	09/26/2018	3.00	125.00	375.00
Project Review	09/27/2018	3.75	125.00	468.75

Subtotal 27.75 3,468.75

Principal/Project Manager

Geoff Bradley

Meetings	09/04/2018	4.00	250.00	1,000.00
Meetings	09/05/2018	3.00	250.00	750.00
Meetings	09/06/2018	1.00	250.00	250.00
Meetings	09/07/2018	1.50	250.00	375.00
Meetings	09/13/2018	3.00	250.00	750.00
CRG meeting				
Meetings	09/14/2018	2.00	250.00	500.00
Meetings	09/18/2018	3.00	250.00	750.00
D-5 mtg, m-group mtg				
Meetings	09/19/2018	3.00	250.00	750.00
EIR meetings				
Meetings	09/20/2018	2.00	250.00	500.00
HLUET meeting				
Meetings	09/27/2018	3.00	250.00	750.00
Project Review	09/04/2018	2.00	250.00	500.00
Project Review	09/05/2018	2.25	250.00	562.50
Project Review	09/06/2018	1.75	250.00	437.50
Project Review	09/07/2018	1.00	250.00	250.00
Research	09/06/2018	2.00	250.00	500.00
Research	09/07/2018	2.00	250.00	500.00
Staff Reports	09/10/2018	2.00	250.00	500.00

COAs



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000611  
Date 09/30/2018

## Invoice Supporting Detail

### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 09/30/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

#### Principal/Project Manager

Geoff Bradley

Staff Reports	09/11/2018	4.00	250.00	1,000.00
Staff Reports	09/12/2018	4.00	250.00	1,000.00
Staff Reports	09/13/2018	5.00	250.00	1,250.00

*traffic conditions, coordination, SR review*

Staff Reports	09/14/2018	2.00	250.00	500.00
Staff Reports	09/17/2018	4.00	250.00	1,000.00

*refine Traffic COAs*

Staff Reports	09/18/2018	3.50	250.00	875.00
Staff Reports	09/19/2018	2.00	250.00	500.00

*COAs*

Staff Reports	09/20/2018	2.00	250.00	500.00
Preparation	09/24/2018	3.00	250.00	750.00
Preparation	09/25/2018	2.00	250.00	500.00
Preparation	09/26/2018	1.50	250.00	375.00
Preparation	09/27/2018	2.25	250.00	562.50
Preparation	09/28/2018	2.00	250.00	500.00
Coordination	09/24/2018	1.00	250.00	250.00
Coordination	09/25/2018	1.00	250.00	250.00
Coordination	09/26/2018	1.00	250.00	250.00
Coordination	09/27/2018	0.75	250.00	187.50
Coordination	09/28/2018	0.50	250.00	125.00

Subtotal **80.00** **20,000.00**

#### Principal/Deputy Project Manager

Kristi Bascom

Meetings	09/05/2018	2.00	200.00	400.00
----------	------------	------	--------	--------

*Calls re Incl Ord status*

Staff Reports	09/05/2018	5.00	200.00	1,000.00
---------------	------------	------	--------	----------

*BOS staff report for 9/25*

Staff Reports	09/06/2018	6.00	200.00	1,200.00
---------------	------------	------	--------	----------

*BOS Leg File*

Subtotal **13.00** **2,600.00**

#### Principal Planner

Carolyn Hamilton

Meetings	09/04/2018	1.50	160.00	240.00
----------	------------	------	--------	--------

*Mtg with G Bradley*

Meetings	09/11/2018	1.50	160.00	240.00
----------	------------	------	--------	--------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000611  
Date 09/30/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 09/30/2018**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal Planner

Carolyn Hamilton

*Mtg with staff re SCP update and prep*

Meetings	09/18/2018	1.00	160.00	160.00
----------	------------	------	--------	--------

*Mtg re SCP revision*

Staff Reports	09/04/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

*GUP Staff Report*

Staff Reports	09/07/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

*GUP Staff rpt*

Staff Reports	09/12/2018	2.50	160.00	400.00
---------------	------------	------	--------	--------

*GUP Staff report*

Staff Reports	09/14/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

Staff Reports	09/18/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

*2018 GUP staff rpt*

Staff Reports	09/19/2018	3.00	160.00	480.00
---------------	------------	------	--------	--------

*staff rpt*

Staff Reports	09/20/2018	2.00	160.00	320.00
---------------	------------	------	--------	--------

*GUP staff report*

Coordination	09/01/2018	0.50	160.00	80.00
--------------	------------	------	--------	-------

*coord.re potential DA requirements*

Coordination	09/05/2018	2.00	160.00	320.00
--------------	------------	------	--------	--------

*Assistance with conditions of approval*

Coordination	09/06/2018	5.00	160.00	800.00
--------------	------------	------	--------	--------

*Assistance with conditions of approval*

Coordination	09/13/2018	2.00	160.00	320.00
--------------	------------	------	--------	--------

*revision of GUP conditions of approval*

Coordination	09/20/2018	1.50	160.00	240.00
--------------	------------	------	--------	--------

*Transportation conditions - revision*

Coordination	09/28/2018	1.00	160.00	160.00
--------------	------------	------	--------	--------

*Review of memos and presentations prepared by Fehr Peers*

Subtotal	<b>29.50</b>		<b>4,720.00</b>	
Labor total	<b>215.50</b>		<b>36,335.00</b>	



**GROUP**

County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000611

Date 09/30/2018

---

**Invoice Supporting Detail**

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000660  
Date 10/31/2018

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**


PO # 4300015008

For professional services through 10/31/2018

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	107.75	85.00	9,158.75
Associate Planner	37.25	125.00	4,656.25
Principal/Project Manager	109.50	250.00	27,375.00
Principal Planner	41.25	160.00	6,600.00
Phase subtotal			47,790.00

Invoice total **47,790.00**

  
Sylvia Gallegos Date  
Approved to Pay



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000660  
Date 10/31/2018

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	350,000.00	258,930.00	91,070.00	211,140.00	47,790.00
Total	350,000.00	258,930.00	91,070.00	211,140.00	47,790.00

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000611 ✓	09/30/2018 ✓	36,335.00 ✓		36,335.00			
1000660 ✓	10/31/2018	47,790.00 ✓	47,790.00				
	Total	84,125.00	47,790.00	36,335.00	0.00	0.00	0.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000660  
Date 10/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 10/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Notice Prep & Distribution	10/11/2018	3.75	85.00	318.75
<i>tribal notice</i>				
Notice Prep & Distribution	10/12/2018	2.00	85.00	170.00
<i>tribal notices</i>				
Notice Prep & Distribution	10/15/2018	0.25	85.00	21.25
<i>Completeness letter to Stanford</i>				
Notice Prep & Distribution	10/17/2018	0.75	85.00	63.75
<i>tribal notice prep</i>				
Notice Prep & Distribution	10/19/2018	0.25	85.00	21.25
<i>tribal notice prep</i>				
Notice Prep & Distribution	10/24/2018	1.25	85.00	106.25
<i>tribal notices</i>				
Meetings	10/02/2018	1.50	85.00	127.50
<i>SCC Weekly Stanford Check-in</i>				
Meetings	10/11/2018	1.00	85.00	85.00
<i>Team meeting - conditions of approval</i>				
Meetings	10/18/2018	2.75	85.00	233.75
<i>stanford team meeting (coa); DA housing meeting</i>				
Meetings	10/23/2018	5.25	85.00	446.25
<i>meetings at SCC</i>				
Meetings	10/24/2018	1.00	85.00	85.00
<i>SCC internal staff/consultants</i>				
Environmental Review	10/01/2018	3.50	85.00	297.50
<i>DEIR comment responses</i>				
Environmental Review	10/02/2018	1.00	85.00	85.00
<i>RTC DEIR, MM</i>				
Environmental Review	10/03/2018	0.50	85.00	42.50
<i>DEIR RTC</i>				
Environmental Review	10/04/2018	1.00	85.00	85.00
Environmental Review	10/17/2018	1.50	85.00	127.50
<i>DEIR, mitigation measures, conditions of approval</i>				
Environmental Review	10/18/2018	2.00	85.00	170.00
<i>mitigation measures, DEIR research</i>				
Environmental Review	10/19/2018	1.25	85.00	106.25
<i>mitigation measures; DEIR research</i>				
Administrative	10/11/2018	0.75	85.00	63.75





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000660  
Date 10/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 10/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*COA team meeting prep*

Administrative	10/12/2018	0.50	85.00	42.50
Administrative	10/15/2018	0.75	85.00	63.75

*printing new staff reports, printing schedules, organization, etc.*

Administrative	10/16/2018	0.50	85.00	42.50
Administrative	10/17/2018	0.25	85.00	21.25
Administrative	10/18/2018	0.25	85.00	21.25
Administrative	10/19/2018	1.75	85.00	148.75

*create my own stanford reference binder; organize box; general emails; etc.*

Administrative	10/23/2018	0.25	85.00	21.25
Administrative	10/24/2018	1.00	85.00	85.00
Administrative	10/25/2018	0.50	85.00	42.50
Administrative	10/26/2018	0.50	85.00	42.50
Administrative	10/29/2018	1.00	85.00	85.00

*emails, correspondence, doc prep*

Administrative	10/30/2018	0.50	85.00	42.50
Public Hearing	10/16/2018	1.50	85.00	127.50

*BOS Oct. 16 parameters for a DA negotiation process with Stanford*

Research	10/11/2018	0.75	85.00	63.75
----------	------------	------	-------	-------

*tribal notices research*

Research	10/16/2018	1.00	85.00	85.00
Research	10/24/2018	3.50	85.00	297.50

*COA districts-Lathrop; RTC DEIR*

Research	10/25/2018	1.75	85.00	148.75
----------	------------	------	-------	--------

*DA, COA, Ordinances*

Staff Reports	10/01/2018	2.75	85.00	233.75
---------------	------------	------	-------	--------

*Conditions of Approval*

Staff Reports	10/02/2018	3.50	85.00	297.50
---------------	------------	------	-------	--------

*Conditions of Approval*

Staff Reports	10/03/2018	0.50	85.00	42.50
---------------	------------	------	-------	-------

*Development Agreement supplemental mitigation measures chart*

Staff Reports	10/11/2018	0.75	85.00	63.75
---------------	------------	------	-------	-------

*COA*

Staff Reports	10/22/2018	6.00	85.00	510.00
---------------	------------	------	-------	--------

*conditions of approval*

Staff Reports	10/23/2018	0.50	85.00	42.50
---------------	------------	------	-------	-------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000660  
Date 10/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 10/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*conditions of approval*

Staff Reports	10/25/2018	4.50	85.00	382.50
---------------	------------	------	-------	--------

*memo, coa/da table*

Staff Reports	10/26/2018	4.25	85.00	361.25
---------------	------------	------	-------	--------

*stanford unique memo*

Staff Reports	10/29/2018	1.25	85.00	106.25
---------------	------------	------	-------	--------

*stanford unique memo*

Staff Reports	10/30/2018	1.50	85.00	127.50
---------------	------------	------	-------	--------

*stanford unique memo*

Driving/Travel - Project Specific	10/23/2018	0.50	85.00	42.50
-----------------------------------	------------	------	-------	-------

Preparation	10/15/2018	1.75	85.00	148.75
-------------	------------	------	-------	--------

*BOS 10/16 meeting prep reading, reading Development Agreement*

Preparation	10/16/2018	0.50	85.00	42.50
-------------	------------	------	-------	-------

*BOS ppt to doc & notes*

Preparation	10/17/2018	0.25	85.00	21.25
-------------	------------	------	-------	-------

*DA housing call meeting prep*

Preparation	10/18/2018	0.50	85.00	42.50
-------------	------------	------	-------	-------

*BOS notes*

Preparation	10/19/2018	1.00	85.00	85.00
-------------	------------	------	-------	-------

*DA, housing*

Preparation	10/22/2018	0.50	85.00	42.50
-------------	------------	------	-------	-------

*DA*

Preparation	10/23/2018	0.50	85.00	42.50
-------------	------------	------	-------	-------

*SCC meetings prep*

Preparation	10/24/2018	0.25	85.00	21.25
-------------	------------	------	-------	-------

*meeting prep*

Preparation	10/26/2018	1.50	85.00	127.50
-------------	------------	------	-------	--------

*development agreement*

Preparation	10/29/2018	1.50	85.00	127.50
-------------	------------	------	-------	--------

*development agreement, COA doc prep*

Preparation	10/30/2018	5.25	85.00	446.25
-------------	------------	------	-------	--------

*RDEIR DA COA list*

Preparation	10/31/2018	4.50	85.00	382.50
-------------	------------	------	-------	--------

*DA/COA list*

Project Management	10/02/2018	1.50	85.00	127.50
--------------------	------------	------	-------	--------

Project Management	10/15/2018	0.75	85.00	63.75
--------------------	------------	------	-------	-------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000660  
Date 10/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 10/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*update GUP schedule*

Project Management	10/17/2018	5.00	85.00	425.00
--------------------	------------	------	-------	--------

*DA community engagement project schedule/timeline*

Project Management	10/18/2018	1.00	85.00	85.00
--------------------	------------	------	-------	-------

Project Management	10/19/2018	1.50	85.00	127.50
--------------------	------------	------	-------	--------

*DA community engagement schedule/timeline; emails*

Project Management	10/22/2018	1.25	85.00	106.25
--------------------	------------	------	-------	--------

*DA community schedule*

Project Management	10/23/2018	1.00	85.00	85.00
--------------------	------------	------	-------	-------

*schedule, correspondence*

Project Management	10/24/2018	1.00	85.00	85.00
--------------------	------------	------	-------	-------

Project Management	10/25/2018	1.25	85.00	106.25
--------------------	------------	------	-------	--------

*DA community engagement schedule*

Project Management	10/29/2018	1.00	85.00	85.00
--------------------	------------	------	-------	-------

*schedule, etc.*

Project Management	10/31/2018	1.00	85.00	85.00
--------------------	------------	------	-------	-------

*community info paragraph and schedules*

Subtotal	107.75		9,159.75
----------	--------	--	----------

Associate Planner

Jessie J. Bristow

Project Review	10/15/2018	4.25	125.00	531.25
----------------	------------	------	--------	--------

*PPT for traffic analysis*

Project Review	10/19/2018	0.50	125.00	62.50
----------------	------------	------	--------	-------

*Traffic and Land Count Comparison Edits*

Research	10/22/2018	4.75	125.00	593.75
----------	------------	------	--------	--------

*Historical Registry/Resources GUP*

Research	10/26/2018	7.75	125.00	968.75
----------	------------	------	--------	--------

*research & prepare charts for hospital pkg issue*

Research	10/29/2018	8.00	125.00	1,000.00
----------	------------	------	--------	----------

*Parking Traffic Count Data Excel Sheets for Charts*

Subtotal	26.25		3,156.25
----------	-------	--	----------

Susie Pineda

Project Review	10/01/2018	3.00	125.00	375.00
----------------	------------	------	--------	--------

Project Review	10/02/2018	3.50	125.00	437.50
----------------	------------	------	--------	--------

Project Review	10/03/2018	2.00	125.00	250.00
----------------	------------	------	--------	--------

Project Review	10/04/2018	1.00	125.00	125.00
----------------	------------	------	--------	--------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000860  
Date 10/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 10/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Associate Planner

Susie Pineda

Project Review	10/05/2018	0.50	125.00	62.50
Project Review	10/12/2018	2.00	125.00	250.00
Subtotal		12.00		1,500.00

Principal/Project Manager

Geoff Bradley

Meetings	10/02/2018	4.00	250.00	1,000.00
Meetings	10/03/2018	3.00	250.00	750.00
Meetings	10/09/2018	1.00	250.00	250.00
Meetings	10/11/2018	1.25	250.00	312.50
Meetings	10/16/2018	3.00	250.00	750.00
<i>Board Item for DA</i>				
Meetings	10/17/2018	2.50	250.00	625.00
<i>bi-weekly EIR meetings</i>				
Meetings	10/18/2018	2.00	250.00	500.00
<i>internal team mtg + housing group</i>				
Meetings	10/23/2018	4.50	250.00	1,125.00
<i>HHC meeting, COA mtg, D5 mtg</i>				
Meetings	10/24/2018	2.00	250.00	500.00
<i>weekly team mtg</i>				
Meetings	10/25/2018	2.50	250.00	625.00
<i>PC Meeting+other meeting</i>				
Meetings	10/26/2018	0.50	250.00	125.00
Meetings	10/30/2018	2.00	250.00	500.00
Meetings	10/31/2018	1.50	250.00	375.00
Preparation	10/01/2018	3.50	250.00	875.00
Preparation	10/02/2018	2.00	250.00	500.00
Preparation	10/03/2018	1.50	250.00	375.00
Preparation	10/04/2018	2.00	250.00	500.00
Preparation	10/09/2018	1.00	250.00	250.00
Preparation	10/09/2018	4.00	250.00	1,000.00
Preparation	10/10/2018	1.00	250.00	250.00
Preparation	10/11/2018	4.00	250.00	1,000.00
Preparation	10/12/2018	4.00	250.00	1,000.00
Preparation	10/15/2018	2.00	250.00	500.00
Preparation	10/16/2018	2.25	250.00	562.50
Preparation	10/17/2018	2.00	250.00	500.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000660  
Date 10/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 10/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Preparation	10/18/2018	1.50	250.00	375.00
Preparation	10/19/2018	2.50	250.00	625.00

*COAs, Tribal Consult*

Preparation	10/23/2018	1.50	250.00	375.00
Preparation	10/24/2018	2.25	250.00	562.50
Preparation	10/25/2018	0.50	250.00	125.00
Preparation	10/26/2018	3.00	250.00	750.00

*review HP info*

Preparation	10/29/2018	3.75	250.00	937.50
-------------	------------	------	--------	--------

*COAs, DA research, HP issues, DEIR*

Preparation	10/30/2018	4.50	250.00	1,125.00
Preparation	10/31/2018	3.00	250.00	750.00
Coordination	10/01/2018	1.50	250.00	375.00
Coordination	10/02/2018	1.00	250.00	250.00
Coordination	10/05/2018	1.00	250.00	250.00
Coordination	10/08/2018	1.00	250.00	250.00
Coordination	10/09/2018	1.00	250.00	250.00
Coordination	10/10/2018	1.50	250.00	375.00
Coordination	10/15/2018	1.75	250.00	437.50
Coordination	10/16/2018	1.25	250.00	312.50
Coordination	10/17/2018	1.00	250.00	250.00
Coordination	10/18/2018	1.50	250.00	375.00
Coordination	10/19/2018	1.50	250.00	375.00

*coord on COAs, HHC mtg.*

Coordination	10/20/2018	0.25	250.00	62.50
Coordination	10/22/2018	2.00	250.00	500.00
Coordination	10/23/2018	1.75	250.00	437.50
Coordination	10/24/2018	2.50	250.00	625.00

*coord w. Greg G., Libby, SU*

Coordination	10/25/2018	1.75	250.00	437.50
Coordination	10/26/2018	2.25	250.00	562.50

*prep for DA, coord w. Libby, et al*

Coordination	10/29/2018	1.00	250.00	250.00
Coordination	10/30/2018	0.75	250.00	187.50
Coordination	10/31/2018	1.75	250.00	437.50

Subtotal	109.50	27,375.00
----------	--------	-----------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000680  
Date 10/31/2018

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 10/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

Labor

WIP Status: Billable

Principal Planner

Carolyn Hamilton

Meetings	10/04/2018	0.50	160.00	80.00
<i>phone check-in with GB</i>				
Meetings	10/11/2018	1.00	160.00	160.00
<i>Stanford GUP team mtg</i>				
Meetings	10/18/2018	1.00	160.00	160.00
<i>GUP Team Mtg.</i>				
Staff Reports	10/03/2018	2.00	160.00	320.00
<i>GUP staff rpt</i>				
Staff Reports	10/04/2018	2.00	160.00	320.00
<i>GUP staff rpt</i>				
Staff Reports	10/05/2018	5.00	160.00	800.00
<i>GUP Staff Rpt</i>				
Staff Reports	10/09/2018	2.00	160.00	320.00
<i>GUP Staff rpt.</i>				
Staff Reports	10/10/2018	3.00	160.00	480.00
<i>SCP revision, GUP Staff rpt.</i>				
Staff Reports	10/12/2018	3.00	160.00	480.00
<i>Review of source docs for COA and coord.</i>				
Staff Reports	10/15/2018	1.50	160.00	240.00
<i>Conditions of Approval</i>				
Staff Reports	10/16/2018	2.00	160.00	320.00
<i>Conditions of Approval</i>				
Staff Reports	10/17/2018	2.00	160.00	320.00
Staff Reports	10/18/2018	1.00	160.00	160.00
<i>Conditions of Approval</i>				
Staff Reports	10/19/2018	4.00	160.00	640.00
<i>Conditions of Approval</i>				
Staff Reports	10/23/2018	2.00	160.00	320.00
<i>staff rpt.</i>				
Staff Reports	10/24/2018	2.00	160.00	320.00
<i>GUP staff rpt</i>				
Staff Reports	10/29/2018	1.25	160.00	200.00
<i>Cultural Resource Conditions of Approval</i>				
Staff Reports	10/31/2018	1.00	160.00	160.00
<i>GUP Staff Rpt</i>				
Coordination	10/22/2018	1.50	160.00	240.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000880  
Date 10/31/2018

**Invoice Supporting Detail**

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 10/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal Planner

Carolyn Hamilton

*Coord. re Dev. Agreements*

Subtotal	37.75		6,040.00
----------	-------	--	----------

Richard Patenaude

Project Review

10/30/2018	3.50	160.00	560.00
------------	------	--------	--------

*Review & comment on ineligible Late Victorian structures*

Subtotal	3.50		560.00
----------	------	--	--------

Labor total	295.75		47,790.00
-------------	--------	--	-----------

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000833  
Date 12/31/2018

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 12/31/2018

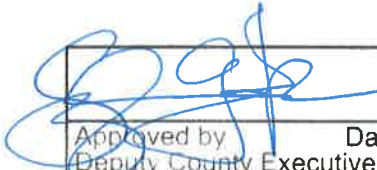
**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	256.50	85.00	21,802.50
Associate Planner	16.50	125.00	2,062.50
Principal/Project Manager	208.50	250.00	52,125.00
Principal/Deputy Project Manager	31.00	200.00	6,200.00
Principal Planner	132.00	160.00	21,120.00
Associate Urban Designer	83.25	125.00	10,406.25

**Reimbursables**

	Multiplier	Rate	Billed Amount
Reimbursable Expenses			546.14
Phase subtotal			114,262.39

Invoice total **114,262.39**

Approved by   
Deputy County Executive

1-17-2019





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	373,192.39	415,839.61	258,930.00	114,262.39
Total	789,032.00	373,192.39	415,839.61	258,930.00	114,262.39

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000833	12/31/2018	114,262.39	114,262.39				
	Total	114,262.39	114,262.39	0.00	0.00	0.00	0.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Community Meeting	11/29/2018	5.00	85.00	425.00	✓
<i>DA Community Input Meeting - Palo Alto Council Chambers</i>					
Meetings	11/01/2018	1.75	85.00	148.75	✓
<i>stanford team meeting</i>					
Meetings	11/08/2018	2.00	85.00	170.00	✓
<i>COA, housing, transportation</i>					
Meetings	11/14/2018	0.75	85.00	63.75	
<i>monthly SCC/Stanford GUP meeting</i>					
Meetings	11/15/2018	1.50	85.00	127.50	
<i>consultant Stanford Team Meeting</i>					
Meetings	11/30/2018	2.50	85.00	212.50	
<i>traffic meeting at County</i>					
Meetings	12/05/2018	2.50	85.00	212.50	
<i>COA editing</i>					
Meetings	12/06/2018	4.00	85.00	340.00	
<i>COA meeting</i>					
Meetings	12/11/2018	3.00	85.00	255.00	
<i>COA meeting at County</i>					
Meetings	12/13/2018	2.00	85.00	170.00	
<i>COA team meeting</i>					
Meetings	12/14/2018	3.00	85.00	255.00	
<i>COA meeting at County</i>					
Meetings	12/18/2018	6.00	85.00	510.00	
<i>COA meeting at County</i>					
Administrative	11/02/2018	0.75	85.00	63.75	
Administrative	11/08/2018	0.50	85.00	42.50	
Administrative	11/09/2018	0.50	85.00	42.50	
Administrative	11/12/2018	0.25	85.00	21.25	
Administrative	11/13/2018	0.50	85.00	42.50	
Administrative	11/14/2018	0.50	85.00	42.50	
Administrative	11/15/2018	1.00	85.00	85.00	
Administrative	11/19/2018	1.00	85.00	85.00	
Administrative	11/20/2018	0.50	85.00	42.50	
Administrative	11/21/2018	0.50	85.00	42.50	
Administrative	11/27/2018	0.50	85.00	42.50	
<i>input meeting agenda, printing, email correspondence</i>					



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Staff Reports	12/27/2018	3.25	85.00	276.25
<i>HHC 1/17 hearing staff report</i>				
Preparation	11/01/2018	1.00	85.00	85.00
<i>COA + DA topics table</i>				
Preparation	11/05/2018	5.50	85.00	467.50
<i>Plan Bay Area 2040, COA, DA public outreach meeting prep</i>				
Preparation	11/06/2018	7.50	85.00	637.50
<i>DA public workshop 1 meeting prep, DA website</i>				
Preparation	11/07/2018	4.75	85.00	403.75
<i>workshop 1 community outreach, website, COA summary</i>				
Preparation	11/08/2018	5.50	85.00	467.50
<i>listening meeting 1 prep, website, DA topics</i>				
Preparation	11/09/2018	7.00	85.00	595.00
<i>DA topics, website, community outreach, listening meeting 1 prep</i>				
Preparation	11/12/2018	3.00	85.00	255.00
<i>community outreach website, DA topics, meeting agenda</i>				
Preparation	11/13/2018	4.25	85.00	361.25
<i>community outreach website, meetings, PAUSD meeting speech</i>				
Preparation	11/14/2018	6.75	85.00	573.75
<i>community outreach, website, PAUSD speech</i>				
Preparation	11/15/2018	5.00	85.00	425.00
<i>community outreach, website, newspaper ads</i>				
Preparation	11/16/2018	7.00	85.00	595.00
<i>website, graphics, Input Meeting ads, community outreach</i>				
Preparation	11/19/2018	4.50	85.00	382.50
<i>DA website</i>				
Preparation	11/21/2018	4.50	85.00	382.50
<i>Input Meeting ppt; community outreach; COA; DA</i>				
Preparation	11/26/2018	8.00	85.00	680.00
<i>DA, Community input ppt, Conditions of Approval</i>				
Preparation	11/27/2018	7.50	85.00	637.50
<i>COA, DA, Input Meeting, sign-in, ppt, cards, community feedback</i>				
Preparation	11/28/2018	6.50	85.00	552.50
<i>COA, DA, community feedback, website submissions, Input meeting ppt, signs, prep</i>				
Preparation	11/29/2018	6.50	85.00	552.50
<i>DA, Input meeting</i>				



County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000833  
Date 12/31/2018**Invoice Supporting Detail****County of Santa Clara - Stanford GUP  
Professional Services**

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Preparation	11/30/2018	4.00	85.00	340.00
<i>Traffic mitigation presentation, edits, map, project schedule, DA community feedback</i>				
Preparation	12/01/2018	1.50	85.00	127.50
<i>traffic mitigation ppt</i>				
Preparation	12/01/2018	5.00	85.00	425.00
<i>traffic mitigation ppt</i>				
Preparation	12/03/2018	8.00	85.00	680.00
<i>traffic mitigation ppt, agenda emails, DA community feedback, COA</i>				
Preparation	12/04/2018	8.00	85.00	680.00
<i>EIR meetings agendas, COA, DEIR/RDEIR comment letters, traffic mitigations, DA online submissions, community feedback, input meeting contact list</i>				
Preparation	12/05/2018	5.50	85.00	467.50
<i>input meeting contact list excel, DA housing, COA text and lathrop map</i>				
Preparation	12/06/2018	4.00	85.00	340.00
<i>COA, DA community feedback for website</i>				
Preparation	12/07/2018	7.00	85.00	595.00
<i>refining/editing conditions of approval</i>				
Preparation	12/11/2018	3.25	85.00	276.25
<i>COA, community feedback website submissions, input meeting 1 sign in/contacts, input meeting 2</i>				
Preparation	12/12/2018	7.25	85.00	616.25
<i>website comment submissions, community feedback DA website, HHC meeting staff report, DPRs, COA</i>				
Preparation	12/13/2018	6.00	85.00	510.00
<i>DA community feedback, COA, mitigation measures</i>				
Preparation	12/14/2018	5.00	85.00	425.00
<i>COA</i>				
Preparation	12/17/2018	8.00	85.00	680.00
<i>DA website submissions, COA</i>				
Preparation	12/18/2018	2.00	85.00	170.00
<i>COA</i>				
Preparation	12/19/2018	4.75	85.00	403.75
<i>COA, DA website</i>				
Preparation	12/20/2018	8.00	85.00	680.00
<i>COA</i>				
Preparation	12/20/2018	1.50	85.00	127.50
<i>COA</i>				



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

##### Assistant Planner

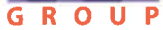
Mary Ann J. Niktas

Preparation	12/21/2018	3.50	85.00	297.50
COA draft review				
Preparation	12/26/2018	5.50	85.00	467.50
COAs, HHC, memos summarizing 12/21 COA meeting				
Preparation	12/27/2018	3.75	85.00	318.75
COA, COA traffic plan				
Project Management	11/01/2018	1.75	85.00	148.75
Project Management	11/05/2018	2.50	85.00	212.50
EIR meeting agenda, printing, DA public outreach meeting confirmation				
Project Management	11/06/2018	0.50	85.00	42.50
EIR 11/7 meeting agenda				
Project Management	11/07/2018	0.75	85.00	63.75
emails, meeting agendas				
Project Management	11/09/2018	0.25	85.00	21.25
Project Management	11/12/2018	0.75	85.00	63.75
outreach schedule, scheduling				
Project Management	11/13/2018	0.75	85.00	63.75
Project Management	11/16/2018	1.00	85.00	85.00
ads, graphics				
Project Management	12/11/2018	1.75	85.00	148.75
emailing, input meeting 2, project schedules				
Project Management	12/12/2018	0.75	85.00	63.75
project schedule, community outreach schedule				
Project Management	12/19/2018	1.25	85.00	106.25
project schedule, DA schedule, input meeting #2 room availability, emails, IT				
Project Management	12/21/2018	1.00	85.00	85.00
scheduling				
Project Management	12/26/2018	2.50	85.00	212.50
emails, schedules, project updates				
Project Management	12/27/2018	1.00	85.00	85.00
emails, HHC, project schedules				
Subtotal		256.50		21,802.50

##### Associate Planner

Susie Pineda

Project Review	11/05/2018	1.00	125.00	125.00
Project Review	11/09/2018	2.00	125.00	250.00

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Date 12/31/2018

**County of Santa Clara - Stanford GUP  
Professional Services**

**Billing Cutoff: 12/31/2018**

**WIP Status: Billable**

Subtotal	16.50	2,062.50
----------	-------	----------

Meetings	12/05/2018	1.00	250.00	250.00
----------	------------	------	--------	--------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

## Invoice Supporting Detail

### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Meetings	12/06/2018	1.00	250.00	250.00
Meetings	12/07/2018	2.00	250.00	500.00
Meetings	12/10/2018	2.50	250.00	625.00
COAs				
Meetings	12/11/2018	3.00	250.00	750.00
Meetings	12/13/2018	3.50	250.00	875.00
CRG mtg, coord mtg on COAs				
Meetings	12/14/2018	2.00	250.00	500.00
Meetings	12/18/2018	6.00	250.00	1,500.00
mtg for draft COAs				
Meetings	12/19/2018	1.00	250.00	250.00
call w. Libby & David D. re; hsg				
Meetings	12/21/2018	3.00	250.00	750.00
mtg w. D-5 on COAs				
Public Hearing	12/20/2018	2.50	250.00	625.00
HHC meeting				
Public Inquiries	12/13/2018	0.50	250.00	125.00
Public Inquiries	12/21/2018	0.50	250.00	125.00
emails from public/da comments				
Site Visit & Inspection	11/12/2018	3.00	250.00	750.00
tour College Park nghd w. Pria Graves				
Preparation	11/01/2018	2.00	250.00	500.00
Preparation	11/03/2018	4.00	250.00	1,000.00
Preparation	11/04/2018	4.00	250.00	1,000.00
DA memo for ad hoc mtg				
Preparation	11/05/2018	2.00	250.00	500.00
Preparation	11/06/2018	3.00	250.00	750.00
COAs, list of DA items, DEIR				
Preparation	11/07/2018	2.00	250.00	500.00
prep for meeting, agendas, research				
Preparation	11/08/2018	2.50	250.00	625.00
Preparation	11/09/2018	2.00	250.00	500.00
coa/da matrix				
Preparation	11/12/2018	2.00	250.00	500.00
website, ads, meeting prep				
Preparation	11/13/2018	2.75	250.00	687.50



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 12/31/2018**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Preparation	11/14/2018	2.00	250.00	500.00
Preparation	11/15/2018	3.00	250.00	750.00

*DA prep, COAs, website, public outreach; ads*

Preparation	11/16/2018	4.00	250.00	1,000.00
-------------	------------	------	--------	----------

*website review, ads, COAs*

Preparation	11/19/2018	2.00	250.00	500.00
Preparation	11/20/2018	1.50	250.00	375.00
Preparation	11/21/2018	1.00	250.00	250.00
Preparation	11/26/2018	3.00	250.00	750.00

*COAs, prep for Comm Mtg, DA items*

Preparation	11/27/2018	2.00	250.00	500.00
Preparation	11/28/2018	1.75	250.00	437.50
Preparation	11/29/2018	2.00	250.00	500.00
Preparation	12/03/2018	3.00	250.00	750.00

*COAs, DA research*

Preparation	12/04/2018	2.00	250.00	500.00
Preparation	12/05/2018	2.50	250.00	625.00
Preparation	12/06/2018	3.00	250.00	750.00
Preparation	12/07/2018	1.50	250.00	375.00
Preparation	12/10/2018	2.00	250.00	500.00

*COAs, HHC item*

Preparation	12/11/2018	1.00	250.00	250.00
Preparation	12/12/2018	3.75	250.00	937.50

*COAs, HHC item*

Preparation	12/13/2018	1.00	250.00	250.00
Preparation	12/14/2018	2.00	250.00	500.00
Preparation	12/17/2018	3.00	250.00	750.00

*COAs & HHC*

Preparation	12/19/2018	3.00	250.00	750.00
-------------	------------	------	--------	--------

*work on COAs w. Carol & MAN*

Preparation	12/20/2018	5.00	250.00	1,250.00
-------------	------------	------	--------	----------

*prep for HHC mtg including PPT*

Preparation	12/21/2018	1.00	250.00	250.00
Preparation	12/26/2018	3.00	250.00	750.00

*work on revised Traffic Plan*

Preparation	12/27/2018	4.00	250.00	1,000.00
-------------	------------	------	--------	----------





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 12/31/2018**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

*prepare draft memos for COA mtg re-cap*

Preparation	12/28/2018	2.00	250.00	500.00
Coordination	11/01/2018	1.00	250.00	250.00
Coordination	11/03/2018	0.50	250.00	125.00
Coordination	11/04/2018	0.50	250.00	125.00
Coordination	11/05/2018	0.50	250.00	125.00
Coordination	11/06/2018	1.00	250.00	250.00
Coordination	11/07/2018	1.00	250.00	250.00
Coordination	11/08/2018	0.75	250.00	187.50
Coordination	11/09/2018	0.25	250.00	62.50
Coordination	11/12/2018	1.00	250.00	250.00
Coordination	11/13/2018	1.00	250.00	250.00
Coordination	11/14/2018	1.00	250.00	250.00
Coordination	11/15/2018	0.75	250.00	187.50
Coordination	11/16/2018	1.25	250.00	312.50
Coordination	11/17/2018	0.25	250.00	62.50
Coordination	11/19/2018	1.00	250.00	250.00
Coordination	11/20/2018	0.25	250.00	62.50
Coordination	11/21/2018	0.50	250.00	125.00
Coordination	11/26/2018	1.50	250.00	375.00
Coordination	11/27/2018	1.75	250.00	437.50
Coordination	11/28/2018	1.50	250.00	375.00
Coordination	11/29/2018	1.75	250.00	437.50
Coordination	11/30/2018	2.00	250.00	500.00
Coordination	12/01/2018	0.50	250.00	125.00
Coordination	12/02/2018	0.75	250.00	187.50

*coord of PPT*

Coordination	12/03/2018	1.00	250.00	250.00
Coordination	12/04/2018	0.75	250.00	187.50
Coordination	12/05/2018	1.50	250.00	375.00
Coordination	12/06/2018	1.00	250.00	250.00
Coordination	12/07/2018	1.25	250.00	312.50
Coordination	12/10/2018	1.00	250.00	250.00
Coordination	12/11/2018	1.00	250.00	250.00
Coordination	12/12/2018	1.00	250.00	250.00
Coordination	12/13/2018	1.25	250.00	312.50



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

##### Principal/Project Manager

Geoff Bradley

Coordination	12/14/2018	0.75	250.00	187.50
Coordination	12/17/2018	1.00	250.00	250.00
Coordination	12/18/2018	0.75	250.00	187.50
Coordination	12/19/2018	1.25	250.00	312.50
Coordination	12/20/2018	1.00	250.00	250.00
Coordination	12/21/2018	0.50	250.00	125.00
Coordination	12/22/2018	1.50	250.00	375.00

*coord site visits w. HHC members*

Coordination	12/26/2018	1.50	250.00	375.00
--------------	------------	------	--------	--------

*start to prep HHC report/site visits*

Coordination	12/27/2018	1.00	250.00	250.00
--------------	------------	------	--------	--------

*coord w. Greg & Jack*

Subtotal **208.50** **52,125.00**

##### Principal/Deputy Project Manager

Kristi Bascom

Meetings	11/08/2018	2.00	200.00	400.00
<i>Coordination call with GIB, Libby</i>				
Meetings	11/21/2018	2.50	200.00	500.00
<i>Prep and call with GIB, LS, DD</i>				
Project Review	11/16/2018	2.00	200.00	400.00
<i>Website, materials review and comment</i>				
Staff Reports	11/30/2018	1.50	200.00	300.00
<i>HHC research</i>				
Staff Reports	12/05/2018	2.00	200.00	400.00
<i>Historic survey research, reading</i>				
Staff Reports	12/06/2018	8.00	200.00	1,600.00
<i>Draft HHC report for 12/20</i>				
Staff Reports	12/10/2018	2.00	200.00	400.00
<i>HHC report</i>				
Staff Reports	12/13/2018	4.00	200.00	800.00
<i>HHC add'l research, report updates</i>				
Staff Reports	12/14/2018	2.00	200.00	400.00
<i>HHC follow up</i>				
Preparation	11/01/2018	1.00	200.00	200.00
<i>DA Housing Terms</i>				
Preparation	11/02/2018	2.50	200.00	500.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Principal/Deputy Project Manager

Kristi Bascom

*DA Housing Terms*

Preparation

12/17/2018 1.50 200.00 300.00

*PPT presentation update*

Subtotal 31.00 6,200.00

Principal Planner

Carolyn Hamilton

Meetings

11/01/2018 1.00 160.00 160.00

*GUP team mtg*

Meetings

11/02/2018 1.00 160.00 160.00

*Mtg re transportation issues*

Meetings

11/08/2018 2.00 160.00 320.00

*GUP team meeeting*

Meetings

11/15/2018 1.00 160.00 160.00

*Stanford GUP Team Mtg.*

Meetings

11/29/2018 1.00 160.00 160.00

*weekly Stanford Team mtg*

Meetings

12/05/2018 1.00 160.00 160.00

*mtg re SCP revision*

Meetings

12/06/2018 4.00 160.00 640.00

*team review of COA*

Meetings

12/13/2018 1.50 160.00 240.00

*team mt to discuss COA*

Meetings

12/18/2018 4.00 160.00 640.00

*Mtg re COA*

Staff Reports

11/01/2018 1.00 160.00 160.00

*follow-up re transportation issues*

Staff Reports

11/02/2018 2.00 160.00 320.00

*revision of conditions of approval*

Staff Reports

11/06/2018 2.50 160.00 400.00

*Revision of COA*

Staff Reports

11/09/2018 0.50 160.00 80.00

Staff Reports

11/14/2018 3.00 160.00 480.00

*GUP staff rpt*

Staff Reports

11/15/2018 1.00 160.00 160.00

*Conditions of Approval*

Staff Reports

11/16/2018 4.50 160.00 720.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 12/31/2018**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal Planner

Carolyn Hamilton

*Conditions of Approval*

Staff Reports	11/19/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

*Conditions of Approval*

Staff Reports	11/20/2018	2.00	160.00	320.00
---------------	------------	------	--------	--------

*Conditions of Approval*

Staff Reports	11/21/2018	2.00	160.00	320.00
---------------	------------	------	--------	--------

*staff report*

Staff Reports	11/26/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

*staff rpt.*

Staff Reports	11/28/2018	1.50	160.00	240.00
---------------	------------	------	--------	--------

*staff rpt.*

Staff Reports	11/30/2018	0.50	160.00	80.00
---------------	------------	------	--------	-------

*Conditions of Approval*

Staff Reports	12/04/2018	4.00	160.00	640.00
---------------	------------	------	--------	--------

*prep of COA*

Staff Reports	12/05/2018	1.50	160.00	240.00
---------------	------------	------	--------	--------

*revision of COA*

Staff Reports	12/06/2018	4.00	160.00	640.00
---------------	------------	------	--------	--------

*revision of COA*

Staff Reports	12/07/2018	3.50	160.00	560.00
---------------	------------	------	--------	--------

*revision of COA and coord*

Staff Reports	12/11/2018	4.00	160.00	640.00
---------------	------------	------	--------	--------

*COA revision*

Staff Reports	12/12/2018	4.00	160.00	640.00
---------------	------------	------	--------	--------

*COA revision*

Staff Reports	12/13/2018	3.50	160.00	560.00
---------------	------------	------	--------	--------

*COA revision*

Staff Reports	12/14/2018	1.00	160.00	160.00
---------------	------------	------	--------	--------

*COA revision*

Staff Reports	12/19/2018	7.50	160.00	1,200.00
---------------	------------	------	--------	----------

*COA revision*

Staff Reports	12/20/2018	8.00	160.00	1,280.00
---------------	------------	------	--------	----------

*COA revision, summary prep*

Coordination	11/07/2018	2.00	160.00	320.00
--------------	------------	------	--------	--------

*Review of Transp. Conditions Memo and research re flooding*

Subtotal	<b>82.00</b>		<b>13,120.00</b>
----------	--------------	--	------------------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Principal Planner

Jack Witthaus

Meetings	12/03/2018	3.00	160.00	480.00
Meetings	12/04/2018	3.00	160.00	480.00
Project Review	11/01/2018	1.50	160.00	240.00
Project Review	11/02/2018	2.25	160.00	360.00
Project Review	11/03/2018	3.50	160.00	560.00
Project Review	11/04/2018	3.00	160.00	480.00
Project Review	11/05/2018	3.50	160.00	560.00
Project Review	11/07/2018	2.00	160.00	320.00
Project Review	11/08/2018	4.50	160.00	720.00
Project Review	11/09/2018	2.50	160.00	400.00
Project Review	11/10/2018	2.00	160.00	320.00
Project Review	11/11/2018	0.50	160.00	80.00
Project Review	11/12/2018	2.00	160.00	320.00
Project Review	11/13/2018	2.00	160.00	320.00
Project Review	11/14/2018	2.00	160.00	320.00
Project Review	11/15/2018	2.00	160.00	320.00
Project Review	11/16/2018	2.00	160.00	320.00
Project Review	11/19/2018	2.75	160.00	440.00
Project Review	11/20/2018	3.00	160.00	480.00
Project Review	11/21/2018	2.50	160.00	400.00
Project Review	11/23/2018	0.50	160.00	80.00
Subtotal		50.00		8,000.00

Associate Urban Designer

Kristina Paulauskaite

Community Meeting	11/29/2018	5.00	125.00	625.00
Community Input Meeting				
Marketing	12/11/2018	0.50	125.00	62.50
Stanford GUP DA website changes				
Marketing	12/19/2018	2.00	125.00	250.00
Website updates				
Marketing	12/20/2018	1.25	125.00	156.25
Website updates				
Meetings	11/19/2018	1.00	125.00	125.00
Meeting with Geoff to discuss website changes				
Preparation	11/05/2018	1.00	125.00	125.00
Stanford GUP DA website ideas				



County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000833

Date 12/31/2018

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Associate Urban Designer

Kristina Paulauskaite

Preparation	11/06/2018	7.00	125.00	875.00
Stanford DA website design				
Preparation	11/07/2018	3.50	125.00	437.50
Stanford DA website design				
Preparation	11/08/2018	2.50	125.00	312.50
Stanford GUP DA website design				
Preparation	11/09/2018	8.00	125.00	1,000.00
Stanford GUP DA website design				
Preparation	11/12/2018	4.50	125.00	562.50
Website design				
Preparation	11/13/2018	1.75	125.00	218.75
Website changes				
Preparation	11/14/2018	3.25	125.00	406.25
Stanford GUP DA website				
Preparation	11/15/2018	6.00	125.00	750.00
SCC Stanford GUP DA website				
Preparation	11/16/2018	6.50	125.00	812.50
SCC Stanford GUP DA website				
Preparation	11/19/2018	6.50	125.00	812.50
Website design				
Preparation	11/20/2018	1.00	125.00	125.00
Stanford GUP DA website changes				
Preparation	11/21/2018	2.50	125.00	312.50
Website changes				
Preparation	11/26/2018	1.25	125.00	156.25
Website changes				
Preparation	11/29/2018	5.75	125.00	718.75
Map design				
Preparation	11/30/2018	6.50	125.00	812.50
Freeway impact maps + community input meeting pictures+website;				
Preparation	12/03/2018	1.25	125.00	156.25
Freeway intersection maps				
Preparation	12/04/2018	1.50	125.00	187.50
Stanford GUP DA website updates				
Preparation	12/06/2018	3.25	125.00	406.25
Lathrop District Map				



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000833  
Date 12/31/2018

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 12/31/2018

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable  
Associate Urban Designer

Subtotal	83.25		10,406.25
Labor total	727.75		113,716.25

**Expense** WIP Status: Billable  
MidPen Media Center  
Reimbursable Expenses

12/21/2018			546.14
Subtotal			546.14
Expense total			546.14

**Midpen Media Center**

900 San Antonio Road  
Palo Alto, CA 94303  
(650) 494-8686

# Invoice

DATE	INVOICE NO.
11/29/2018	9738

BILL TO

---

M-Group  
Attn: Geoff Bradley  
307 Orchard City Dr., Suite 100  
Campbell, CA 95008

DUE DATE	PROJECT
1/16/2019	Santa Clara Plannl...

ITEM	DESCRIPTION	RATE	QTY	DATE	AMOUNT
1080	Non-City meeting in Chambers; Santa Clara County Planning/Stanford GUP Meeting	102.24	3.5	11/29/18	357.84
1040-2	Post Meeting on Web	188.30	1	11/29/18	188.30

**It's been a pleasure working with you!**

Subtotal

\$546.14

We now accept VISA and MasterCard payments over the phone or at the Media Center. Please call (650) 494-8686 x 35 to make your payment. Thanks!

**Sales Tax (8.75%)**

**\$0.00**

Total

**\$546.14**

### Payments/Credits

**\$0.00**

**Balance Due**

\$546.14

Phone # (650) 494-8686

Fax # (650) 494-8386

accts@mldpenmedia.org

**County\_00750**





**M-Group**  
307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

Proj # 4300015008 line 50

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000853REV  
Date 01/31/2019

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 01/31/2019

**Professional Services**

Assistant Planner  
Associate Planner  
Principal/Project Manager  
Principal Planner  
Associate Urban Designer

Hours	Rate	Billed Amount
82.75	85.00	7,033.75
15.00	125.00	1,875.00
99.25	250.00	24,812.50
63.50	160.00	10,160.00
1.00	125.00	125.00

**Reimbursables**

Reimbursable Expenses

Multiplier	Rate	Billed Amount
		216.00
Phase subtotal		44,222.25

Invoice total **44,222.25**

Sylvia Gallegos	Date
Approved to Pay	02-13-2019

Doc # 7000943203



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000853REV  
Date 01/31/2019

**Invoice Summary**

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	417,414.64	371,617.36	373,192.39	44,222.25
Total	789,032.00	417,414.64	371,617.36	373,192.39	44,222.25

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000833	12/31/2018	114,262.39		114,262.39			
1000853REV	01/31/2019	44,222.25	44,222.25				
Total		158,484.64	44,222.25	114,262.39	0.00	0.00	0.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000853REV  
Date 01/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 01/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Meetings	01/22/2019	1.00	85.00	85.00
update, scheduling				
Meetings	01/30/2019	0.75	85.00	63.75
meeting call with Meta and Heather (JRP historical consulting)				
Research	01/07/2019	2.50	85.00	212.50
elementary school site sizes				
Research	01/16/2019	1.50	85.00	127.50
COAs				
Research	01/17/2019	1.50	85.00	127.50
COAs				
Staff Reports	01/10/2019	0.50	85.00	42.50
HHC 1/17/19 staff report draft; KMA staff report for County				
Staff Reports	01/11/2019	0.50	85.00	42.50
Staff Reports	01/15/2019	0.25	85.00	21.25
KMA contract staff report				
Preparation	01/07/2019	1.75	85.00	148.75
historical heritage commission; historical resources				
Preparation	01/08/2019	1.00	85.00	85.00
PAUSD briefing book				
Preparation	01/10/2019	2.50	85.00	212.50
COA and COA appendix review/edits/prep				
Preparation	01/11/2019	1.75	85.00	148.75
Preparation	01/14/2019	5.25	85.00	446.25
off-campus housing table; research; hhc tours prep				
Preparation	01/15/2019	3.25	85.00	276.25
COAs, Stanford Housing letter, HHC ppt				
Preparation	01/16/2019	2.50	85.00	212.50
COAs, HHC				
Preparation	01/17/2019	3.00	85.00	255.00
COAs; HHC ppt				
Preparation	01/18/2019	2.25	85.00	191.25
COA research; COA outline				
Preparation	01/23/2019	2.00	85.00	170.00
conditions of approval				
Preparation	01/25/2019	2.00	85.00	170.00
COAs, housing, ads				



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000853REV  
Date 01/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 01/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Preparation	01/28/2019	7.00	85.00	595.00
COAs; historical resources; development agreement (housing)				
Preparation	01/29/2019	5.75	85.00	488.75
COAs; DA community feedback				
Preparation	01/30/2019	4.75	85.00	403.75
historical resources; DA stanford offer; COAs				
Preparation	01/31/2019	6.75	85.00	573.75
COAs; DA				
Project Management	01/02/2019	1.50	85.00	127.50
Project Management	01/03/2019	1.00	85.00	85.00
Project Management	01/04/2019	1.00	85.00	85.00
Project Management	01/07/2019	2.50	85.00	212.50
master schedule, emails, DA website submission responses; DA website				
Project Management	01/08/2019	0.75	85.00	63.75
emails, scheduling				
Project Management	01/09/2019	1.00	85.00	85.00
emails, scheduling				
Project Management	01/10/2019	0.50	85.00	42.50
Project Management	01/11/2019	1.50	85.00	127.50
Project Management	01/14/2019	2.00	85.00	170.00
update team roster; emails; etc.				
Project Management	01/15/2019	0.50	85.00	42.50
Project Management	01/16/2019	1.00	85.00	85.00
Project Management	01/17/2019	0.50	85.00	42.50
Project Management	01/18/2019	0.50	85.00	42.50
Project Management	01/22/2019	1.25	85.00	106.25
scheduling; master schedule; contact list				
Project Management	01/23/2019	0.50	85.00	42.50
emails				
Project Management	01/25/2019	1.25	85.00	106.25
emails, files				
Project Management	01/28/2019	1.00	85.00	85.00
emails; project schedule; scheduling				
Project Management	01/29/2019	1.00	85.00	85.00
emails; project schedule				
Project Management	01/30/2019	2.50	85.00	212.50



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000853REV  
Date 01/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 01/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*emails; scheduling (CRG, Stanford historic property tours); project schedule*

Project Management	01/31/2019	1.00	85.00	85.00
<i>emails; project schedule; CRG scheduling</i>				

Subtotal	82.75		7,033.75
----------	-------	--	----------

Associate Planner

Susie Pineda

Project Review	01/07/2019	3.00	125.00	375.00
Project Review	01/08/2019	2.00	125.00	250.00
Project Review	01/10/2019	2.00	125.00	250.00
Project Review	01/11/2019	1.00	125.00	125.00
Project Review	01/23/2019	2.00	125.00	250.00
Project Management	01/14/2019	3.00	125.00	375.00
Project Management	01/15/2019	2.00	125.00	250.00

Subtotal	16.00		1,875.00
----------	-------	--	----------

Principal/Project Manager

Geoff Bradley

Meetings	01/08/2019	2.00	250.00	500.00
<i>mtg w. D-5</i>				
Meetings	01/09/2019	3.00	250.00	750.00
<i>mtgs w. Jack, Carol, Len</i>				
Meetings	01/10/2019	4.00	250.00	1,000.00
<i>mtg w D-5</i>				
Meetings	01/11/2019	1.50	250.00	375.00
<i>internal DA coord mtg</i>				
Meetings	01/15/2019	3.50	250.00	875.00
Meetings	01/17/2019	3.00	250.00	750.00
Meetings	01/18/2019	2.00	250.00	500.00
<i>internal DA ad hoc mtg</i>				
Meetings	01/22/2019	2.00	250.00	500.00
<i>D-5 MEETING, INCL. PREP</i>				
Meetings	01/24/2019	2.00	250.00	500.00
<i>PC MTG, COORD MTG</i>				
Meetings	01/28/2019	1.50	250.00	375.00
<i>meeting w. D-2</i>				
Meetings	01/29/2019	1.00	250.00	250.00
Meetings	01/30/2019	2.00	250.00	500.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000853REV  
Date 01/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 01/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

*coord mtg w. SU + F/U*

Meetings	01/31/2019	1.25	250.00	312.50
----------	------------	------	--------	--------

*mtg w. Libby & David*

Public Hearing	01/17/2019	5.00	250.00	1,250.00
----------------	------------	------	--------	----------

*prep for and HHC meeting*

Public Hearing	01/24/2019	1.00	250.00	250.00
----------------	------------	------	--------	--------

*PC MIG UPDATE*

Site Visit & Inspection	01/16/2019	4.00	250.00	1,000.00
-------------------------	------------	------	--------	----------

*stanford historic tour*

Preparation	01/07/2019	4.00	250.00	1,000.00
-------------	------------	------	--------	----------

*COAs*

Preparation	01/08/2019	2.00	250.00	500.00
-------------	------------	------	--------	--------

*COAs*

Preparation	01/09/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

*COAs*

Preparation	01/10/2019	2.00	250.00	500.00
-------------	------------	------	--------	--------

Preparation	01/11/2019	2.50	250.00	625.00
-------------	------------	------	--------	--------

Preparation	01/12/2019	2.00	250.00	500.00
-------------	------------	------	--------	--------

*organize files & notes*

Preparation	01/14/2019	2.00	250.00	500.00
-------------	------------	------	--------	--------

Preparation	01/15/2019	2.00	250.00	500.00
-------------	------------	------	--------	--------

Preparation	01/16/2019	1.00	250.00	250.00
-------------	------------	------	--------	--------

Preparation	01/18/2019	2.50	250.00	625.00
-------------	------------	------	--------	--------

Preparation	01/22/2019	4.00	250.00	1,000.00
-------------	------------	------	--------	----------

*COAs, Historic Review*

Preparation	01/23/2019	5.00	250.00	1,250.00
-------------	------------	------	--------	----------

*COAs*

Preparation	01/24/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

*COAs*

Preparation	01/25/2019	2.50	250.00	625.00
-------------	------------	------	--------	--------

*RESEARCH, COA REVIEW*

Preparation	01/28/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

Preparation	01/29/2019	2.00	250.00	500.00
-------------	------------	------	--------	--------

Preparation	01/30/2019	2.50	250.00	625.00
-------------	------------	------	--------	--------

Preparation	01/31/2019	1.75	250.00	437.50
-------------	------------	------	--------	--------

Coordination	01/14/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000853REV  
Date 01/31/2019

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 01/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### **Labor**

WIP Status: Billable

##### Principal/Project Manager

Geoff Bradley

Coordination	01/15/2019	1.00	250.00	250.00
Coordination	01/16/2019	1.50	250.00	375.00
Coordination	01/18/2019	0.75	250.00	187.50
Coordination	01/22/2019	1.00	250.00	250.00
Coordination	01/23/2019	1.00	250.00	250.00
Coordination	01/24/2019	1.00	250.00	250.00
Coordination	01/25/2019	1.50	250.00	375.00

*set up sub-consulting contract for HR*

Coordination	01/28/2019	1.00	250.00	250.00
Coordination	01/29/2019	1.25	250.00	312.50
Coordination	01/30/2019	0.75	250.00	187.50
Coordination	01/31/2019	2.00	250.00	500.00

Subtotal **99.25** **24,812.50**

##### Principal Planner

Carolyn Hamilton

Meetings	01/09/2019	2.50	160.00	400.00
----------	------------	------	--------	--------

*Mtg to discuss traffic conditions*

Meetings	01/17/2019	2.00	160.00	320.00
----------	------------	------	--------	--------

*Mtg with attorneys re traffic conditions*

Meetings	01/24/2019	2.00	160.00	320.00
----------	------------	------	--------	--------

*mtg re GUP traffic conditions*

Research	01/22/2019	2.50	160.00	400.00
----------	------------	------	--------	--------

*Reserch and revision of COA*

Research	01/23/2019	2.00	160.00	320.00
----------	------------	------	--------	--------

*Researcha and revision of COA*

Research	01/24/2019	1.50	160.00	240.00
----------	------------	------	--------	--------

*Research and revision of COA*

Research	01/25/2019	2.50	160.00	400.00
----------	------------	------	--------	--------

Research	01/28/2019	2.50	160.00	400.00
----------	------------	------	--------	--------

*Conditions of Approval*

Staff Reports	01/08/2019	1.50	160.00	240.00
---------------	------------	------	--------	--------

*conditions of approval (reverse commute)*

Staff Reports	01/09/2019	1.50	160.00	240.00
---------------	------------	------	--------	--------

*Conditions of Approval (reverse commute)*

Staff Reports	01/10/2019	1.50	160.00	240.00
---------------	------------	------	--------	--------

*Conditions of approval*



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000853REV  
Date 01/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 01/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

**Principal Planner**

Carolyn Hamilton

Staff Reports	01/11/2019	3.00	160.00	480.00
---------------	------------	------	--------	--------

*SCP revisions*

Staff Reports	01/29/2019	2.00	160.00	320.00
---------------	------------	------	--------	--------

*2.28 Outline*

Staff Reports	01/30/2019	2.50	160.00	400.00
---------------	------------	------	--------	--------

*2.28 staff rpt*

Staff Reports	01/31/2019	2.50	160.00	400.00
---------------	------------	------	--------	--------

*2.28 staff rpt*

Coordination	01/14/2019	1.50	160.00	240.00
--------------	------------	------	--------	--------

*Review and comment on revised SCP*

Coordination	01/15/2019	2.00	160.00	320.00
--------------	------------	------	--------	--------

*Review and comment on revised SCP*

Coordination	01/16/2019	1.00	160.00	160.00
--------------	------------	------	--------	--------

*Review and comment on revised SCP*

Coordination	01/17/2019	1.00	160.00	160.00
--------------	------------	------	--------	--------

*Revision of Conditions of Approval and associated research*

Coordination	01/18/2019	3.00	160.00	480.00
--------------	------------	------	--------	--------

*Revision of Conditions of approval and associated research*

Subtotal		<b>40.50</b>		<b>6,480.00</b>
----------	--	--------------	--	-----------------

**Jack Witthaus**

Meetings	01/08/2019	4.50	160.00	720.00
----------	------------	------	--------	--------

*Trip reduction plan meeting, research on TDM effectiveness*

Administrative	01/11/2019	1.00	160.00	160.00
----------------	------------	------	--------	--------

*Attorney Memo*

Review of Completeness	01/09/2019	2.50	160.00	400.00
------------------------	------------	------	--------	--------

*COA Review, reverse commute table*

Project Review	01/22/2019	1.00	160.00	160.00
----------------	------------	------	--------	--------

Project Review	01/23/2019	1.00	160.00	160.00
----------------	------------	------	--------	--------

Project Review	01/24/2019	1.00	160.00	160.00
----------------	------------	------	--------	--------

Project Review	01/25/2019	1.00	160.00	160.00
----------------	------------	------	--------	--------

Plan Check	01/07/2019	1.00	160.00	160.00
------------	------------	------	--------	--------

*123 plan review*

Project Management	01/16/2019	0.50	160.00	80.00
--------------------	------------	------	--------	-------

Project Management	01/17/2019	5.00	160.00	800.00
--------------------	------------	------	--------	--------

Project Management	01/18/2019	4.50	160.00	720.00
--------------------	------------	------	--------	--------

Subtotal		<b>23.00</b>		<b>3,680.00</b>
----------	--	--------------	--	-----------------





County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000853REV  
Date 01/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 01/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Associate Urban Designer

Kristina Paulauskaite

Preparation

01/07/2019	1.00	125.00	125.00
------------	------	--------	--------

*StanfordGUP DA website changes*

Subtotal	1.00		125.00
----------	------	--	--------

Labor total	261.50		44,006.25
-------------	--------	--	-----------

**Expense** WIP Status: Billable

Wells Fargo Bank

Reimbursable Expenses

01/28/2019			216.00
------------	--	--	--------

Subtotal			216.00
----------	--	--	--------

Expense total			216.00
---------------	--	--	--------



# Invoice

Friday, November 16, 2018

**ISSUED TO:**

Heather Bradley

**ISSUED BY:**

Squarespace, Inc.  
225 Varick Street, 12th Floor  
New York, NY 10014

## Charges

Subscription: Business (Annually) - countystanfordda.squarespace.com \$216.00

Card ending in:	2121	All prices in US Dollar.
Subtotal:	\$216.00	
Discount:		
Due:	\$216.00	
Paid:	\$216.00	

All prices in US Dollar.

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1000951  
Date 02/28/2019

Project COUNTY OF SANTA CLARA -  
STANFORD GUP

For professional services through 02/28/2019

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	143.75	85.00	12,218.75
Principal/Project Manager	114.50	250.00	28,625.00
Principal Planner	53.75	160.00	8,600.00
Phase subtotal			49,443.75

Invoice total **49,443.75**



DOC # 7000957217



County of Santa Clara  
Project: COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000951  
Date 02/28/2019

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	466,858.39	322,173.61	417,414.64	49,443.75
Total	789,032.00	466,858.39	322,173.61	417,414.64	49,443.75

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000853REV	01/31/2019	44,222.25		44,222.25			
1000951	02/28/2019	49,443.75	49,443.75				
Total		93,666.00	49,443.75	44,222.25	0.00	0.00	0.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000951  
Date 02/28/2019

## Invoice Supporting Detail

County of Santa Clara - Stanford GUP

Professional Services

Phase Status: Active

Billing Cutoff: 02/28/2019

Date	Units	Rate	Amount
------	-------	------	--------

### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Meetings	02/11/2019	1.00	85.00	85.00
PC 2/28 staff agenda meeting				
Meetings	02/13/2019	2.00	85.00	170.00
Historic resources call with JRP consulting; Historic resources call with County				
Meetings	02/22/2019	3.00	85.00	255.00
COAs; meeting at County				
Meetings	02/28/2019	0.50	85.00	42.50
County meeting after PC: historic; COAs; schedule				
Meetings	02/28/2019	0.75	85.00	63.75
County meeting after PC: historic; COAs; schedule				
Public Hearing	02/28/2019	3.00	85.00	255.00
PC study session #1				
Preparation	02/01/2019	2.50	85.00	212.50
COAs				
Preparation	02/04/2019	7.00	85.00	595.00
Community Plan; COA				
Preparation	02/05/2019	5.25	85.00	446.25
COAs; PC; HHC				
Preparation	02/08/2019	6.00	85.00	510.00
COAs; PC meeting public notices				
Preparation	02/07/2019	5.25	85.00	446.25
PC meetings public notices; 2/18 PC staff report; COAs				
Preparation	02/08/2019	6.00	85.00	510.00
COAs				
Preparation	02/11/2019	2.50	85.00	212.50
COAs; PC				
Preparation	02/12/2019	4.50	85.00	382.50
COAs; COA tables D-5 and D-2; Stanford housing units				
Preparation	02/13/2019	5.50	85.00	467.50
COA D5 & D2 tables; Stanford housing units tables; historic resources; COAs; 2/21 HHC memo				
Preparation	02/14/2019	6.75	85.00	573.75
COAs; PC notice; HHC memo; COA D5 & D2 tables				
Preparation	02/15/2019	7.50	85.00	637.50
HHC; PC; COA; COA D5 and D2 tables				
Preparation	02/19/2019	5.50	85.00	467.50
2.28.29 PC staff report; PC ppt; COAs				



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000951  
Date 02/28/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 02/28/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Preparation	02/20/2019	7.50	85.00	637.50
2.28.19 PC ppt. and staff report; COAs				
Preparation	02/20/2019	1.00	85.00	85.00
COAs; PC ppt.				
Preparation	02/21/2019	8.00	85.00	680.00
2.28.19 PC ppt; COAs				
Preparation	02/22/2019	5.00	85.00	425.00
PC ppt; COAs				
Preparation	02/25/2019	8.00	85.00	680.00
COA summary; COAs; 3/6 HHC staff report; 2/28 PC ppt				
Preparation	02/25/2019	0.50	85.00	42.50
2/28 PC ppt				
Preparation	02/26/2019	7.50	85.00	637.50
2/28 PC ppt; COAs				
Preparation	02/27/2019	7.75	85.00	658.75
3/6 HHC staff report; 2/28 PC ppt.				
Preparation	02/27/2019	2.00	85.00	170.00
2/28 PC ppt.				
Preparation	02/28/2019	4.50	85.00	382.50
PC study session and County meeting prep; PC 2/28 ppt.				
Preparation	02/28/2019	0.50	85.00	42.50
project/schedule prep after County meeting				
Project Management	02/01/2019	2.00	85.00	170.00
emails; CRG scheduling				
Project Management	02/04/2019	1.00	85.00	85.00
emails; CRG schedule; master project schedule				
Project Management	02/05/2019	2.50	85.00	212.50
emails; CRG schedule; master schedule				
Project Management	02/06/2019	1.25	85.00	106.25
emails; CRG scheduling & call with Kavitha				
Project Management	02/07/2019	1.00	85.00	85.00
emails; schedule CRG meetings				
Project Management	02/08/2019	0.75	85.00	63.75
Project Management	02/11/2019	1.25	85.00	106.25
Project Management	02/12/2019	3.50	85.00	297.50
emails; master schedule; PC agenda..				

**G R O U P**

County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000951

Date 02/28/2019

**Invoice Supporting Detail****County of Santa Clara - Stanford GUP****Professional Services**

Phase Status: Active

Billing Cutoff: 02/28/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

**Assistant Planner**

Mary Ann J. Niktas

Project Management	02/13/2019	0.50	85.00	42.50
Project Management	02/14/2019	1.00	85.00	85.00
Project Management	02/15/2019	0.50	85.00	42.50
Project Management	02/19/2019	0.50	85.00	42.50
Project Management	02/20/2019	0.50	85.00	42.50
Project Management	02/26/2019	0.50	85.00	42.50
Project Management	02/27/2019	0.25	85.00	21.25

Subtotal	143.75		12,218.75	
----------	--------	--	-----------	--

**Principal/Project Manager**

Geoff Bradley

Meetings	02/05/2019	4.00	250.00	1,000.00
<i>internal coord mtg, mtg w. JPA</i>				
Meetings	02/06/2019	1.00	250.00	250.00
Meetings	02/08/2019	1.50	250.00	375.00
<i>internal Ad Hoc mtg</i>				
Meetings	02/13/2019	2.25	250.00	562.50
<i>HP mtgs</i>				
Meetings	02/14/2019	1.50	250.00	375.00
<i>weekly check in</i>				
Meetings	02/15/2019	1.50	250.00	375.00
<i>internal coord mtg</i>				
Meetings	02/19/2019	1.50	250.00	375.00
<i>this week: check ins, HP issues, COAs</i>				
Meetings	02/20/2019	2.50	250.00	625.00
Meetings	02/21/2019	4.00	250.00	1,000.00
Meetings	02/22/2019	3.50	250.00	875.00
Meetings	02/25/2019	1.25	250.00	312.50
<i>check in, PPT review, weekly</i>				
Meetings	02/26/2019	2.00	250.00	500.00
Meetings	02/27/2019	1.75	250.00	437.50
Meetings	02/28/2019	2.00	250.00	500.00
Public Hearing	02/28/2019	4.00	250.00	1,000.00
<i>PC SS</i>				
Site Visit & Inspection	02/07/2019	3.00	250.00	750.00
<i>tour &amp; mtg w. JRP &amp; Laura Jones</i>				
Preparation	02/04/2019	2.00	250.00	500.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000951  
Date 02/28/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 02/28/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

*COA's, historic issues, comm. plan*

Preparation	02/05/2019	2.00	250.00	500.00
Preparation	02/06/2019	4.00	250.00	1,000.00
Preparation	02/07/2019	1.50	250.00	375.00
Preparation	02/08/2019	2.25	250.00	562.50
Preparation	02/12/2019	3.00	250.00	750.00

*This week: COAs, historic, SCP, DA items*

Preparation	02/13/2019	4.00	250.00	1,000.00
Preparation	02/14/2019	3.75	250.00	937.50
Preparation	02/15/2019	5.00	250.00	1,250.00
Preparation	02/19/2019	3.00	250.00	750.00

*this week; COAs, HP research, SR, PPT, memos*

Preparation	02/20/2019	4.50	250.00	1,125.00
Preparation	02/21/2019	3.00	250.00	750.00
Preparation	02/22/2019	2.00	250.00	500.00
Preparation	02/25/2019	5.00	250.00	1,250.00

*this week: COAs, PPT, HHC*

Preparation	02/26/2019	5.50	250.00	1,375.00
Preparation	02/27/2019	7.00	250.00	1,750.00
Preparation	02/28/2019	4.00	250.00	1,000.00
Coordination	02/04/2019	1.00	250.00	250.00
Coordination	02/05/2019	0.75	250.00	187.50
Coordination	02/06/2019	1.00	250.00	250.00
Coordination	02/07/2019	1.25	250.00	312.50
Coordination	02/08/2019	0.75	250.00	187.50
Coordination	02/11/2019	0.50	250.00	125.00
Coordination	02/12/2019	1.75	250.00	437.50
Coordination	02/13/2019	1.00	250.00	250.00
Coordination	02/14/2019	0.75	250.00	187.50
Coordination	02/15/2019	1.00	250.00	250.00
Coordination	02/19/2019	1.25	250.00	312.50
Coordination	02/20/2019	1.00	250.00	250.00
Coordination	02/21/2019	0.75	250.00	187.50
Coordination	02/22/2019	0.50	250.00	125.00
Coordination	02/25/2019	1.00	250.00	250.00
Coordination	02/26/2019	0.75	250.00	187.50





County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1000951  
Date 02/28/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 02/28/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Coordination	02/27/2019	0.25	250.00	62.50
--------------	------------	------	--------	-------

Coordination	02/28/2019	0.50	250.00	125.00
--------------	------------	------	--------	--------

Subtotal	114.50		28,625.00
----------	--------	--	-----------

Principal Planner

Carolyn Hamilton

Meetings	02/07/2019	0.75	160.00	120.00
----------	------------	------	--------	--------

*Mtg with attorney re traffic COA*

Meetings	02/15/2019	1.75	160.00	280.00
----------	------------	------	--------	--------

*mtg with County staff re*

Meetings	02/20/2019	2.00	160.00	320.00
----------	------------	------	--------	--------

*team mtg re COA*

Meetings	02/22/2019	1.75	160.00	280.00
----------	------------	------	--------	--------

Staff Reports	02/01/2019	3.00	160.00	480.00
---------------	------------	------	--------	--------

*coord. and 2.28 staff rpt*

Staff Reports	02/05/2019	3.50	160.00	560.00
---------------	------------	------	--------	--------

*2.28.19 staff rpt*

Staff Reports	02/06/2019	3.00	160.00	480.00
---------------	------------	------	--------	--------

*2.28.19 staff report*

Staff Reports	02/07/2019	1.50	160.00	240.00
---------------	------------	------	--------	--------

*Revision of staff rpt and coordination*

Staff Reports	02/11/2019	2.00	160.00	320.00
---------------	------------	------	--------	--------

*3.14.19 Study Session staff rpt*

Staff Reports	02/12/2019	3.00	160.00	480.00
---------------	------------	------	--------	--------

*3.14.19 staff rpt*

Staff Reports	02/13/2019	3.00	160.00	480.00
---------------	------------	------	--------	--------

*3.14.19 staff rpt*

Staff Reports	02/14/2019	2.00	160.00	320.00
---------------	------------	------	--------	--------

*3.14.19 staff rpt*

Staff Reports	02/19/2019	1.00	160.00	160.00
---------------	------------	------	--------	--------

*3.14.19 PC SS staff rpt*

Staff Reports	02/20/2019	3.00	160.00	480.00
---------------	------------	------	--------	--------

*7.14.19 staff rpt*

Staff Reports	02/21/2019	2.00	160.00	320.00
---------------	------------	------	--------	--------

*COA*

Staff Reports	02/22/2019	2.00	160.00	320.00
---------------	------------	------	--------	--------

*COA*



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1000951  
Date 02/28/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 02/28/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal Planner

Carolyn Hamilton

Staff Reports	02/23/2019	1.50	160.00	240.00
---------------	------------	------	--------	--------

COA

Staff Reports	02/25/2019	3.00	160.00	480.00
---------------	------------	------	--------	--------

2nd Study Session Staff Rpt and COA

Staff Reports	02/26/2019	4.00	160.00	640.00
---------------	------------	------	--------	--------

PC Study Session Staff rpt

Staff Reports	02/27/2019	4.00	160.00	640.00
---------------	------------	------	--------	--------

COA and Study Session Staff rpt

Staff Reports	02/28/2019	2.50	160.00	400.00
---------------	------------	------	--------	--------

COA coordination and revision

Coordination	02/04/2019	3.00	160.00	480.00
--------------	------------	------	--------	--------

COA and 2.28.19 staff rpt outline

Coordination	02/14/2019	0.50	160.00	80.00
--------------	------------	------	--------	-------

Subtotal	53.75		8,600.00	
----------	-------	--	----------	--

Labor total	312.00		49,443.75	
-------------	--------	--	-----------	--

## Raynes, Teresa

---

**From:** Ashok, Bhama  
**Sent:** Wednesday, March 13, 2019 3:22 PM  
**To:** Raynes, Teresa  
**Subject:** FW: County of Santa Clara - Stanford GUP - Invoice for 02.28.2019  
**Attachments:** County of Santa Clara - Stanford GUP - Invoice for 02.28.2019.pdf

FYI

*Bhama Ashok*

Departmental Fiscal Officer  
Department of Planning and Development  
☎: 408-299-6746  
☎: 408-299-6757  
✉ bhama.ashok@pln.sccgov.org

Please visit our [website](#).

Click [here](#) to look up unincorporated property zoning information.

Questions on the status of your permit? Please e-mail: [PLN-PermitCenter@pln.sccgov.org](mailto:PLN-PermitCenter@pln.sccgov.org)

NOTICE: This email message and/or its attachments may contain information that is confidential or restricted. It is intended only for the individuals named as recipients in the message. If you are NOT an authorized recipient, you are prohibited from using, delivering, distributing, printing, copying, or disclosing the message or content to others and must delete the message from your computer. If you have received this message in error, please notify the sender by return email.

---

**From:** Anna Marcial <amarcial@m-group.us>  
**Sent:** Wednesday, March 13, 2019 3:12 PM  
**To:** Gallegos, Sylvia <Sylvia.Gallegos@ceo.sccgov.org>; Sanchez, Gracie <Gracie.Sanchez@ceo.sccgov.org>; Ashok, Bhama <Bhama.Ashok@pln.sccgov.org>  
**Cc:** Heather Bradley <HBradley@m-group.us>; Heather Hines <hhines@m-group.us>; Geoff Bradley <gbradley@m-group.us>; Kim Cirimele <kcirimele@m-group.us>  
**Subject:** County of Santa Clara - Stanford GUP - Invoice for 02.28.2019

Good Afternoon,

Please find the attached M-Group invoice #1000951 dated 02.28.2019 for the County of Santa Clara - Stanford GUP Project. Please confirm receipt of this invoice so that we can track it properly in our accounting system and please remit at your earliest convenience.

We thank you for the opportunity to work on your behalf to provide a new design on urban planning.

If you have any questions, please do not hesitate to contact me.

ANNA MARCIAL | OFFICE MANAGER

**M-GROUP** A NEW DESIGN ON URBAN PLANNING

POLICY · DESIGN · ENVIRONMENTAL · HISTORIC · ENGAGEMENT · STAFFING

SANTA ROSA | CAMPBELL | NAPA | HAYWARD

307 ORCHARD CITY DRIVE | CAMPBELL | CA | 95008 | 408.340.5642 x 100

**M-LAB**: A THINK TANK FOR CITIES: **JOIN THE CONVERSATION!**

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001013  
Date 03/31/2019

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 03/31/2019

**Professional Services**

Assistant Planner  
Associate Planner  
Principal/Project Manager  
Principal Planner  
Reimbursables

Hours	Rate	Billed Amount
142.00	85.00	12,070.00
19.00	125.00	2,375.00
105.00	250.00	26,250.00
50.00	160.00	8,000.00

Multiplier	Rate	Billed Amount
		10,550.09
Phase subtotal		59,245.09

Invoice total **59,245.09**

*[Signature]*  
Sylvia Gallegos Date  
Approved to Pay 04-09-2019

Doc # 7000959391



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001013  
Date 03/31/2019

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	526,103.48	262,928.52	466,858.39	59,245.09
Total	789,032.00	526,103.48	262,928.52	466,858.39	59,245.09

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1000951	02/28/2019	49,443.75		49,443.75			
1001013	03/31/2019	59,245.09	59,245.09				
Total		108,688.84	59,245.09	49,443.75	0.00	0.00	0.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001013  
Date 03/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 03/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Meetings	03/05/2019	1.25	85.00	106.25	✓
<i>with County (call) about new schedule, COAs, SCP</i>					
Meetings	03/13/2019	3.50	85.00	297.50	✓
<i>1/2 hour phone meeting with ESA; 3 hour meeting COA/SCP at County</i>					
Meetings	03/18/2019	3.00	85.00	255.00	✓
<i>SCP meeting at County (Stanford weekly meeting)</i>					
Meetings	03/18/2019	1.75	85.00	148.75	
<i>SCP meeting at County (Stanford weekly meeting)</i>					
Meetings	03/21/2019	3.00	85.00	255.00	
<i>SCP meeting at County (Stanford weekly meeting)</i>					
Meetings	03/21/2019	0.75	85.00	63.75	
<i>SCP meeting at County (Stanford weekly meeting)</i>					
Meetings	03/25/2019	4.75	85.00	403.75	
<i>Stanford weekly meeting at County (SCP; COA)</i>					
Meetings	03/27/2019	3.00	85.00	255.00	
<i>Stanford weekly meeting at County (COA)</i>					
Meetings	03/27/2019	1.75	85.00	148.75	
<i>Stanford weekly meeting at County (COA)</i>					
Preparation	03/01/2019	5.25	85.00	446.25	✓
<i>COAs; HLUET staff report;</i>					
Preparation	03/01/2019	0.50	85.00	42.50	
<i>HLUET staff report</i>					
Preparation	03/04/2019	2.00	85.00	170.00	
<i>COA/SCP summary; 3/28 PC ppt.</i>					
Preparation	03/05/2019	4.25	85.00	361.25	
<i>HHC 3/21 staff report; SCP</i>					
Preparation	03/06/2019	7.00	85.00	595.00	
<i>COAs</i>					
Preparation	03/06/2019	0.50	85.00	42.50	
<i>COAs</i>					
Preparation	03/07/2019	2.75	85.00	233.75	
<i>tax exemption housing table; SCP/COA summary feedback</i>					
Preparation	03/12/2019	6.75	85.00	573.75	
<i>HHC staff report; Stanford HHC responses; SCP amendment and summary review; DA website content; DA website submissions</i>					
Preparation	03/13/2019	4.00	85.00	340.00	



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001013  
Date 03/31/2019

## Invoice Supporting Detail

County of Santa Clara - Stanford GUP

Professional Services

Phase Status: Active

Billing Cutoff: 03/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niklas

*website content; DA website submissions; COAs; historic*

Preparation	03/14/2019	7.75	85.00	658.75
-------------	------------	------	-------	--------

*HHC staff report; DA website; COAs; SCP; DA email update*

Preparation	03/15/2019	5.00	85.00	425.00
-------------	------------	------	-------	--------

*COAs, SCP, ESA RTC, website*

Preparation	03/18/2019	4.25	85.00	361.25
-------------	------------	------	-------	--------

*SCP; COA*

Preparation	03/19/2019	6.50	85.00	552.50
-------------	------------	------	-------	--------

*5/9 staff report review; SCP; HHC; SCP summary*

Preparation	03/20/2019	4.25	85.00	361.25
-------------	------------	------	-------	--------

*9/5 staff report review; COA*

Preparation	03/21/2019	4.50	85.00	382.50
-------------	------------	------	-------	--------

*HHC staff report; COA; SCP*

Preparation	03/22/2019	6.50	85.00	552.50
-------------	------------	------	-------	--------

*SCP; 5/9 staff report, COA*

Preparation	03/25/2019	2.25	85.00	191.25
-------------	------------	------	-------	--------

*5/9 staff report; COA; SCP*

Preparation	03/26/2019	6.75	85.00	573.75
-------------	------------	------	-------	--------

*5/9 PC staff report; HHC staff report; SCP*

Preparation	03/27/2019	4.50	85.00	382.50
-------------	------------	------	-------	--------

*SCP; COA; HHC staff report*

Preparation	03/28/2019	7.25	85.00	616.25
-------------	------------	------	-------	--------

*COA; 5/9 PC staff report; HHC staff report*

Preparation	03/29/2019	7.75	85.00	658.75
-------------	------------	------	-------	--------

*HHC; COA; SCP*

Project Management	03/01/2019	1.50	85.00	127.50
--------------------	------------	------	-------	--------

*emails; schedule*

Project Management	03/04/2019	3.25	85.00	276.25
--------------------	------------	------	-------	--------

*new master schedule update; due dates; staff report style guide; emails*

Project Management	03/05/2019	2.25	85.00	191.25
--------------------	------------	------	-------	--------

*new schedule, emails*

Project Management	03/07/2019	0.75	85.00	63.75
--------------------	------------	------	-------	-------

Project Management	03/12/2019	1.25	85.00	106.25
--------------------	------------	------	-------	--------

Project Management	03/13/2019	0.50	85.00	42.50
--------------------	------------	------	-------	-------

Project Management	03/14/2019	0.25	85.00	21.25
--------------------	------------	------	-------	-------

Project Management	03/15/2019	2.00	85.00	170.00
--------------------	------------	------	-------	--------





County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001013  
Date 03/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 03/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*project schedule; emails*

Project Management	03/18/2019	0.75	85.00	63.75
Project Management	03/19/2019	1.50	85.00	127.50
Project Management	03/20/2019	0.25	85.00	21.25
Project Management	03/21/2019	0.50	85.00	42.50
Project Management	03/22/2019	1.50	85.00	127.50
Project Management	03/26/2019	1.25	85.00	106.25

*project schedule; emails*

Project Management	03/27/2019	0.50	85.00	42.50
Project Management	03/28/2019	0.75	85.00	63.75
Project Management	03/29/2019	0.25	85.00	21.25

Subtotal 142.00 12,070.00

Associate Planner

Susie Pineda

Project Review	03/04/2019	4.00	125.00	500.00
Project Review	03/05/2019	3.00	125.00	375.00
Project Review	03/07/2019	7.00	125.00	875.00
Project Review	03/08/2019	5.00	125.00	625.00

Subtotal 19.00 2,375.00

Principal/Project Manager

Geoff Bradley

Community Meeting	03/14/2019	4.00	250.00	1,000.00
Community Meeting	03/20/2019	3.00	250.00	750.00

*CRG meeting*

Meetings	03/05/2019	3.00	250.00	750.00
Meetings	03/07/2019	3.00	250.00	750.00
Meetings	03/12/2019	4.00	250.00	1,000.00
Meetings	03/13/2019	4.00	250.00	1,000.00
Meetings	03/15/2019	1.00	250.00	250.00
Meetings	03/18/2019	5.00	250.00	1,250.00

*This week: working mtgs for COAs & SCP*

Meetings	03/21/2019	4.00	250.00	1,000.00
Meetings	03/25/2019	5.00	250.00	1,250.00

*this week: working SCP/COA meetings*

Meetings	03/26/2019	1.00	250.00	250.00
Meetings	03/27/2019	5.00	250.00	1,250.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001013  
Date 03/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 03/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Preparation	03/04/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

*This week: COAs, schedule, SCP, summaries, HHC*

Preparation	03/05/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

Preparation	03/06/2019	6.00	250.00	1,500.00
-------------	------------	------	--------	----------

Preparation	03/07/2019	2.25	250.00	562.50
-------------	------------	------	--------	--------

Preparation	03/08/2019	6.00	250.00	1,500.00
-------------	------------	------	--------	----------

Preparation	03/11/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

*This Week: COAs, summaries, Mtg Prep, HHC*

Preparation	03/12/2019	2.25	250.00	562.50
-------------	------------	------	--------	--------

Preparation	03/13/2019	1.50	250.00	375.00
-------------	------------	------	--------	--------

Preparation	03/14/2019	4.00	250.00	1,000.00
-------------	------------	------	--------	----------

Preparation	03/15/2019	3.25	250.00	812.50
-------------	------------	------	--------	--------

Preparation	03/19/2019	3.25	250.00	812.50
-------------	------------	------	--------	--------

Preparation	03/20/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

Preparation	03/21/2019	1.00	250.00	250.00
-------------	------------	------	--------	--------

Preparation	03/22/2019	3.50	250.00	875.00
-------------	------------	------	--------	--------

Preparation	03/26/2019	3.25	250.00	812.50
-------------	------------	------	--------	--------

Preparation	03/28/2019	0.75	250.00	187.50
-------------	------------	------	--------	--------

Coordination	03/01/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------

Coordination	03/02/2019	0.25	250.00	62.50
--------------	------------	------	--------	-------

Coordination	03/04/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------

Coordination	03/05/2019	1.25	250.00	312.50
--------------	------------	------	--------	--------

Coordination	03/06/2019	0.25	250.00	62.50
--------------	------------	------	--------	-------

Coordination	03/07/2019	0.75	250.00	187.50
--------------	------------	------	--------	--------

Coordination	03/08/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------

Coordination	03/11/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------

Coordination	03/12/2019	0.75	250.00	187.50
--------------	------------	------	--------	--------

Coordination	03/13/2019	0.50	250.00	125.00
--------------	------------	------	--------	--------

Coordination	03/14/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------

Coordination	03/15/2019	0.50	250.00	125.00
--------------	------------	------	--------	--------

Coordination	03/18/2019	0.25	250.00	62.50
--------------	------------	------	--------	-------

Coordination	03/19/2019	0.50	250.00	125.00
--------------	------------	------	--------	--------

Coordination	03/20/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------

Coordination	03/21/2019	0.75	250.00	187.50
--------------	------------	------	--------	--------

Coordination	03/22/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------

Coordination	03/26/2019	0.25	250.00	62.50
--------------	------------	------	--------	-------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001013  
Date 03/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 03/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Coordination	03/27/2019	0.50	250.00	125.00
Coordination	03/28/2019	0.25	250.00	62.50
Project Management	03/26/2019	0.25	250.00	62.50
Subtotal		105.00		26,260.00

Principal Planner

Carolyn Hamilton

Meetings	03/06/2019	6.00	160.00	960.00
<i>M-Group team review of GUP</i>				
Meetings	03/07/2019	3.00	160.00	480.00
<i>Mtg with County Staff</i>				
Meetings	03/27/2019	5.00	160.00	800.00
<i>COA review Mtg.</i>				
Staff Reports	03/01/2019	4.00	160.00	640.00
<i>COA coordination and revision</i>				
Staff Reports	03/04/2019	4.00	160.00	640.00
<i>COA</i>				
Staff Reports	03/05/2019	4.00	160.00	640.00
<i>COA</i>				
Staff Reports	03/14/2019	1.00	160.00	160.00
<i>Revision of COA</i>				
Staff Reports	03/15/2019	2.00	160.00	320.00
<i>Prep of Findings</i>				
Staff Reports	03/18/2019	3.00	160.00	480.00
<i>Findings</i>				
Staff Reports	03/19/2019	3.00	160.00	480.00
<i>Findings and COA</i>				
Staff Reports	03/20/2019	3.00	160.00	480.00
Staff Reports	03/21/2019	1.00	160.00	160.00
<i>Findings</i>				
Staff Reports	03/22/2019	2.00	160.00	320.00
<i>Findings</i>				
Staff Reports	03/25/2019	2.00	160.00	320.00
<i>GUP Findings</i>				
Staff Reports	03/26/2019	2.00	160.00	320.00
<i>GUP Findings</i>				
Staff Reports	03/27/2019	1.00	160.00	160.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001013  
Date 03/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 03/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal Planner

Carolyn Hamilton

COA

Staff Reports

03/28/2019 1.00 160.00 160.00

Findings

Staff Reports

03/29/2019 3.00 160.00 480.00

Review of HHC Staff Rpt & COA

Subtotal 50.00 8,000.00

Labor total 316.00 48,695.00

**Expense** WIP Status: Billable

JRP Historical Consulting, Inc.

Sub-Consultants

03/31/2019 10,550.09

Subtotal 10,550.09

Expense total 10,550.09



HISTORICAL  
CONSULTING, LLC

2850 Spafford Street  
Davis, CA 95618  
(530) 757-2521  
(530) 757-2566 Fax  
www.jrphistorical.com

# INVOICE

DATE	INVOICE #
3/6/2019	19-009-01

## BILL TO:

Metropolitan Planning Group (M-Group)  
307 Orchard City Dr. Suite 100  
Campbell, CA 95008

TIN	TERMS	P.O. #
20-5423327		

JRP PROJECT #	CLIENT CONTRACT / JOB / PROJECT #	TASK #	WORK DATES
19-009 Stanford CRM Consult			1/28/19-2/28/19
PERSONNEL/EXPENSES	QTY	RATE	AMOUNT
R. BUNSE, Principal, Project Mgr	38	169.45	6,439.10
C. MCMORRIS, Principal, Project Mgr	0.75	169.45	127.09
E. KOONTZ, Administrative Assistant	0.5	51.03	25.52
K. LARSON, Office Manager	0.5	67.77	33.89
H. NORBY, Senior Historian	39.5	89.86	3,549.47
M. OLSON, Research Assistant	1	53.79	53.79
LABOR SUBTOTAL:			10,228.86
EXPENSES			
2/7/19/Mileage to Stanford/RMB	221	0.58	128.18
2/7/19/Bridge Tolls/RMB		13.00	13.00
2/21/19/Mileage to San Jose/RMB	215	0.58	124.70
2/21/19/Bridge Tolls/RMB		6.00	6.00
2/21/19/Parking/RMB		15.00	15.00
February in-house black & white photocopies	61	0.15	9.15
February in-house color photocopies	168	0.15	25.20
LABOR SUBTOTAL:			321.23
Contract Budget: \$20,000.00 Previously Invoiced: \$0.00 This Invoice: \$10,550.09 Invoiced to Date: \$10,550.09 Budget Remaining: \$9,449.91 ek			
Rebecca M. Bunse, Partner	Date	INVOICE TOTAL \$10,550.09	

County\_00779

12:02 PM  
03/06/19

JRP Historical Consulting, LLC  
Time by Name Detail  
January 28 through February 28, 2019

Date	Duration	Notes
<b>Bunse, Rebecca M.</b>		
<b>Metropolitan Planning Group (M-Group):19-009 Stanford CRM Consult</b>		
01/30/2019	1.00	Review project materials; coordination conf call the G. Bradley; staff direction
01/30/2019	1.50	Review project materials; research development history; staff direction
02/06/2019	1.50	Review Stanford survey and comments on survey; background research; coordination with M-Group
02/06/2019	2.00	Review Stanford survey and comments on survey; background research; coordination with M-Group
02/07/2019	5.50	Stanford historic resources tour and meeting, w/ travel
02/07/2019	3.00	Stanford historic resources tour and meeting, w/ travel
02/12/2019	1.50	review Stanford GUP docs, current and previous, coord with M-Group, develop recommendations
02/13/2019	3.50	Conf calls with M-Group and county planning staff; review community plan
02/13/2019	7.00	Conf calls with M-Group and county planning staff
02/14/2019	2.50	Develop recommendations, incorporate HHC and planning staff comments
02/14/2019	1.00	Develop recommendations, incorporate HHC and planning staff comments
02/20/2019	1.50	Meeting preparation and review
02/21/2019	4.00	Santa Clara County Planning and Stanford staff GUP meeting
02/21/2019	2.50	Santa Clara County Planning and Stanford staff GUP meeting
02/26/2019	1.00	Draft responses to HHC questions; staff direction
02/27/2019	2.00	Provide summary of review of Stanford survey and assist with staff report content.
02/28/2019	2.00	Responses to HHC comments; coordination with MGroup re Staff Report
Total ...	38.00	
Total Bu...	38.00	
<b>Koontz, Erica Y.</b>		
<b>Metropolitan Planning Group (M-Group):19-009 Stanford CRM Consult</b>		
01/29/2019	0.50	New File Management; COI requested
Total ...	0.50	
Total Ko...	0.50	
<b>Larson, Kia X.</b>		
<b>Metropolitan Planning Group (M-Group):19-009 Stanford CRM Consult</b>		
02/12/2019	0.25	Compute and record data for project records
02/27/2019	0.25	Compute and record data for project records
Total ...	0.50	
Total Lar...	0.50	
<b>McMorris, Christopher D.</b>		
<b>Metropolitan Planning Group (M-Group):19-009 Stanford CRM Consult</b>		
02/13/2019	0.50	Assist with review of possible historic management plan
02/14/2019	0.25	Review potential CEQA issues
Total ...	0.75	
Total Mc...	0.75	
<b>Norby, Heather K.</b>		
<b>Metropolitan Planning Group (M-Group):19-009 Stanford CRM Consult</b>		
01/30/2019	0.75	Kick-off telephone call; project meeting
01/30/2019	0.50	Project meeting with RMB; review documents
02/06/2019	4.00	Review Tab 11, ESA Review, HHC comments; project meeting
02/07/2019	1.00	Site Visit
02/07/2019	3.00	Site visit
02/07/2019	5.00	Site Visit
02/08/2019	2.00	Post site-visit processing
02/13/2019	3.00	Project meeting; telephone call with Geoff Bradley
02/13/2019	4.00	Telephone call with County, project meeting, research HPMP documentation
02/14/2019	4.00	Research HPMPs; project meeting
02/20/2019	1.50	Project meeting; meeting preparation
02/21/2019	0.75	Meeting preparation; project meeting
02/27/2019	2.00	Prepare staff report contributions
02/27/2019	4.00	Prepare staff report contributions
02/28/2019	4.00	Prepare responses to HHC questions for county staff report; project meeting; project correspondence
Total ...	39.50	
Total Nor...	39.50	
<b>Olson, Meagan E.</b>		
<b>Metropolitan Planning Group (M-Group):19-009 Stanford CRM Consult</b>		
02/06/2019	1.00	Stanford planning documents research
Total ...	1.00	
Total Ols...	1.00	
TOTAL	80.25	



2860 Spafford Street • Davis, CA 95618 • (530) 757-2621 • (530) 757-2566 Fax

Name: Rebecca Meta Bunsie

Project #: 19-009

EXPENSE  
TOTAL: **\$252.88**

Date	Description of Expense	Location	Miles/ Units	Mileage Rate/ Unit Cost	Reimburse Amount	Total
2/7/2019	Mileage	Stanford	221	0.58		\$128.18
2/21/2019	Mileage	San Jose	215	0.58		\$124.70
					<b>\$0.00</b>	<b>\$252.88</b>

  
Employee Signature

February 28, 2019  
Date



MY ACCOUNT TRANSACTIONS

ACCOUNT # 50873143

- Overview
- Account Settings
- Vehicles & Tags
- Transactions**
- Statements
- Account FAQs
- Contact Us

Chat to Ask

### Transactions

Filter By: All Start Date 08/30/20 End Date 02/28/20

VIEW

HOW MAY WE HELP YOU?



COMING SOON

Post Date	Transaction Date	Transaction Time	Toll Tag# / Plate #	Description	Debit ( )	Credit ( )	Balance
02/22/2019	02/22/2019	08:57:39 PM	02618480157	Carquinez Bridge	\$6.00		\$23.70
02/07/2019	02/07/2019	01:57:07 PM	02618480157	Benicia	\$5.00		\$4.20
02/07/2019	02/07/2019	08:57:07 AM	02618480157	Carquinez Bridge	\$7.00		\$10.20



19-009

**Civic Center Garage**

Pay Station Number:	2
Entered:	02/21/2019
	13:20
Exited:	02/21/2019
	16:17
Ticket Number:	40319
Transaction Number:	55848
Rate:	A
Parking Fee:	\$15.00
Total Tax:	\$0.00

---

Total Fee:	\$15.00
Fee Paid:	\$15.00
Visa	
XXXXXXXXXXXX0372	
Approval Number:	17508G

Thank you for your visit  
Please come again!

emb



HISTORICAL  
CONSULTING, LLC

2850 Spafford Street  
Davis, CA 95618  
(530) 757-2521  
(530) 757-2566 Fax

February 2019		
Project #	Black & White Copies	Color Copies
19-009	61	168

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001043  
Date 04/30/2019

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

4300615008 *mi 50*

For professional services through 04/30/2019

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	182.50	85.00 ✓	15,512.50
Principal/Project Manager	92.00	250.00 ✓	23,000.00
Principal Planner	63.50	160.00 ✓	10,160.00
Associate Urban Designer	9.75	125.00 ✓	1,218.75
Reimbursables			

	Multiplier	Rate	Billed Amount
Sub-Consultants			2,490.17
Phase subtotal			52,381.42

Invoice total **52,381.42** ✓

*[Signature]*  
Sylvia Gallegos Date  
Approved to Pay  
05-13-2019

DOC # 7000968763



County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001043

Date 04/30/2019

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	578,484.90	210,547.10	526,103.48	52,381.42
Total	789,032.00	578,484.90	210,547.10	526,103.48	52,381.42

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1001013	03/31/2019	59,245.09		59,245.09			
1001043	04/30/2019	52,381.42	52,381.42				
Total		111,626.51	52,381.42	59,245.09	0.00	0.00	0.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001043  
Date 04/30/2019

## Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 04/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Meetings	04/03/2019	3.00	85.00	255.00
<i>COA meeting at County</i>				
Meetings	04/12/2019	1.50	85.00	127.50
<i>meeting with stanford students</i>				
Meetings	04/17/2019	0.75	85.00	63.75
<i>Agenda review for PC study session 5/9</i>				
Meetings	04/19/2019	3.00	85.00	255.00
<i>COA review with Supervisor Simitian &amp; County staff</i>				
Meetings	04/22/2019	1.75	85.00	148.75
<i>San Mateo County jurisdictions stakeholder meeting in Redwood City; Stanford GUP meeting with Geoff</i>				
Meetings	04/24/2019	1.50	85.00	127.50
<i>Stanford team meeting at County</i>				
Meetings	04/26/2019	6.75	85.00	573.75
<i>meetings at the County (D-5; D-2; team)</i>				
Meetings	04/29/2019	0.50	85.00	42.50
<i>traffic COAs</i>				
Meetings	04/29/2019	0.75	85.00	63.75
<i>traffic COAs</i>				
Public Hearing	04/18/2019	1.50	85.00	127.50
<i>HHC hearing</i>				
Research	04/24/2019	2.75	85.00	233.75
<i>major universities contributions to local public schools</i>				
Staff Reports	04/11/2019	1.75	85.00	148.75
<i>HHC 4/18 staff report</i>				
Staff Reports	04/12/2019	0.75	85.00	63.75
<i>4/18 HHC staff report</i>				
Staff Reports	04/16/2019	1.75	85.00	148.75
<i>PC study session #2 (5/9) staff report</i>				
Staff Reports	04/19/2019	0.25	85.00	21.25
<i>PC study session #2 (5/9) staff report</i>				
Staff Reports	04/22/2019	1.25	85.00	106.25
<i>5/9 PC staff report; email out for review</i>				
Staff Reports	04/29/2019	1.25	85.00	106.25
<i>5/9 study session staff report</i>				
Staff Reports	04/30/2019	2.50	85.00	212.50



County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001043

Date 04/30/2019

## Invoice Supporting Detail

County of Santa Clara - Stanford GUP

Professional Services

Phase Status: Active

Billing Cutoff: 04/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*5/9 study session staff report*

Staff Reports	04/30/2019	0.50	85.00	42.50
---------------	------------	------	-------	-------

*5/9 study session staff report*

Preparation	04/01/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*SCP; HHC*

Preparation	04/02/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*SCP; HHC*

Preparation	04/03/2019	5.00	85.00	425.00
-------------	------------	------	-------	--------

*HHC; COA; SCP*

Preparation	04/04/2019	6.50	85.00	552.50
-------------	------------	------	-------	--------

*HHC; COA; SCP*

Preparation	04/05/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*Development Agreement website update; HHC presentation*

Preparation	04/08/2019	7.25	85.00	616.25
-------------	------------	------	-------	--------

*COA; SCP; HHC ppt; HHC; D.A. website*

Preparation	04/09/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*master schedule; DA website; HHC ppt; SCP*

Preparation	04/10/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*SCP; COA; HHC hearing prep*

Preparation	04/11/2019	6.25	85.00	531.25
-------------	------------	------	-------	--------

*COA; HHC*

Preparation	04/12/2019	5.75	85.00	488.75
-------------	------------	------	-------	--------

*COA*

Preparation	04/15/2019	6.25	85.00	531.25
-------------	------------	------	-------	--------

*SCP; COA; PC study session*

Preparation	04/16/2019	2.25	85.00	191.25
-------------	------------	------	-------	--------

*5/9 PC study session powerpoint; COA*

Preparation	04/17/2019	6.25	85.00	531.25
-------------	------------	------	-------	--------

*PC study session 5/9 ppt; COA; HHC; agenda review study session 5/9 meeting prep*

Preparation	04/18/2019	6.50	85.00	552.50
-------------	------------	------	-------	--------

*HHC prep; COA; 5/9 PC study session*

Preparation	04/19/2019	3.50	85.00	297.50
-------------	------------	------	-------	--------

*historic resources; COA; Supervisor Simitlan meeting prep*

Preparation	04/22/2019	5.00	85.00	425.00
-------------	------------	------	-------	--------

*COA; COA appendix; meeting prep*

Preparation	04/23/2019	6.50	85.00	552.50
-------------	------------	------	-------	--------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001043  
Date 04/30/2019

## Invoice Supporting Detail

County of Santa Clara - Stanford GUP

Professional Services

Phase Status: Active

Billing Cutoff: 04/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*COA; COA figures; SCP health element updates; memo to Sylvia; Stanford vs. other universities write-up prep*

Preparation	04/24/2019	3.75	85.00	318.75
-------------	------------	------	-------	--------

*COA; SCP; schedules*

Preparation	04/25/2019	5.75	85.00	488.75
-------------	------------	------	-------	--------

*COA; SCP; PC study session/hearings*

Preparation	04/26/2019	1.25	85.00	106.25
-------------	------------	------	-------	--------

*meeting prep*

Preparation	04/29/2019	6.25	85.00	531.25
-------------	------------	------	-------	--------

*COA; 5/9 study session*

Preparation	04/30/2019	4.75	85.00	403.75
-------------	------------	------	-------	--------

*COAs; 5/9 study session*

Correspondence	04/17/2019	1.00	85.00	85.00
----------------	------------	------	-------	-------

*emails; phone*

Correspondence	04/18/2019	1.50	85.00	127.50
----------------	------------	------	-------	--------

*emails; phone*

Correspondence	04/23/2019	1.50	85.00	127.50
----------------	------------	------	-------	--------

*emails; meeting updates*

Project Management	04/25/2019	2.25	85.00	191.25
--------------------	------------	------	-------	--------

*tasks and communication for new team member*

Project Management	04/30/2019	0.75	85.00	63.75
--------------------	------------	------	-------	-------

*assign tasks; correspondence; schedule*

Subtotal	<b>189.50</b>			<b>14,407.50</b>
----------	---------------	--	--	------------------

Sarah Filipe

Project Review	04/25/2019	1.00	85.00	85.00
----------------	------------	------	-------	-------

*Review project webpage*

Preparation	04/29/2019	4.00	85.00	340.00
-------------	------------	------	-------	--------

*Review project description and application*

Preparation	04/30/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*Review May 9th planning commission study session staff report  
Prepare May 9th planning commission study session presentation*

Subtotal	<b>13.00</b>			<b>1,105.00</b>
----------	--------------	--	--	-----------------

Principal/Project Manager

Geoff Bradley

Meetings	04/02/2019	1.00	250.00	250.00
----------	------------	------	--------	--------

Meetings	04/03/2019	3.00	250.00	750.00
----------	------------	------	--------	--------

Meetings	04/12/2019	1.50	250.00	375.00
----------	------------	------	--------	--------



County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001043

Date 04/30/2019

## Invoice Supporting Detail

County of Santa Clara - Stanford GUP

Professional Services

Phase Status: Active

Billing Cutoff: 04/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

### Labor

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Meetings	04/22/2019	2.00	250.00	500.00
----------	------------	------	--------	--------

*RWC meeting*

Meetings	04/24/2019	1.50	250.00	375.00
----------	------------	------	--------	--------

*weekly check-in mtg*

Meetings	04/26/2019	6.00	250.00	1,500.00
----------	------------	------	--------	----------

*D-2, D-5 check-ins + DA mtg*

Meetings	04/29/2019	1.50	250.00	375.00
----------	------------	------	--------	--------

*COA con call*

Meetings	04/30/2019	1.50	250.00	375.00
----------	------------	------	--------	--------

*check in*

Public Hearing	04/10/2019	4.00	250.00	1,000.00
----------------	------------	------	--------	----------

*HHC meeting*

Staff Reports	04/22/2019	2.00	250.00	500.00
---------------	------------	------	--------	--------

*this week: SR, COA, Findings, SCP*

Staff Reports	04/23/2019	3.00	250.00	750.00
---------------	------------	------	--------	--------

Staff Reports	04/24/2019	4.00	250.00	1,000.00
---------------	------------	------	--------	----------

Staff Reports	04/25/2019	5.00	250.00	1,250.00
---------------	------------	------	--------	----------

Staff Reports	04/26/2019	2.00	250.00	500.00
---------------	------------	------	--------	--------

Staff Reports	04/29/2019	4.00	250.00	1,000.00
---------------	------------	------	--------	----------

Staff Reports	04/30/2019	4.00	250.00	1,000.00
---------------	------------	------	--------	----------

Preparation	04/01/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

Preparation	04/02/2019	3.25	250.00	812.50
-------------	------------	------	--------	--------

Preparation	04/03/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

Preparation	04/04/2019	3.75	250.00	937.50
-------------	------------	------	--------	--------

Preparation	04/05/2019	4.00	250.00	1,000.00
-------------	------------	------	--------	----------

Preparation	04/08/2019	2.25	250.00	562.50
-------------	------------	------	--------	--------

*This Week: refine COAs, prep for HHC*

Preparation	04/09/2019	3.75	250.00	937.50
-------------	------------	------	--------	--------

Preparation	04/10/2019	4.00	250.00	1,000.00
-------------	------------	------	--------	----------

Preparation	04/11/2019	4.50	250.00	1,125.00
-------------	------------	------	--------	----------

Preparation	04/12/2019	5.00	250.00	1,250.00
-------------	------------	------	--------	----------

Coordination	04/01/2019	1.00	250.00	250.00
--------------	------------	------	--------	--------

Coordination	04/02/2019	0.25	250.00	62.50
--------------	------------	------	--------	-------

Coordination	04/03/2019	0.50	250.00	125.00
--------------	------------	------	--------	--------

Coordination	04/04/2019	0.25	250.00	62.50
--------------	------------	------	--------	-------

Coordination	04/05/2019	0.25	250.00	62.50
--------------	------------	------	--------	-------





County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001043  
Date 04/30/2019

## Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 04/30/2019

Date	Units	Rate	Amount
04/08/2019	1.00	250.00	250.00
04/09/2019	0.25	250.00	62.50
04/10/2019	0.50	250.00	125.00
04/11/2019	0.75	250.00	187.50
04/12/2019	1.00	250.00	250.00
04/22/2019	1.00	250.00	250.00
04/23/2019	0.25	250.00	62.50
04/24/2019	0.50	250.00	125.00
04/25/2019	0.75	250.00	187.50
04/29/2019	1.00	250.00	250.00
04/30/2019	0.25	250.00	62.50
<b>Subtotal</b>	<b>92.00</b>		<b>23,000.00</b>

**Labor** WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Coordination	04/08/2019	1.00	250.00	250.00
Coordination	04/09/2019	0.25	250.00	62.50
Coordination	04/10/2019	0.50	250.00	125.00
Coordination	04/11/2019	0.75	250.00	187.50
Coordination	04/12/2019	1.00	250.00	250.00
Coordination	04/22/2019	1.00	250.00	250.00
Coordination	04/23/2019	0.25	250.00	62.50
Coordination	04/24/2019	0.50	250.00	125.00
Coordination	04/25/2019	0.75	250.00	187.50
Coordination	04/29/2019	1.00	250.00	250.00
Coordination	04/30/2019	0.25	250.00	62.50
<b>Subtotal</b>		<b>92.00</b>		<b>23,000.00</b>

Principal Planner

Carolyn Hamilton

Meetings	04/03/2019	3.00	160.00	480.00
Meetings	04/12/2019	2.50	160.00	400.00
Meetings	04/19/2019	3.25	160.00	520.00
County mtg.				
Meetings	04/25/2019	2.50	160.00	400.00
Staff Reports	04/01/2019	2.00	160.00	320.00
staff rpt review and COA Findings				
Staff Reports	04/02/2019	2.00	160.00	320.00
2.00 SCP amenement findings and COA				
Staff Reports	04/04/2019	3.00	160.00	480.00
COA and Findings				
Staff Reports	04/05/2019	2.00	160.00	320.00
COA and findings				
Staff Reports	04/08/2019	1.50	160.00	240.00
COA				
Staff Reports	04/09/2019	1.50	160.00	240.00
COA				
Staff Reports	04/11/2019	3.00	160.00	480.00
findings				
Staff Reports	04/15/2019	2.00	160.00	320.00
5/9 staff rpt and findings, COA				
Staff Reports	04/17/2019	1.50	160.00	240.00



County of Santa Clara

Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001043

Date 04/30/2019

**Invoice Supporting Detail****County of Santa Clara - Stanford GUP****Professional Services**

Phase Status: Active

Billing Cutoff: 04/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal Planner

Carolyn Hamilton

*findings*

Staff Reports 04/18/2019 2.00 160.00 320.00

Staff Reports 04/19/2019 1.00 160.00 160.00

*Findings*

Staff Reports 04/22/2019 2.00 160.00 320.00

*GUP Findings*

Staff Reports 04/23/2019 2.50 160.00 400.00

*GUP findings*

Staff Reports 04/24/2019 3.00 160.00 480.00

Staff Reports 04/25/2019 1.50 160.00 240.00

*Coord. re SCP and COA and Findings prep*

Staff Reports 04/26/2019 4.50 160.00 720.00

*GUP findings prep and mitigation review*

Staff Reports 04/29/2019 7.00 160.00 1,120.00

*revision of 5-9 SR, prep of 5-30 SR*

Staff Reports 04/30/2019 6.50 160.00 1,040.00

*Revision of 5-9 SR; prep of 5-30 SR*

Subtotal 59.75 9,560.00

Sheldon AhSing

Project Review

04/29/2019 3.75 160.00 600.00

*Review conditions and discuss with Mary Ann*

Subtotal 3.75 600.00

## Associate Urban Designer

Kristina Paulauskaite

Marketing

04/05/2019 1.50 125.00 187.50

*Stanford GUP website help*

Preparation 04/08/2019 1.50 125.00 187.50

*Stanford GUP DA website updates*

Preparation 04/09/2019 0.50 125.00 62.50

*Stanford GUP DA website updates*

Preparation 04/23/2019 1.75 125.00 218.75

*Maps and figures*

Preparation 04/24/2019 0.50 125.00 62.50

*Maps and figures*

Preparation 04/25/2019 1.00 125.00 125.00

*Maps and figures*



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001043  
Date 04/30/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 04/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Associate Urban Designer

Kristina Paulauskaite

Preparation

04/26/2019 2.50 125.00 312.50

*Maps and figures*

Preparation

04/30/2019 0.50 125.00 62.50

*Map changes*

Subtotal 9.75 1,218.75

Labor total 347.75 49,891.25

**Expense** WIP Status: Billable

JRP Historical Consulting, Inc.

Sub-Consultants

04/30/2019 916.83

Sub-Consultants

04/30/2019 1,573.34

Subtotal 2,490.17

Expense total 2,490.17

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001102  
Date 05/31/2019

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

4300015008

For professional services through 06/31/2019

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	242.75	85.00 ✓	20,633.75
Social Media Specialist	0.50	85.00 ✓	42.50
Principal/Project Manager	165.75	250.00 ✓	41,437.50
Principal/Deputy Project Manager	2.00	200.00 ✓	400.00
Principal Planner	96.00	160.00 ✓	15,360.00
Associate Urban Designer	6.00	125.00 ✓	750.00
Phase subtotal			78,623.75

Invoice total **78,623.75**

Approved by  Date 07-01-2019  
Deputy County Executive



County of Santa Clara  
Project - COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001102  
Date 05/31/2019

**Invoice Summary**

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	657,108.65	131,923.35	578,484.90	78,623.75
Total	789,032.00	657,108.65	131,923.35	578,484.90	78,623.75

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1001043	04/30/2019	52,381.42		52,381.42			
1001102	05/31/2019	78,623.75	78,623.75				
Total		131,005.17	78,623.75	52,381.42	0.00	0.00	0.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001102  
Date 05/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 05/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Meetings	05/02/2019	1.00	85.00	85.00
<i>5/9 PC study session ppt review meeting</i>				
Meetings	05/07/2019	1.50	85.00	127.50
<i>PC 5/9 ppt review at County</i>				
Meetings	05/17/2019	2.25	85.00	191.25
<i>call RE: 5/30 PC hearing, SCP</i>				
Meetings	05/17/2019	0.25	85.00	21.25
Meetings	05/20/2019	3.50	85.00	297.50
<i>working session/meeting at County for 5/30 PC hearing deliverables</i>				
Meetings	05/20/2019	1.25	85.00	106.25
<i>working session/meeting at County for 5/30 PC hearing deliverables</i>				
Meetings	05/22/2019	3.50	85.00	297.50
<i>working session/meeting at County for 5/30 PC hearing deliverables</i>				
Meetings	05/22/2019	0.25	85.00	21.25
<i>orking session/meeting at County for 5/30 PC hearing deliverables</i>				
Meetings	05/28/2019	2.50	85.00	212.50
<i>Stanford GUP staff meeting</i>				
Meetings	05/29/2019	1.25	85.00	106.25
<i>meeting at County ppt review and PC hearing prep</i>				
Meetings	05/31/2019	2.00	85.00	170.00
<i>post-public hearing #1 meeting RE: response to comments</i>				
Public Hearing	05/09/2019	3.50	85.00	297.50
<i>5/9 PC Study Session #2</i>				
Public Hearing	05/30/2019	4.25	85.00	361.25
<i>Stanford GUP PC hearing meeting 1</i>				
Staff Reports	05/01/2019	2.50	85.00	212.50
<i>5/9 PC study session staff report</i>				
Staff Reports	05/21/2019	6.00	85.00	510.00
<i>5/30 PC hearing staff report</i>				
Preparation	05/01/2019	5.50	85.00	467.50
<i>5/9 PC study session ppt; 5/9 PC study session public comments; COA</i>				
Preparation	05/01/2019	0.50	85.00	42.50
<i>COA</i>				
Preparation	05/02/2019	6.50	85.00	552.50
<i>5/9 PC study session ppt; meeting prep; COA; figures; website</i>				
Preparation	05/06/2019	7.75	85.00	658.75



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001102  
Date 05/31/2019

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 05/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### **Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*5/9 PC ppt; SCP; 5/9 PC public comments*

Preparation	05/06/2019	1.00	85.00	85.00
-------------	------------	------	-------	-------

*5/9 PC ppt*

Preparation	05/07/2019	6.50	85.00	552.50
-------------	------------	------	-------	--------

*5/9 PC ppt; SCP; PC hearing notices; COA*

Preparation	05/07/2019	1.50	85.00	127.50
-------------	------------	------	-------	--------

*5/9 PC ppt; COA*

Preparation	05/08/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*5/9 PC ppt; COA; SCP*

Preparation	05/09/2019	4.50	85.00	382.50
-------------	------------	------	-------	--------

*COA; SCP*

Preparation	05/10/2019	7.00	85.00	595.00
-------------	------------	------	-------	--------

*PC hearings email notice; COA; SCP*

Preparation	05/10/2019	2.25	85.00	191.25
-------------	------------	------	-------	--------

*SCP*

Preparation	05/11/2019	4.75	85.00	403.75
-------------	------------	------	-------	--------

*PC 5/30 prep; COA; SCP*

Preparation	05/12/2019	0.75	85.00	63.75
-------------	------------	------	-------	-------

*COA*

Preparation	05/13/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*5/30 PC hearing deliverables prep: COA; MMRP; staff report*

Preparation	05/14/2019	7.00	85.00	595.00
-------------	------------	------	-------	--------

*5/30 PC hearing prep, ppt. staff report attachments*

Preparation	05/15/2019	4.25	85.00	361.25
-------------	------------	------	-------	--------

*5/30 PC hearing prep; 5/30 PC hearing ppt.*

Preparation	05/16/2019	7.00	85.00	595.00
-------------	------------	------	-------	--------

*5/30 PC hearing prep; 5/30 PC hearing ppt*

Preparation	05/17/2019	4.00	85.00	340.00
-------------	------------	------	-------	--------

*5/30 PC hearing deliverables prep; SCP*

Preparation	05/18/2019	6.75	85.00	573.75
-------------	------------	------	-------	--------

*5/30 PC hearing deliverables prep; SCP*

Preparation	05/20/2019	4.50	85.00	382.50
-------------	------------	------	-------	--------

*5/30 PC hearing deliverables; GUP findings*

Preparation	05/21/2019	2.00	85.00	170.00
-------------	------------	------	-------	--------

*5/30 PC hearing deliverables; staff report, COAs, MMRP, findings, etc.*

Preparation	05/21/2019	2.00	85.00	170.00
-------------	------------	------	-------	--------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001102  
Date 05/31/2019

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 05/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niklas

*5/30 PC hearing deliverables; staff report; findings*

Preparation	05/22/2019	4.50	85.00	382.50
-------------	------------	------	-------	--------

*5/30 PC hearing deliverables*

Preparation	05/23/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*5/30 PC hearing deliverables;*

Preparation	05/24/2019	5.50	85.00	467.50
-------------	------------	------	-------	--------

*5/30 PC ppt*

Preparation	05/28/2019	5.50	85.00	467.50
-------------	------------	------	-------	--------

*5/30 PC hearing ppt; meeting prep*

Preparation	05/29/2019	6.75	85.00	573.75
-------------	------------	------	-------	--------

*5/30 PC ppt; PC hearing prep*

Preparation	05/29/2019	1.75	85.00	148.75
-------------	------------	------	-------	--------

*5/30 PC ppt*

Preparation	05/30/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*5/30 PC ppt; PC hearing prep*

Preparation	05/30/2019	1.50	85.00	127.50
-------------	------------	------	-------	--------

*PC hearing prep*

Preparation	05/31/2019	6.00	85.00	510.00
-------------	------------	------	-------	--------

*public comments; meeting prep; response to public comments*

Project Management	05/02/2019	0.50	85.00	42.50
--------------------	------------	------	-------	-------

Project Management	05/06/2019	0.25	85.00	21.25
--------------------	------------	------	-------	-------

*assign tasks*

Subtotal		<b>185.75</b>		<b>15,788.75</b>
----------	--	---------------	--	------------------

Sarah Filipe

Preparation	05/06/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*Prepare/edit May 9th planning commission study session presentation*

Preparation	05/07/2019	1.00	85.00	85.00
-------------	------------	------	-------	-------

*Prepare/edit May 9th planning commission study session presentation*

Preparation	05/13/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*Research Stanford and other universities policies and programs*

Preparation	05/14/2019	2.00	85.00	170.00
-------------	------------	------	-------	--------

*Research Stanford and other universities policies and programs*

Preparation	05/20/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*Prepare PC Hearing powerpoint presentation*

Preparation	05/21/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001102  
Date 05/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 05/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Sarah Filipe

*Prepare PC Hearing powerpoint presentation*

*Review/edit/update MMRP*

Preparation	05/22/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*Prepare PC Hearing powerpoint presentation*

Preparation	05/28/2019	6.00	85.00	510.00
-------------	------------	------	-------	--------

*Research and draft memo of comparable university contributions*

*Planning Commission meeting prep*

Preparation	05/29/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*Planning Commission meeting prep*

Subtotal		<b>57.00</b>		<b>4,845.00</b>
----------	--	--------------	--	-----------------

Social Media Specialist

Rhonda Wegner

Marketing

05/21/2019	0.50	85.00	42.50
------------	------	-------	-------

Subtotal		<b>0.50</b>	<b>42.50</b>
----------	--	-------------	--------------

Principal/Project Manager

Geoff Bradley

Meetings

05/07/2019	1.00	250.00	250.00
------------	------	--------	--------

*dry run w. Rob E.*

Meetings	05/09/2019	3.00	250.00	750.00
----------	------------	------	--------	--------

*Menlo Park meeting*

Meetings	05/14/2019	1.50	250.00	375.00
----------	------------	------	--------	--------

Meetings	05/17/2019	3.50	250.00	875.00
----------	------------	------	--------	--------

Meetings	05/20/2019	0.50	250.00	125.00
----------	------------	------	--------	--------

*This week: Coord meetings on SR*

Meetings	05/21/2019	0.75	250.00	187.50
----------	------------	------	--------	--------

Meetings	05/22/2019	4.00	250.00	1,000.00
----------	------------	------	--------	----------

Meetings	05/23/2019	0.50	250.00	125.00
----------	------------	------	--------	--------

Meetings	05/28/2019	3.50	250.00	875.00
----------	------------	------	--------	--------

Meetings	05/29/2019	3.00	250.00	750.00
----------	------------	------	--------	--------

Meetings	05/31/2019	2.00	250.00	500.00
----------	------------	------	--------	--------

Public Hearing	05/09/2019	5.00	250.00	1,250.00
----------------	------------	------	--------	----------

*PC SS #2*

Public Hearing	05/30/2019	4.50	250.00	1,125.00
----------------	------------	------	--------	----------

*PC Hearing #1*

Staff Reports	05/01/2019	3.25	250.00	812.50
---------------	------------	------	--------	--------

Staff Reports	05/02/2019	4.25	250.00	1,062.50
---------------	------------	------	--------	----------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001102  
Date 05/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 05/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Staff Reports	05/06/2019	3.00	250.00	750.00
Staff Reports	05/07/2019	4.00	250.00	1,000.00
Staff Reports	05/08/2019	3.00	250.00	750.00
Staff Reports	05/09/2019	2.00	250.00	500.00

*PPT*

Staff Reports	05/10/2019	5.00	250.00	1,250.00
Staff Reports	05/11/2019	6.00	250.00	1,500.00

*SR, COAs, Findings*

Staff Reports	05/13/2019	6.00	250.00	1,500.00
---------------	------------	------	--------	----------

*SR, COA, Findings, PPT for May 30 PC MTG*

Staff Reports	05/14/2019	4.25	250.00	1,062.50
Staff Reports	05/15/2019	5.00	250.00	1,250.00

*SR, COA, Findings*

Staff Reports	05/16/2019	4.75	250.00	1,187.50
Staff Reports	05/17/2019	6.00	250.00	1,500.00
Staff Reports	05/18/2019	6.00	250.00	1,500.00
Staff Reports	05/20/2019	6.50	250.00	1,625.00

*This week: SR, COA, Findings, MMRP, PPT*

Staff Reports	05/21/2019	8.00	250.00	2,000.00
Staff Reports	05/22/2019	7.00	250.00	1,750.00
Staff Reports	05/23/2019	6.00	250.00	1,500.00
Staff Reports	05/24/2019	1.25	250.00	312.50
Staff Reports	05/28/2019	4.75	250.00	1,187.50

*This week: PPT, public comments*

Staff Reports	05/29/2019	7.00	250.00	1,750.00
Staff Reports	05/30/2019	7.50	250.00	1,875.00
Staff Reports	05/31/2019	2.25	250.00	562.50

*public comment summary*

Coordination	05/01/2019	1.25	250.00	312.50
Coordination	05/02/2019	1.50	250.00	375.00
Coordination	05/03/2019	0.25	250.00	62.50
Coordination	05/06/2019	1.00	250.00	250.00
Coordination	05/07/2019	0.50	250.00	125.00
Coordination	05/08/2019	0.75	250.00	187.50
Coordination	05/09/2019	0.25	250.00	62.50
Coordination	05/13/2019	1.75	250.00	437.50



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001102  
Date 05/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 05/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

**Principal/Project Manager**

Geoff Bradley

Coordination	05/14/2019	1.00	250.00	250.00
Coordination	05/15/2019	0.50	250.00	125.00
Coordination	05/16/2019	1.00	250.00	250.00
Coordination	05/17/2019	0.50	250.00	125.00
Coordination	05/18/2019	0.25	250.00	62.50
Coordination	05/20/2019	1.00	250.00	250.00
Coordination	05/21/2019	1.25	250.00	312.50
Coordination	05/22/2019	0.75	250.00	187.50
Coordination	05/23/2019	1.50	250.00	375.00
Coordination	05/24/2019	1.00	250.00	250.00
Coordination	05/28/2019	0.50	250.00	125.00
Coordination	05/29/2019	1.25	250.00	312.50
Coordination	05/30/2019	1.00	250.00	250.00
Coordination	05/31/2019	1.50	250.00	375.00

Subtotal **165.75** **41,437.50**

**Principal/Deputy Project Manager**

Heather Bradley

Project Review	05/21/2019	2.00	200.00	400.00
----------------	------------	------	--------	--------

*Review Staff Report*

Subtotal **2.00** **400.00**

**Principal Planner**

Carolyn Hamilton

Meetings	05/20/2019	4.50	160.00	720.00
<i>mtg with County staff</i>				
Meetings	05/30/2019	4.00	160.00	640.00
<i>5.30 PC Hearing</i>				
Staff Reports	05/01/2019	7.00	160.00	1,120.00
<i>revision of findings, prep of 5/30 SR</i>				
Staff Reports	05/02/2019	7.50	160.00	1,200.00
<i>findings; prep of 5/30 Staff Report</i>				
Staff Reports	05/03/2019	7.00	160.00	1,120.00
<i>5/30 Staff Report</i>				
Staff Reports	05/06/2019	7.00	160.00	1,120.00
<i>PC Staff Rpt, coord re SCP and COA</i>				
Staff Reports	05/07/2019	7.50	160.00	1,200.00
<i>PC GUP Staff Report</i>				



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001102  
Date 05/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 05/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal Planner

Carolyn Hamilton

Staff Reports	05/08/2019	6.50	160.00	1,040.00
---------------	------------	------	--------	----------

*PC GUP Staff Report*

Staff Reports	05/09/2019	7.50	160.00	1,200.00
---------------	------------	------	--------	----------

*PC GUP Staff RPT*

Staff Reports	05/10/2019	8.00	160.00	1,280.00
---------------	------------	------	--------	----------

*PC GUP Staff Rpt, team meeting*

Staff Reports	05/11/2019	3.00	160.00	480.00
---------------	------------	------	--------	--------

*Resolution, Ordinance, GUP Staff Report*

Staff Reports	05/13/2019	3.50	160.00	560.00
---------------	------------	------	--------	--------

*GUP staff report*

Staff Reports	05/15/2019	2.50	160.00	400.00
---------------	------------	------	--------	--------

*GUP findings*

Staff Reports	05/17/2019	8.00	160.00	1,280.00
---------------	------------	------	--------	----------

*GUP PC Staff Report*

Staff Reports	05/18/2019	3.50	160.00	560.00
---------------	------------	------	--------	--------

*PC Staff Report and Findings*

Staff Reports	05/19/2019	1.00	160.00	160.00
---------------	------------	------	--------	--------

*GUP Findings*

Staff Reports	05/21/2019	2.50	160.00	400.00
---------------	------------	------	--------	--------

*Revision of Staff Rpt attachments*

Staff Reports	05/23/2019	3.50	160.00	560.00
---------------	------------	------	--------	--------

*staff report review and revision of findings*

Staff Reports	05/24/2019	0.50	160.00	80.00
---------------	------------	------	--------	-------

*revision of findings*

Coordination	05/30/2019	1.00	160.00	160.00
--------------	------------	------	--------	--------

*PC mtg prep*

Coordination	05/31/2019	0.50	160.00	80.00
--------------	------------	------	--------	-------

*Clean-up of Notes from PC hearing*

Subtotal		<b>96.00</b>		<b>15,360.00</b>
----------	--	--------------	--	------------------

Associate Urban Designer

Kristina Paulauskaite

Marketing	05/24/2019	0.50	125.00	62.50
-----------	------------	------	--------	-------

*Stanford GUP DA website changes*

Preparation	05/02/2019	2.00	125.00	250.00
-------------	------------	------	--------	--------

*Stanford Website analytics*

Preparation	05/07/2019	2.50	125.00	312.50
-------------	------------	------	--------	--------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001102  
Date 05/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 05/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Associate Urban Designer

Kristina Paulauskaite

*Land Use Maps*

Preparation

05/10/2019 1.00 125.00 125.00

*Email campaign*

Subtotal	<b>6.00</b>	<b>750.00</b>
Labor total	<b>513.00</b>	<b>78,623.75</b>

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001167  
Date 08/30/2019

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 06/30/2019

**Professional Services**

Assistant Planner - *Mary Ann / Sarah F*  
Principal/Project Manager - *Geoff*  
Principal Planner *Carol*

Hours	Rate	Billed Amount
198.00	85.00	16,830.00
86.00	250.00	21,500.00
39.75	160.00	6,360.00
Phase subtotal		44,690.00

Invoice total **44,690.00**

*[Signature]*  
Approved by \_\_\_\_\_ Date *07-01-2019*  
Deputy County Executive

*Sylvia Gallegos*



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

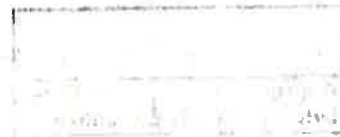
Invoice number 1001167  
Date 06/30/2019

**Invoice Summary**

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	701,798.65	87,233.35	657,108.65	44,690.00
Total	789,032.00	701,798.65	87,233.35	657,108.65	44,690.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1001102	05/31/2019	78,623.75		78,623.75			
1001167	06/30/2019	44,690.00	44,690.00				
Total		123,313.75	44,690.00	78,623.75	0.00	0.00	0.00





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001167  
Date 06/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 06/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Meetings	06/06/2019	2.50	85.00	212.50
<i>team meeting at County</i>				
Meetings	06/10/2019	2.25	85.00	191.25
<i>County team meeting re: 6/13 PC hearing</i>				
Meetings	06/11/2019	1.00	85.00	85.00
<i>6/13 PC ppt review at County</i>				
Meetings	06/11/2019	0.75	85.00	63.75
<i>6/13 PC ppt review at County</i>				
Meetings	06/12/2019	4.25	85.00	361.25
<i>County team meeting</i>				
Meetings	06/14/2019	2.75	85.00	233.75
<i>post planning commission meeting with County team</i>				
Meetings	06/17/2019	1.50	85.00	127.50
<i>Traffic consultants and County team RE: traffic COAs</i>				
Meetings	06/19/2019	4.00	85.00	340.00
<i>County team meeting: 6/27 PC hearing prep, deliverables, response to comments, response to Stanford's COA edits</i>				
Meetings	06/19/2019	1.75	85.00	148.75
<i>County team meeting: 6/27 PC hearing prep, deliverables, response to comments, response to Stanford's COA edits</i>				
Meetings	06/24/2019	4.75	85.00	403.75
<i>County team meeting re: prep for 6/27 PC hearing</i>				
Meetings	06/24/2019	1.50	85.00	127.50
<i>County team meeting re: prep for 6/27 PC hearing</i>				
Meetings	06/26/2019	1.50	85.00	127.50
<i>Stanford weekly team meeting</i>				
Meetings	06/26/2019	1.00	85.00	85.00
<i>Stanford weekly team meeting</i>				
Meetings	06/27/2019	1.50	85.00	127.50
<i>County team meeting re: 6/27 PC hearing prep</i>				
Public Hearing	06/13/2019	3.25	85.00	276.25
<i>PC hearing 2</i>				
Public Hearing	06/27/2019	3.50	85.00	297.50
<i>Stanford GUP PC hearing #3</i>				
Public Hearing	06/27/2019	4.25	85.00	361.25
<i>Stanford GUP PC hearing #3</i>				
Staff Reports	06/05/2019	3.75	85.00	318.75





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001167  
Date 06/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 06/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

*PC hearing 6/13 supplemental staff report memo*

Staff Reports	06/07/2019	3.75	85.00	318.75
---------------	------------	------	-------	--------

*PC hearing 6/13 supplemental staff report memo*

Preparation	06/03/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*public comments; response to comments; PC 6/13 ppt*

Preparation	06/04/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*6/13 PC ppt; CEQA findings review; response to comments; traffic mitigations/COAs*

Preparation	06/05/2019	4.25	85.00	361.25
-------------	------------	------	-------	--------

*PC 6/13 ppt; public comments; response to comments*

Preparation	06/06/2019	5.50	85.00	467.50
-------------	------------	------	-------	--------

*response to comments; 6/13 PC ppt; meeting prep*

Preparation	06/07/2019	4.25	85.00	361.25
-------------	------------	------	-------	--------

*6/13 PC ppt; response to comments; report attachments; statement of overriding considerations; CEQA findings*

Preparation	06/10/2019	5.75	85.00	488.75
-------------	------------	------	-------	--------

*response to comments; staff report; 6/13 pc hearing ppt.*

Preparation	06/11/2019	7.00	85.00	595.00
-------------	------------	------	-------	--------

*6/13 PC ppt; Stanford's COA response*

Preparation	06/12/2019	3.75	85.00	318.75
-------------	------------	------	-------	--------

*6/13 PC ppt; meeting prep*

Preparation	06/12/2019	1.75	85.00	148.75
-------------	------------	------	-------	--------

*6/13 PC pp*

Preparation	06/13/2019	4.75	85.00	403.75
-------------	------------	------	-------	--------

*housing reference sheet; 6/13 PC ppt; hearing prep*

Preparation	06/13/2019	0.25	85.00	21.25
-------------	------------	------	-------	-------

*post-hearing prep*

Preparation	06/14/2019	3.75	85.00	318.75
-------------	------------	------	-------	--------

*post-hearing meeting prep; coordination; status updates; response to comments*

Preparation	06/17/2019	5.25	85.00	446.25
-------------	------------	------	-------	--------

*MMRP; COAs; mitigation measures; response to comments*

Preparation	06/18/2019	7.00	85.00	595.00
-------------	------------	------	-------	--------

*MMRP; COAs; traffic; review of Stanford's response to COAs; 6/27 hearing prep*

Preparation	06/19/2019	4.00	85.00	340.00
-------------	------------	------	-------	--------

*6/27 PC hearing prep; response to commissioner comments; presentation*

Preparation	06/20/2019	8.00	85.00	680.00
-------------	------------	------	-------	--------

*MMRP; response to comments; COA edits*



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001167  
Date 06/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 06/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Preparation	06/21/2019	8.00	85.00	680.00
COA edits summary; COA edits; 6/27 PC hearing prep				
Preparation	06/24/2019	3.25	85.00	276.25
COA edits and edits summary				
Preparation	06/25/2019	8.00	85.00	680.00
6/27 PC hearing ppt; research; 6/27 PC hearing prep; Stanford letters				
Preparation	06/26/2019	6.50	85.00	552.50
6/27 PC hearing ppt; PC hearing prep				
Preparation	06/27/2019	3.00	85.00	255.00
6/27 PC hearing ppt; PC hearing prep				
Preparation	06/28/2019	2.00	85.00	170.00
post PC hearing resources to County; emails; Stanford's letters				
Project Management	06/17/2019	1.00	85.00	85.00
traffic COAs follow up re: meetings, PC hearings, public, commissioners				

Subtotal **162.50** **13,812.50**

Sarah Filipe

Preparation	06/03/2019	8.00	85.00	680.00
Research, memo writing for university comparison				
Preparation	06/04/2019	8.00	85.00	680.00
Research, memo writing for university comparison				
Preparation	06/05/2019	4.50	85.00	382.50
Research, memo writing for university comparison				
Preparation	06/10/2019	2.50	85.00	212.50
Preparation for Stanford General Use Permit planning commission hearing				
Preparation	06/11/2019	4.00	85.00	340.00
Preparation for Stanford General Use Permit planning commission hearing				
Preparation	06/12/2019	6.00	85.00	510.00
Preparation for Stanford General Use Permit planning commission hearing				
Preparation	06/19/2019	2.50	85.00	212.50
Preparation of documents for PC hearing				

Subtotal **35.50** **3,017.50**

Principal/Project Manager

Geoff Bradley

Meetings	06/03/2019	1.25	250.00	312.50
This Week; check in mtgs, PC coord mtgs				
Meetings	06/06/2019	1.50	250.00	375.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001167  
Date 06/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 06/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Meetings	06/11/2019	5.00	250.00	1,250.00
Meetings	06/12/2019	1.50	250.00	375.00
Meetings	06/25/2019	1.50	250.00	375.00
Meetings	06/26/2019	4.00	250.00	1,000.00
Meetings	06/27/2019	1.50	250.00	375.00
Public Hearing	06/13/2019	3.50	250.00	875.00

*PC mtg. #2*

Public Hearing	06/24/2019	4.00	250.00	1,000.00
----------------	------------	------	--------	----------

*This week: PPT, prep, research, RTC*

Public Hearing	06/25/2019	5.25	250.00	1,312.50
Public Hearing	06/26/2019	4.75	250.00	1,187.50
Public Hearing	06/27/2019	8.00	250.00	2,000.00

*PC mtg #3*

Research	06/03/2019	0.50	250.00	125.00
----------	------------	------	--------	--------

*This week: Grad student housing issues*

Research	06/05/2019	0.75	250.00	187.50
Research	06/07/2019	0.50	250.00	125.00
Staff Reports	06/03/2019	2.25	250.00	562.50

*This Week; response to public comments, supplemental memo for 6.13 PC mtg.*

Staff Reports	06/04/2019	3.50	250.00	875.00
Staff Reports	06/05/2019	4.50	250.00	1,125.00
Staff Reports	06/06/2019	2.50	250.00	625.00
Staff Reports	06/07/2019	3.00	250.00	750.00
Staff Reports	06/10/2019	4.00	250.00	1,000.00

*This week: finalize memo, PPT, RTC*

Staff Reports	06/11/2019	2.00	250.00	500.00
Staff Reports	06/12/2019	5.75	250.00	1,437.50
Staff Reports	06/13/2019	4.00	250.00	1,000.00
Coordination	06/03/2019	1.00	250.00	250.00
Coordination	06/04/2019	0.25	250.00	62.50
Coordination	06/05/2019	0.50	250.00	125.00
Coordination	06/06/2019	0.75	250.00	187.50
Coordination	06/07/2019	0.50	250.00	125.00
Coordination	06/10/2019	1.25	250.00	312.50

*This week: Coord for 6/13 PC mtg*

Coordination	06/11/2019	0.75	250.00	187.50
--------------	------------	------	--------	--------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001167  
Date 06/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 06/30/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Lebor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Coordination	06/12/2019	1.00	250.00	250.00
Coordination	06/13/2019	0.50	250.00	125.00
Coordination	06/14/2019	0.25	250.00	62.50
Coordination	06/24/2019	1.50	250.00	375.00
Coordination	06/25/2019	0.75	250.00	187.50
Coordination	06/26/2019	0.50	250.00	125.00
Coordination	06/27/2019	1.25	250.00	312.50
Coordination	06/28/2019	0.25	250.00	62.50

Subtotal **86.00** **21,500.00**

Principal Planner

Carolyn Hamilton

Meetings	06/17/2019	0.75	160.00	120.00
Conf Call (6.17.19)				
Meetings	06/19/2019	5.50	160.00	880.00
Mtg. with County (6.19.19)				
Meetings	06/20/2019	4.00	160.00	640.00
6.13.19 PC Mtg				
Meetings	06/21/2019	2.50	160.00	400.00
Mtg. with County staff (6.14.19)				
Meetings	06/26/2019	2.50	160.00	400.00
Mtg with County staff				
Meetings	06/27/2019	5.00	160.00	800.00
PC mtg.				
Staff Reports	06/11/2019	1.50	160.00	240.00
supp. staff rpt				
Staff Reports	06/12/2019	6.00	160.00	960.00
supp staff rpt				
Staff Reports	06/14/2019	2.50	160.00	400.00
Supp staff rpt attachments				
Staff Reports	06/21/2019	2.50	160.00	400.00
responses to comments (6.14.19)				
Coordination	06/02/2019	4.50	160.00	720.00
Responses to PC hearing comments				
Coordination	06/18/2019	1.25	160.00	200.00
Coord. re PC responses (6.18.19)				
Coordination	06/20/2019	0.50	160.00	80.00



**G R O U P**

County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001167  
Date 06/30/2019

**Invoice Supporting Detail**

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 06/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal Planner

Carolyn Hamilton

*Coord. re COA revisions (6.20.19)*

Coordination	06/26/2019	0.75	160.00	120.00
--------------	------------	------	--------	--------

*Review of correspondence*

Subtotal	<b>39.75</b>		<b>6,360.00</b>
Labor total	<b>323.75</b>		<b>44,690.00</b>



**M-Group**  
307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

H3 00015008

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001252  
Date 07/31/2019


Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 07/31/2019

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	86.75	85.00 ✓	7,373.75
Principal/Project Manager	13.75	250.00 ✓	3,437.50
Principal Planner	3.50	160.00 ✓	560.00
Phase subtotal			11,371.25

Invoice total **11,371.25**

  
**Sylvia Gallegos** Date  
**Approved to Pay** 08-15-2019



**GROUP**

County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001252  
Date 07/31/2019

### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	713,169.90	75,862.10	701,798.65	11,371.25
Total	789,032.00	713,169.90	75,862.10	701,798.65	11,371.25

### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1001167	06/30/2019	44,690.00		44,690.00			
1001252	07/31/2019	11,371.25	11,371.25				
Total		56,061.25	11,371.25	44,690.00	0.00	0.00	0.00





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001252  
Date 07/31/2019

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 07/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### **Labor**

WIP Status: Billable

##### Assistant Planner

Mary Ann J. Niktas

Meetings 07/31/2019 1.00 85.00 85.00  
*project update with Geoff*

Research 07/01/2019 2.00 85.00 170.00  
*university tax-exempt status; US internal revenue code*

Research 07/02/2019 1.00 85.00 85.00  
*university tax-exempt status; US internal revenue code*

Preparation 07/01/2019 6.00 85.00 510.00  
*SCP and COA edits list; public comments; planning commissioner comments; university comparison memo*

Preparation 07/02/2019 7.00 85.00 595.00  
*school info EIR; university comparison memo; email organization*

Preparation 07/03/2019 5.75 85.00 488.75  
*university comparison; organize stanford materials/to dos; letters from Stanford*

Preparation 07/05/2019 1.00 85.00 85.00  
*emails; tax exempt status*

Preparation 07/08/2019 8.00 85.00 680.00  
*COA Stanford proposal comparison table review*

Preparation 07/09/2019 3.50 85.00 297.50  
*school finance consultants/PAUSD; Box organization; tax-exempt status*

Preparation 07/31/2019 7.00 85.00 595.00  
*emails; COA updates; transportation COA research*

Project Management 07/05/2019 1.00 85.00 85.00  
*task list/update for Sarah*

Project Management 07/09/2019 4.50 85.00 382.50  
*update/prep Sarah; resource access for team*

Subtotal **47.75 4,058.75**

##### Sarah Filipe

Research 07/16/2019 3.00 85.00 255.00  
*Research ADT implementation strategies*

Research 07/18/2019 4.00 85.00 340.00  
*Research ADT implementation strategies*

Preparation 07/09/2019 8.00 85.00 680.00  
*Review Stanford GUP application, proposed revisions to COA's Watch and transmit notes from 6/27/19 PC hearing*

Preparation 07/11/2019 8.00 85.00 680.00  
*Watch 6/27/19 PC hearing video, read transcript and prepare report of Commissioner's requests for staff moving forward*





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001252  
Date 07/31/2019

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP Professional Services

Phase Status: Active

Billing Cutoff: 07/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

##### Assistant Planner

Sarah Filipe

Preparation 07/16/2019 4.00 85.00 340.00

*Organize GUP files*

Preparation 07/18/2019 4.00 85.00 340.00

*Compile and organize public comments*

Preparation 07/30/2019 8.00 85.00 680.00

*Research average daily trip counts in other jurisdictions*

Subtotal **39.00 3,315.00**

##### Principal/Project Manager

Geoff Bradley

Preparation 07/01/2019 1.00 250.00 250.00

Preparation 07/02/2019 0.75 250.00 187.50

*This week: prepare meeting notes from PC mtg.*

Preparation 07/08/2019 0.25 250.00 62.50

*this week: review draft PC notes/direction*

Preparation 07/09/2019 0.50 250.00 125.00

Preparation 07/12/2019 1.00 250.00 250.00

Preparation 07/17/2019 0.75 250.00 187.50

*review AR*

Preparation 07/18/2019 3.00 250.00 750.00

*CRG meeting in PA*

Coordination 07/01/2019 1.00 250.00 250.00

Coordination 07/02/2019 0.50 250.00 125.00

Coordination 07/08/2019 0.25 250.00 62.50

*this week: coord consultants scopes & budgets*

Coordination 07/09/2019 0.75 250.00 187.50

Coordination 07/10/2019 0.25 250.00 62.50

Coordination 07/11/2019 0.50 250.00 125.00

Coordination 07/12/2019 0.50 250.00 125.00

Coordination 07/16/2019 0.50 250.00 125.00

Coordination 07/18/2019 0.50 250.00 125.00

Coordination 07/29/2019 1.00 250.00 250.00

*this week: coord consultants*

Coordination 07/31/2019 0.75 250.00 187.50

Subtotal **13.75 3,437.50**

##### Principal Planner

Carolyn Hamilton



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001252  
Date 07/31/2019

**Invoice Supporting Detail**

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 07/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal Planner

Carolyn Hamilton

Meetings

07/18/2019 2.00 160.00 320.00

*Mtg with County staff*

Coordination

07/12/2019 1.50 160.00 240.00

*Coord. re PC referrals/recommended COA*

Subtotal **3.50 560.00**

Labor total **104.00 11,371.25**

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

4300015008

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001341  
Date 08/31/2019

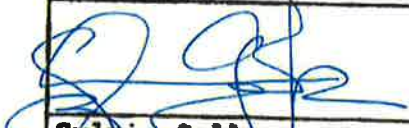
Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 08/31/2019

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	199.25	85.00	16,936.25
Principal/Project Manager	82.25	250.00	20,562.50
Principal/Deputy Project Manager	0.50	200.00	100.00
Principal Planner	11.00	160.00	1,760.00
Phase subtotal			39,358.75

Invoice total **39,358.75**

  
Sylvia Gallegos Date  
Approved to Pay  
09-18-2019



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001341  
Date 08/31/2019

**Invoice Summary**

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	789,032.00	752,528.65	36,503.35	713,169.90	39,358.75
Total	789,032.00	752,528.65	36,503.35	713,169.90	39,358.75

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1001252	07/31/2019	11,371.25		11,371.25			
1001341	08/31/2019	39,358.75	39,358.75				
Total		50,730.00	39,358.75	11,371.25	0.00	0.00	0.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001341  
Date 08/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 08/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Notice Prep & Distribution	08/28/2019	2.00	85.00	170.00
<i>BOS study session</i>				
Notice Prep & Distribution	08/29/2019	1.75	85.00	148.75
<i>BOS study session and public hearings</i>				
Notice Prep & Distribution	08/30/2019	1.75	85.00	148.75
<i>BOS study session and public hearings</i>				
Meetings	08/02/2019	3.00	85.00	255.00
<i>Meeting at County with staff to review COAs</i>				
Meetings	08/02/2019	0.50	85.00	42.50
<i>Meeting at County with staff to review COAs</i>				
Meetings	08/05/2019	3.75	85.00	318.75
<i>1.75 Stanford weekly meeting with County staff; 2.00 meeting with staff PC staff report/COAs</i>				
Meetings	08/06/2019	2.00	85.00	170.00
<i>meeting with Staff PC staff report/COAs</i>				
Meetings	08/13/2019	1.00	85.00	85.00
<i>AECOM re: traffic COAs, ADT, reverse commute, TDM, trip credits</i>				
Meetings	08/14/2019	2.00	85.00	170.00
<i>Staff re: COAs</i>				
Meetings	08/14/2019	1.00	85.00	85.00
<i>team weekly meeting at County</i>				
Meetings	08/15/2019	2.00	85.00	170.00
<i>Staff re: COAs</i>				
Meetings	08/20/2019	0.75	85.00	63.75
<i>with AECOM (traffic)</i>				
Meetings	08/23/2019	2.25	85.00	191.25
<i>County team weekly meeting</i>				
Meetings	08/27/2019	1.00	85.00	85.00
<i>AECOM traffic weekly conference call</i>				
Meetings	08/28/2019	1.50	85.00	127.50
<i>county team meeting</i>				
Research	08/22/2019	1.00	85.00	85.00
<i>transportation #'s for staff</i>				
Staff Reports	08/27/2019	6.50	85.00	552.50
<i>9/24 BOS study session</i>				
Staff Reports	08/28/2019	2.00	85.00	170.00
<i>9/24 BOS study session</i>				



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001341  
Date 08/31/2019

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP

#### Professional Services

Phase Status: Active

**Billing Cutoff: 08/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

#### **Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Staff Reports 08/29/2019 2.50 85.00 212.50

9/24 BOS study session

Preparation 08/01/2019 8.00 85.00 680.00

emails; DA strategy; transportation COAs/other ADT implementations research; PC hearing minutes

Preparation 08/02/2019 4.00 85.00 340.00

COAs; County meeting prep

Preparation 08/05/2019 4.25 85.00 361.25

Staff meeting prep; Stanford's DA capital table

Preparation 08/06/2019 4.75 85.00 403.75

Stanford's DA offer table + explanations; Staff meeting prep

Preparation 08/07/2019 8.00 85.00 680.00

Stanford's DA offer table + explanations; COA typos; COA; housing #s

Preparation 08/08/2019 8.00 85.00 680.00

review COAs; review public comment letters to PC for ESA to respond to

Preparation 08/09/2019 8.00 85.00 680.00

public comment letters for ESA; public notice guidelines

Preparation 08/12/2019 8.00 85.00 680.00

COAs; PC public comments

Preparation 08/13/2019 7.00 85.00 595.00

review PC public comment letters for ESA; parking; ADT; TDM; subdivision regulations

Preparation 08/14/2019 6.00 85.00 510.00

COAs; Staff meeting prep

Preparation 08/15/2019 6.00 85.00 510.00

Stanford D.A. offer letter analysis sheet; Staff meeting prep

Preparation 08/16/2019 8.00 85.00 680.00

Sup. Staff's requests; necessary staff edits to COAs list; COAs staff is willing to modify list

Preparation 08/19/2019 8.00 85.00 680.00

COAs staff willing to modify list; DA offer letter analysis; follow up from COA meetings to staff; PC hearings ppt outlines

Preparation 08/20/2019 6.00 85.00 510.00

PC and BOS presentation outlines; potential COA changes re: D.A.

Preparation 08/21/2019 7.75 85.00 658.75

potential SCP and COA changes; BOS schedule and deadlines; notice of public hearing

Preparation 08/22/2019 7.00 85.00 595.00

BOS schedule, process, deadlines; potential SCP and COA changes re: D.A.; necessary COA changes



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001341  
Date 08/31/2019

### Invoice Supporting Detail

#### County of Santa Clara - Stanford GUP

##### Professional Services

Phase Status: Active

Billing Cutoff: 08/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

##### Labor

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Preparation	08/23/2019	5.75	85.00	488.75
<i>deliverables for County weekly meeting; weekly meeting prep; memo to CRG</i>				
Preparation	08/26/2019	8.00	85.00	680.00
<i>memo for Community Resource Group</i>				
Preparation	08/27/2019	0.50	85.00	42.50
<i>ESA comments; schedule</i>				
Preparation	08/28/2019	1.75	85.00	148.75
<i>meeting prep; schedule</i>				
Preparation	08/29/2019	3.75	85.00	318.75
<i>university comparison memo; ESA response to comments review; COA</i>				
Preparation	08/30/2019	5.75	85.00	488.75
<i>SCP edits; university comparison memo; emails</i>				
Correspondence	08/28/2019	0.75	85.00	63.75
<i>communication with county team</i>				
Subtotal		173.25		14,726.25

Sarah Fillipe

Research	08/29/2019	4.00	85.00	340.00
<i>Research for financial contributions from Stanford</i>				
Preparation	08/01/2019	6.00	85.00	510.00
<i>Prepare scope of work for school services consultant</i>				
Preparation	08/06/2019	8.00	85.00	680.00
<i>Research average daily trips</i>				
Preparation	08/08/2019	8.00	85.00	680.00
<i>Research average daily trips</i>				
<i>Prepare memo comparing various jurisdictions and ADT</i>				
Subtotal		26.00		2,210.00

Principal/Project Manager

Geoff Bradley

Meetings	08/02/2019	3.50	250.00	875.00
<i>coord mtg w. staff</i>				
Meetings	08/05/2019	3.50	250.00	875.00
<i>this week; internal meetings</i>				
Meetings	08/06/2019	2.00	250.00	500.00
Meetings	08/07/2019	0.50	250.00	125.00
Meetings	08/08/2019	2.00	250.00	500.00
Meetings	08/13/2019	1.00	250.00	250.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001341  
Date 08/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**

**Professional Services**

Phase Status: Active

**Billing Cutoff: 08/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Meetings	08/14/2019	2.25	250.00	562.50
Meetings	08/15/2019	2.00	250.00	500.00
Meetings	08/20/2019	2.00	250.00	500.00
Meetings	08/23/2019	3.00	250.00	750.00
Meetings	08/28/2019	2.00	250.00	500.00
Meetings	08/29/2019	2.50	250.00	625.00
Preparation	08/05/2019	1.50	250.00	375.00

*this week: DA support, COA research*

Preparation	08/06/2019	2.25	250.00	562.50
Preparation	08/07/2019	1.00	250.00	250.00
Preparation	08/08/2019	0.75	250.00	187.50
Preparation	08/09/2019	1.50	250.00	375.00
Preparation	08/13/2019	1.50	250.00	375.00
Preparation	08/14/2019	1.75	250.00	437.50
Preparation	08/15/2019	1.25	250.00	312.50
Preparation	08/19/2019	0.50	250.00	125.00
Preparation	08/20/2019	1.25	250.00	312.50
Preparation	08/21/2019	2.00	250.00	500.00
Preparation	08/22/2019	2.25	250.00	562.50
Preparation	08/23/2019	2.00	250.00	500.00
Preparation	08/26/2019	2.00	250.00	500.00

*this week; revised COAs, SR,*

Preparation	08/27/2019	2.50	250.00	625.00
Preparation	08/28/2019	3.25	250.00	812.50
Preparation	08/29/2019	4.00	250.00	1,000.00
Preparation	08/30/2019	3.50	250.00	875.00
Coordination	08/02/2019	0.50	250.00	125.00
Coordination	08/05/2019	0.50	250.00	125.00

*this week: coord with consultants, D. Rader, applicant*

Coordination	08/06/2019	0.75	250.00	187.50
Coordination	08/07/2019	0.25	250.00	62.50
Coordination	08/08/2019	1.00	250.00	250.00
Coordination	08/09/2019	0.50	250.00	125.00
Coordination	08/12/2019	0.50	250.00	125.00

*this week; schools, traffic consults., .CPA*

Coordination	08/13/2019	0.75	250.00	187.50
--------------	------------	------	--------	--------





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001341  
Date 08/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 08/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Coordination	08/14/2019	0.75	250.00	187.50
Coordination	08/15/2019	1.50	250.00	375.00
Coordination	08/16/2019	1.00	250.00	250.00
Coordination	08/19/2019	1.00	250.00	250.00

*this week; school & traffic consultants*

Coordination	08/20/2019	1.50	250.00	375.00
Coordination	08/21/2019	2.00	250.00	500.00
Coordination	08/22/2019	1.50	250.00	375.00
Coordination	08/23/2019	1.00	250.00	250.00
Coordination	08/26/2019	2.50	250.00	625.00
Coordination	08/27/2019	1.00	250.00	250.00
Coordination	08/28/2019	0.75	250.00	187.50
Coordination	08/29/2019	1.25	250.00	312.50
Coordination	08/30/2019	0.75	250.00	187.50

Subtotal	<b>82.25</b>		<b>20,562.50</b>
----------	--------------	--	------------------

Principal/Deputy Project Manager

Heather Bradley

Administrative	08/27/2019	0.50	200.00	100.00
----------------	------------	------	--------	--------

Subtotal	<b>0.50</b>		<b>100.00</b>
----------	-------------	--	---------------

Principal Planner

Carolyn Hamilton

Meetings	08/02/2019	3.50	160.00	560.00
----------	------------	------	--------	--------

*Mtg. with County Staff*

Research	08/15/2019	2.50	160.00	400.00
----------	------------	------	--------	--------

*review of traffic rpt to identify high level conclusions*

Research	08/16/2019	2.00	160.00	320.00
----------	------------	------	--------	--------

*review of traffic rpt to develop high level conclusions*

Research	08/19/2019	3.00	160.00	480.00
----------	------------	------	--------	--------

*Review of traffic rpts and aggregation of data*

Subtotal	<b>11.00</b>		<b>1,760.00</b>
----------	--------------	--	-----------------

Labor total	<b>293.00</b>		<b>39,358.75</b>
-------------	---------------	--	------------------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001341  
Date 08/31/2019

---

**Invoice Supporting Detail**

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

PC 4300015008 line 80

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001384  
Date 09/30/2019

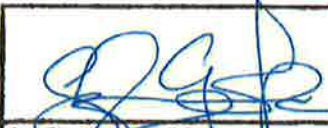
Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 09/30/2019

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	162.25	85.00 ✓	13,791.25
Principal/Project Manager	126.75	250.00 ✓	31,687.50
Principal Planner	35.25	160.00 ✓	5,640.00
Associate Urban Designer	4.75	125.00 ✓	593.75
Phase subtotal			51,712.50

Invoice total **51,712.50**

  
Sylvia Gallegos Date  
Approved to Pay  
10-28-2019



**GROUP**

County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001384

Date 09/30/2019

**Invoice Summary**

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	1,276,952.00	804,241.15	472,710.85	752,528.65	51,712.50
Total	1,276,952.00	804,241.15	472,710.85	752,528.65	51,712.50

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1001341	08/31/2019	39,358.75		39,358.75			
1001384	09/30/2019	51,712.50	51,712.50				
Total		91,071.25	51,712.50	39,358.75	0.00	0.00	0.00



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001384  
Date 09/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 09/30/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

**Mary Ann J. Niktas**

Notice Prep & Distribution	09/03/2019	0.75	85.00	63.75
<i>BOS study session and hearings</i>				
Notice Prep & Distribution	09/04/2019	1.25	85.00	106.25
<i>BOS study session and public hearings</i>				
Notice Prep & Distribution	09/05/2019	2.00	85.00	170.00
<i>BOS study sessions, public hearings</i>				
Notice Prep & Distribution	09/06/2019	1.50	85.00	127.50
<i>general plan amendments notice</i>				
Meetings	09/03/2019	1.75	85.00	148.75
<i>COA meeting</i>				
Meetings	09/09/2019	1.25	85.00	106.25
<i>project team</i>				
Meetings	09/10/2019	3.75	85.00	318.75
<i>traffic; COAs</i>				
Meetings	09/11/2019	2.50	85.00	212.50
<i>COA</i>				
Meetings	09/13/2019	1.50	85.00	127.50
<i>project team</i>				
Meetings	09/17/2019	1.75	85.00	148.75
<i>team meeting</i>				
Meetings	09/20/2019	2.00	85.00	170.00
<i>team meeting</i>				
Meetings	09/23/2019	0.75	85.00	63.75
<i>traffic team</i>				
Meetings	09/25/2019	1.50	85.00	127.50
<i>project team</i>				
Meetings	09/27/2019	6.50	85.00	552.50
<i>project team</i>				
Meetings	09/27/2019	2.00	85.00	170.00
<i>project team</i>				
Meetings	09/30/2019	1.50	85.00	127.50
<i>environmental</i>				
Public Hearing	09/24/2019	3.50	85.00	297.50
<i>9/24 BOS Study Session</i>				
Staff Reports	09/04/2019	1.50	85.00	127.50
<i>9/24 study session staff report</i>				



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001384  
Date 09/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 09/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

Mary Ann J. Niktas

Staff Reports	09/11/2019	3.00	85.00	255.00
9/24 BOS study session				
Staff Reports	09/12/2019	6.25	85.00	531.25
9/25 BOS study session; 10/8 BOS hearing				
Staff Reports	09/13/2019	1.00	85.00	85.00
9/24 BOS study session				
Staff Reports	09/23/2019	3.00	85.00	255.00
10/8 BOS public hearing				
Staff Reports	09/25/2019	3.25	85.00	276.25
10/8 BOS public hearing				
Staff Reports	09/26/2019	4.00	85.00	340.00
10/8 BOS staff report				
Staff Reports	09/30/2019	6.00	85.00	510.00
10/8 BOS staff report and attachments				
Preparation	09/03/2019	4.50	85.00	382.50
meeting prep; schedule; transportation; COAs				
Preparation	09/04/2019	4.00	85.00	340.00
PC requests; ESA; COA				
Preparation	09/05/2019	3.50	85.00	297.50
university comparison; ESA memo				
Preparation	09/06/2019	2.50	85.00	212.50
website updates; university comparison memo; ESA				
Preparation	09/09/2019	6.75	85.00	573.75
emails; meeting prep; COAs				
Preparation	09/10/2019	4.25	85.00	361.25
9/24 BOS study session; COAs				
Preparation	09/11/2019	2.50	85.00	212.50
COA; 10/8 BOS hearing				
Preparation	09/12/2019	1.75	85.00	148.75
COA				
Preparation	09/13/2019	5.50	85.00	467.50
meeting prep; 9/24 BOS ppt				
Preparation	09/16/2019	7.00	85.00	595.00
9/24 BOS study session; COAs; 9/24 ppt				
Preparation	09/17/2019	6.25	85.00	531.25
9/24 BOS study session; meeting prep; COA; transportation				



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001384  
Date 09/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 09/30/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Assistant Planner

**Mary Ann J. Niktas**

Preparation	09/18/2019	8.00	85.00	680.00
9/24 BOS study session; COAs; transportation				
Preparation	09/19/2019	8.00	85.00	680.00
9/24 BOS study session; 9/24 ppt; COAs				
Preparation	09/20/2019	6.00	85.00	510.00
9/24 BOS study session; 9/24 ppt; transportation				
Preparation	09/20/2019	0.50	85.00	42.50
9/24 BOS study session; 9/24 ppt; transportation				
Preparation	09/23/2019	4.25	85.00	361.25
COA; 9/24 BOS ppt; 10/8 BOS ppt				
Preparation	09/24/2019	4.50	85.00	382.50
9/24 BOS study session; ppt				
Preparation	09/25/2019	3.25	85.00	276.25
10/8 BOS public hearing; COA; ESA				
Preparation	09/26/2019	1.50	85.00	127.50
10/8 BOS prep				
Preparation	09/27/2019	1.50	85.00	127.50
10/8 BOS public hearing				
Preparation	09/30/2019	2.00	85.00	170.00
10/8 BOS ppt				
Correspondence	09/03/2019	0.25	85.00	21.25
gup team				
Correspondence	09/04/2019	0.25	85.00	21.25
gup team				
Correspondence	09/05/2019	2.50	85.00	212.50
county staff				
Correspondence	09/06/2019	1.00	85.00	85.00
gup team; county staff				

Subtotal **155.75** **13,238.75**

**Sarah Filipe**

Staff Reports	09/10/2019	6.50	85.00	552.50
Review staff report for BOS meeting and draft executive summary				

Subtotal **6.50** **552.50**

Principal/Project Manager

**Geoff Bradley**

Meetings	09/03/2019	1.75	250.00	437.50
----------	------------	------	--------	--------



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001384  
Date 09/30/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 09/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

Labor WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Meetings 09/06/2019 2.00 250.00 500.00

Meetings 09/10/2019 1.00 250.00 250.00

*con call w. AECOM*

Meetings 09/19/2019 1.50 250.00 375.00

*coord mtg w. 2000 GUP team*

Meetings 09/20/2019 2.00 250.00 500.00

*weekly check in meeting*

Meetings 09/23/2019 1.00 250.00 250.00

*this week; coord calls & board study session, COA mtg*

Meetings 09/24/2019 4.00 250.00 1,000.00

Meetings 09/25/2019 1.50 250.00 375.00

Meetings 09/27/2019 6.00 250.00 1,500.00

Meetings 09/30/2019 2.00 250.00 500.00

*this week: county & internal coord mtgs*

Preparation 09/03/2019 3.00 250.00 750.00

Preparation 09/04/2019 4.00 250.00 1,000.00

Preparation 09/05/2019 3.00 250.00 750.00

Preparation 09/06/2019 4.25 250.00 1,062.50

Preparation 09/09/2019 3.00 250.00 750.00

*this week: updated COA, review draft reports, PPT*

Preparation 09/10/2019 3.50 250.00 875.00

Preparation 09/11/2019 4.25 250.00 1,062.50

Preparation 09/12/2019 3.25 250.00 812.50

Preparation 09/13/2019 4.00 250.00 1,000.00

Preparation 09/14/2019 3.00 250.00 750.00

Preparation 09/16/2019 2.00 250.00 500.00

*this week; COA, SR, PPT, tech memos*

Preparation 09/17/2019 1.00 250.00 250.00

Preparation 09/18/2019 1.75 250.00 437.50

Preparation 09/19/2019 4.00 250.00 1,000.00

Preparation 09/20/2019 5.00 250.00 1,250.00

Preparation Sat-09/21/2019 6.00 250.00 1,500.00

Preparation 09/23/2019 6.00 250.00 1,500.00

*this week: prep for board SS & 10.8 mtg*

Preparation 09/24/2019 4.00 250.00 1,000.00

Preparation 09/25/2019 3.25 250.00 812.50





County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001384

Date 09/30/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 09/30/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Preparation	09/26/2019	4.00	250.00	1,000.00
Preparation	09/27/2019	3.00	250.00	750.00
Preparation	09/28/2019	3.00	250.00	750.00
Preparation	09/30/2019	3.00	250.00	750.00

*COAs, attachments for 10.8 BOS mtg*

Coordination	09/02/2019	1.00	250.00	250.00
Coordination	09/03/2019	0.75	250.00	187.50
Coordination	09/04/2019	0.25	250.00	62.50
Coordination	09/05/2019	1.00	250.00	250.00
Coordination	09/06/2019	0.50	250.00	125.00
Coordination	09/09/2019	1.00	250.00	250.00

*this week; coord with consultants & staff*

Coordination	09/10/2019	0.75	250.00	187.50
Coordination	09/11/2019	1.50	250.00	375.00
Coordination	09/12/2019	1.00	250.00	250.00
Coordination	09/13/2019	0.75	250.00	187.50
Coordination	09/16/2019	1.00	250.00	250.00
Coordination	09/17/2019	1.50	250.00	375.00
Coordination	09/18/2019	0.75	250.00	187.50
Coordination	09/19/2019	2.25	250.00	562.50
Coordination	09/20/2019	1.75	250.00	437.50
Coordination	09/21/2019	0.50	250.00	125.00
Coordination	09/23/2019	1.00	250.00	250.00
Coordination	09/24/2019	0.75	250.00	187.50
Coordination	09/25/2019	0.50	250.00	125.00
Coordination	09/26/2019	1.00	250.00	250.00
Coordination	09/27/2019	0.75	250.00	187.50
Coordination	09/28/2019	0.25	250.00	62.50
Coordination	09/30/2019	2.25	250.00	562.50

Subtotal **126.75** **31,687.50**

Principal Planner

Carol Hamilton

Meetings	09/10/2019	2.50	160.00	400.00
----------	------------	------	--------	--------

*M-Group Mtg re COA*

Meetings	09/11/2019	2.50	160.00	400.00
----------	------------	------	--------	--------

*M-Group Mtg re COA*



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001364  
Date 09/30/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 09/30/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

##### Principal Planner

Carolyn Hamilton

Staff Reports	09/12/2019	4.00	160.00	640.00
10.08.19 staff rpt prep				
Staff Reports	09/13/2019	4.00	160.00	640.00
10.08.19 staff report prep				
Staff Reports	09/16/2019	4.00	160.00	640.00
BOS Staff Report				
Staff Reports	09/17/2019	3.50	160.00	560.00
BOS Staff Report				
Staff Reports	09/18/2019	3.00	160.00	480.00
Coord. re COA and Traffic				
Staff Reports	09/19/2019	3.50	160.00	560.00
BOS staff report				
Coordination	09/03/2019	1.00	160.00	160.00
review of public notices				
Coordination	09/04/2019	1.25	160.00	200.00
Review of study session staff rpt				
Coordination	09/06/2019	2.00	160.00	320.00
review of traffic memo				
Coordination	09/10/2019	0.50	160.00	80.00
Coord. re COA				
Coordination	09/11/2019	1.50	160.00	240.00
coord. re COA and BOA staff reports				
Coordination	09/12/2019	1.00	160.00	160.00
Coord. re BOS study session staff rpt				
Coordination	09/18/2019	1.00	160.00	160.00
Subtotal		35.25		5,640.00

##### Associate Urban Designer

Kristina Paulauskaite

Preparation	09/06/2019	1.75	125.00	218.75
Website updates				
Preparation	09/12/2019	1.00	125.00	125.00
Website changes				
Preparation	09/13/2019	2.00	125.00	250.00
Land Use Designation Map + website changes				

Subtotal	4.75	593.75
Labor total	329.00	51,712.50



County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001384

Date 09/30/2019

---

**Invoice Supporting Detail**

**County of Santa Clara - Stanford GUP**

---

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001438  
Date 10/31/2019

Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

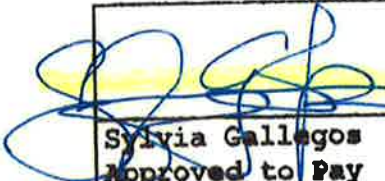
For professional services through 10/31/2019

**Professional Services**

	Hours	Rate	Billed Amount
Assistant Planner	5.50	85.00	467.50 ✓
Associate Planner	176.00	125.00	22,000.00 ✓
Principal/Project Manager	140.25	250.00	35,062.50 ✓
Principal Planner	22.75	160.00	3,640.00
Associate Urban Designer	6.25	125.00	781.25
Reimbursables			

	Multiplier	Rate	Billed Amount
Sub-Consultants			57,700.00
Phase subtotal			119,651.25

Invoice total **\$ 119,651.25**

  
Sylvia Gallegos Date  
Approved to Pay  
11-13-2019



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001438  
Date 10/31/2019

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	1,276,952.00	923,892.40	353,059.60	804,241.15	119,651.25
<b>Total</b>	<b>1,276,952.00</b>	<b>923,892.40</b>	<b>353,059.60</b>	<b>804,241.15</b>	<b>119,651.25</b>

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1001384	09/30/2019	51,712.50		51,712.50			
1001438	10/31/2019	119,651.25	119,651.25				
<b>Total</b>		<b>171,363.75</b>	<b>119,651.25</b>	<b>51,712.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001438  
Date 10/31/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 10/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Assistant Planner

Daniella Gonzalez-Arellano

Research	10/22/2019	3.50	85.00	297.50
----------	------------	------	-------	--------

*Met with Mary Ann to discuss a bit about the project. Sorted Through Emails on the BOS  
Comments and placing them in group based on in favor for Stanford or in favor of Santa Clara  
County*

Research	10/23/2019	2.00	85.00	170.00
----------	------------	------	-------	--------

*Sorted Through more of the BOS Santa Clara County and Stanford GUP*

Subtotal		<b>5.50</b>		<b>467.50</b>
----------	--	-------------	--	---------------

Associate Planner

Asher J. Kohn

Research	10/25/2019	1.50	125.00	187.50
----------	------------	------	--------	--------

Research	10/30/2019	1.50	125.00	187.50
----------	------------	------	--------	--------

Subtotal		<b>3.00</b>		<b>375.00</b>
----------	--	-------------	--	---------------

Mary Ann J. Niktas

Meetings	10/02/2019	3.00	125.00	375.00
----------	------------	------	--------	--------

*project team*

Meetings	10/04/2019	4.50	125.00	562.50
----------	------------	------	--------	--------

*project team*

Meetings	10/17/2019	2.00	125.00	250.00
----------	------------	------	--------	--------

*project team*

Meetings	10/23/2019	1.50	125.00	187.50
----------	------------	------	--------	--------

*project team*

Meetings	10/30/2019	2.50	125.00	312.50
----------	------------	------	--------	--------

*project team*

Public Hearing	10/08/2019	3.50	125.00	437.50
----------------	------------	------	--------	--------

*10/8 BOS public hearing*

Public Hearing	10/22/2019	4.00	125.00	500.00
----------------	------------	------	--------	--------

*10/22 BOS public hearing*

Research	10/09/2019	2.50	125.00	312.50
----------	------------	------	--------	--------

*post BOS hearing*

Research	10/17/2019	2.00	125.00	250.00
----------	------------	------	--------	--------

*SCP; GUP*

Preparation	10/01/2019	8.00	125.00	1,000.00
-------------	------------	------	--------	----------

*COA; transportation memo re COAs and MM; ESA response to comments; 10/8 BOS prep; 10/8  
BOS ppt*

Preparation	10/02/2019	5.00	125.00	625.00
-------------	------------	------	--------	--------

*10/8 BOS public hearing prep; COA/MMRP; GUP Findings*

Preparation	10/03/2019	8.00	125.00	1,000.00
-------------	------------	------	--------	----------



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001438  
Date 10/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 10/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Associate Planner

Mary Ann J. Niktas

10/8 BOS prep; ppt; COA; MMRP				
Preparation	10/04/2019	3.50	125.00	437.50
10/8 BOS prep				
Preparation	10/07/2019	8.00	125.00	1,000.00
10/8 BOS ppt; COA; 10/8 BOS mtg prep				
Preparation	10/08/2019	4.50	125.00	562.50
10/8 BOS prep; ppt				
Preparation	10/09/2019	5.50	125.00	687.50
post 10/8 BOS; Findings; BOS hearing notes review; organization				
Preparation	10/10/2019	8.00	125.00	1,000.00
public comment; emails; COA; ppt				
Preparation	10/15/2019	8.00	125.00	1,000.00
COA; schools; university comparison, emails; findings; traffic summary				
Preparation	10/16/2019	8.00	125.00	1,000.00
emails; organize files; AECOM memos; schools				
Preparation	10/17/2019	4.00	125.00	500.00
SCP; meeting prep				
Preparation	10/18/2019	8.00	125.00	1,000.00
SCP; school funding; 1989 GUP				
Preparation	10/21/2019	8.00	125.00	1,000.00
1989 GUP; public comment; S.U. letter; emails				
Preparation	10/22/2019	8.00	125.00	1,000.00
1989 GUP; emails; public comment; help Daniella; COA; 10/22 BOS hearing prep				
Preparation	10/22/2019	1.00	125.00	125.00
10/22 BOS hearing prep				
Preparation	10/23/2019	6.50	125.00	812.50
public comment; SCP; Stanford letter; university taxes; meeting prep				
Preparation	10/24/2019	8.00	125.00	1,000.00
SCP; emails; response to Stanford's letter; COA				
Preparation	10/25/2019	8.00	125.00	1,000.00
COA; maps; emails; responses to Stanford's letter				
Preparation	10/28/2019	8.00	125.00	1,000.00
COA; emails; maps; responses to Stanford's letter; Nov 5 BOS ppt				
Preparation	10/29/2019	8.00	125.00	1,000.00
emails; meeting prep; Stanford responses/supplemental memo for Nov. 5 BOS; COA				
Preparation	10/30/2019	5.50	125.00	687.50



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001438  
Date 10/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

Billing Cutoff: 10/31/2019

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

Associate Planner

Mary Ann J. Niktas

*emails; AECOM memo; Nov 5 BOS ppt*

Preparation	10/31/2019	8.00	125.00	1,000.00
-------------	------------	------	--------	----------

*emails; AECOM memo; Nov. 5 BOS hearing prep; public comment*

Subtotal	<b>173.00</b>		<b>21,625.00</b>
----------	---------------	--	------------------

Principal/Project Manager

Geoff Bradley

Meetings	10/02/2019	4.00	250.00	1,000.00
----------	------------	------	--------	----------

Meetings	10/04/2019	4.00	250.00	1,000.00
----------	------------	------	--------	----------

Meetings	10/08/2019	4.00	250.00	1,000.00
----------	------------	------	--------	----------

*BOS public hearing #1*

Meetings	10/14/2019	0.50	250.00	125.00
----------	------------	------	--------	--------

*this week; coord meetings*

Meetings	10/17/2019	3.00	250.00	750.00
----------	------------	------	--------	--------

Meetings	10/21/2019	1.50	250.00	375.00
----------	------------	------	--------	--------

*this week: mtg. w. SU, post-mtg, coord mtg*

Meetings	10/22/2019	1.50	250.00	375.00
----------	------------	------	--------	--------

Meetings	10/23/2019	2.50	250.00	625.00
----------	------------	------	--------	--------

Meetings	10/24/2019	0.50	250.00	125.00
----------	------------	------	--------	--------

Meetings	10/29/2019	2.00	250.00	500.00
----------	------------	------	--------	--------

*this week: county coord. mtgs.*

Meetings	10/30/2019	2.00	250.00	500.00
----------	------------	------	--------	--------

Meetings	10/31/2019	1.25	250.00	312.50
----------	------------	------	--------	--------

Public Hearing	10/22/2019	5.00	250.00	1,250.00
----------------	------------	------	--------	----------

*Public Hearing #2 in CPA*

Preparation	10/01/2019	4.00	250.00	1,000.00
-------------	------------	------	--------	----------

Preparation	10/02/2019	4.75	250.00	1,187.50
-------------	------------	------	--------	----------

Preparation	10/03/2019	3.50	250.00	875.00
-------------	------------	------	--------	--------

Preparation	10/04/2019	4.00	250.00	1,000.00
-------------	------------	------	--------	----------

Preparation	10/05/2019	0.75	250.00	187.50
-------------	------------	------	--------	--------

Preparation	10/07/2019	5.00	250.00	1,250.00
-------------	------------	------	--------	----------

*this week: prep for 10.8 BOS mtg, follow up items, website updates*

Preparation	10/08/2019	3.00	250.00	750.00
-------------	------------	------	--------	--------

Preparation	10/09/2019	2.00	250.00	500.00
-------------	------------	------	--------	--------

Preparation	10/10/2019	1.25	250.00	312.50
-------------	------------	------	--------	--------

Preparation	10/11/2019	2.25	250.00	562.50
-------------	------------	------	--------	--------

Preparation	10/14/2019	2.25	250.00	562.50
-------------	------------	------	--------	--------





County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001438  
Date 10/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 10/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Principal/Project Manager

Geoff Bradley

*this week; review draft reports, QC for COA & Findings, board memo, school report*

Preparation	10/15/2019	3.00	250.00	750.00
Preparation	10/16/2019	2.00	250.00	500.00
Preparation	10/17/2019	2.00	250.00	500.00
Preparation	10/18/2019	2.50	250.00	625.00
Preparation	10/19/2019	1.00	250.00	250.00
Preparation	10/21/2019	3.00	250.00	750.00

*this week: prep for PH, new staff report, COA*

Preparation	10/22/2019	3.00	250.00	750.00
Preparation	10/23/2019	4.50	250.00	1,125.00
Preparation	10/24/2019	4.00	250.00	1,000.00
Preparation	10/25/2019	3.50	250.00	875.00
Preparation	10/28/2019	5.00	250.00	1,250.00

*this week: memo for Nov 5 BOS + withdrawal memo*

Preparation	10/29/2019	4.00	250.00	1,000.00
Preparation	10/30/2019	5.00	250.00	1,250.00
Preparation	10/31/2019	3.75	250.00	937.50
Coordination	10/01/2019	3.00	250.00	750.00
Coordination	10/02/2019	1.25	250.00	312.50
Coordination	10/03/2019	2.50	250.00	625.00
Coordination	10/04/2019	0.75	250.00	187.50
Coordination	10/05/2019	1.00	250.00	250.00
Coordination	10/07/2019	2.25	250.00	562.50
Coordination	10/08/2019	1.00	250.00	250.00
Coordination	10/09/2019	0.25	250.00	62.50
Coordination	10/10/2019	0.50	250.00	125.00
Coordination	10/11/2019	1.00	250.00	250.00
Coordination	10/14/2019	1.00	250.00	250.00
Coordination	10/15/2019	1.00	250.00	250.00
Coordination	10/16/2019	0.75	250.00	187.50
Coordination	10/17/2019	0.50	250.00	125.00
Coordination	10/18/2019	0.75	250.00	187.50
Coordination	10/21/2019	1.00	250.00	250.00
Coordination	10/22/2019	1.00	250.00	250.00
Coordination	10/23/2019	1.25	250.00	312.50
Coordination	10/24/2019	0.75	250.00	187.50



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001438  
Date 10/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 10/31/2019**

Date	Units	Rate	Amount
10/25/2019	0.75	250.00	187.50
10/28/2019	2.00	250.00	500.00
10/29/2019	1.75	250.00	437.50
10/30/2019	2.00	250.00	500.00
10/31/2019	1.50	250.00	375.00
Subtotal	<b>140.25</b>		<b>35,062.50</b>

**Labor**

WIP Status: Billable

Principal/Project Manager

Geoff Bradley

Coordination	10/25/2019	0.75	250.00	187.50
Coordination	10/28/2019	2.00	250.00	500.00
Coordination	10/29/2019	1.75	250.00	437.50
Coordination	10/30/2019	2.00	250.00	500.00
Coordination	10/31/2019	1.50	250.00	375.00
Subtotal		<b>140.25</b>		<b>35,062.50</b>

Principal Planner

Carolyn Hamilton

Meetings	10/30/2019	1.50	160.00	240.00
Mtg with County staff				
Public Hearing	10/08/2019	4.00	160.00	640.00
BOS hearing				
Public Hearing	10/22/2019	4.00	160.00	640.00
BOS Hearing				
Coordination	10/08/2019	0.50	160.00	80.00
errata memo prep				
Coordination	10/09/2019	0.50	160.00	80.00
hearing notes prep				
Coordination	10/10/2019	2.50	160.00	400.00
proofing posted documents				
Coordination	10/11/2019	2.75	160.00	440.00
proofing web documents				
Coordination	10/26/2019	2.00	160.00	320.00
Prep of responses to Stanford comments				
Coordination	10/28/2019	3.00	160.00	480.00
Nov 5 memo prep and review of revised COA				
Coordination	10/30/2019	1.50	160.00	240.00
AECOM memo revision assistance				
Coordination	10/31/2019	0.50	160.00	80.00
review of revised AECOM memo				
Subtotal		<b>22.75</b>		<b>3,640.00</b>

Associate Urban Designer

Kristina Paulauskaite

Preparation	10/01/2019	0.50	125.00	62.50
Stanford Notice Mailchimp campaign				
Preparation	10/25/2019	5.75	125.00	718.75



County of Santa Clara  
Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001438  
Date 10/31/2019

### Invoice Supporting Detail

**County of Santa Clara - Stanford GUP**  
**Professional Services**

Phase Status: Active

**Billing Cutoff: 10/31/2019**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Associate Urban Designer

Kristina Paulauskaite

Stanford Maps

Subtotal	<b>6.25</b>	<b>781.25</b>
Labor total	<b>350.75</b>	<b>61,951.25</b>

**Expense** WIP Status: Billable

• Blattner & Associates

Sub-Consultants

10/31/2019 20,000.00

Subtotal **20,000.00**

• Kimley Horn

Sub-Consultants

10/31/2019 14,500.00

Subtotal **14,500.00**

• School Services of California

Sub-Consultants

10/31/2019 23,200.00

Subtotal **23,200.00**

Expense total **57,700.00**

**BLATTNER & ASSOCIATES****INVOICE***"PRACTICAL SOLUTIONS FOR PUBLIC SCHOOLS"*

1121 L STREET, SUITE 507

SACRAMENTO, CA 95814

Date: 11/04/2019

Invoice  
#MG1/2019**Bill To:**M-Group  
(attn: Geoffrey Bradley)  
307 Orchard City Dr,  
Suite 100  
Campbell, CA 95008

Quantity	Description	Rate	Amount
1	Consultation services, per contract	\$20,000	\$20,000
		<b>TOTAL</b>	<b>\$20,000</b>

M-GROUP  
307 ORCHARD CITY DRIVE  
SUITE 100  
ATTN: GEOFF BRADLEY, AICP  
CAMPBELL, CA 95008

Invoice No: 197290001-0919  
Invoice Date: Sep 30, 2019  
Invoice Amount: \$14,500.00  
Project No: 197290001  
Project Name: STANFORD 2018 GUP REVIEW  
Project Manager: VENTER, FREDERIK

Please send payments to:  
KIMLEY-HORN AND ASSOCIATES, INC.  
P.O. BOX 847385  
LOS ANGELES, CA 90084-7385

Client Reference:

For Services Rendered through Sep 30, 2019

Federal Tax Id: 56-0885615

## LUMP SUM

KHA Ref # 197290001.1-14679304

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
PHASE 1 - PROJECT REVIEW	29,000.00	50.00%	14,500.00	0.00	14,500.00
PHASE 2 - PROJECT MANAGEMENT AND FOUR MEETINGS	8,000.00	0.00%	0.00	0.00	0.00
<b>Subtotal</b>	<b>37,000.00</b>	<b>39.19%</b>	<b>14,500.00</b>	<b>0.00</b>	<b>14,500.00</b>
<b>Total LUMP SUM</b>					<b>14,500.00</b>

### DESCRIPTION OF SERVICES PERFORMED:

- PEER REVIEW OF FEHR & PEERS TIA
- PEER REVIEW OF AECOM MEMORANDUMS

**Total Invoice: \$14,500.00**

M-GROUP  
307 ORCHARD CITY DRIVE  
SUITE 100  
ATTN: GEOFF BRADLEY, AICP  
CAMPBELL, CA 95008

Invoice No: 197290001-0919  
Invoice Date: Sep 30, 2019  
Invoice Amount: \$14,500.00  
Project No: 197290001  
Project Name: STANFORD 2018 GUP REVIEW  
Project Manager: VENTER, FREDERIK

Please send payments to:  
KIMLEY-HORN AND ASSOCIATES, INC.  
P.O. BOX 847385  
LOS ANGELES, CA 90084-7385

Client Reference:

For Services Rendered through Sep 30, 2019

Federal Tax Id: 56-0885615

## LUMP SUM

KHA Ref # 197290001.1-14679304

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
PHASE 1 - PROJECT REVIEW	29,000.00	50.00%	14,500.00	0.00	14,500.00
PHASE 2 - PROJECT MANAGEMENT AND FOUR MEETINGS	8,000.00	0.00%	0.00	0.00	0.00
<b>Subtotal</b>	<b>37,000.00</b>	<b>39.19%</b>	<b>14,500.00</b>	<b>0.00</b>	<b>14,500.00</b>
<b>Total LUMP SUM</b>					<b>14,500.00</b>

### DESCRIPTION OF SERVICES PERFORMED:

- PEER REVIEW OF FEHR & PEERS TIA
- PEER REVIEW OF AECOM MEMORANDUMS

**Total Invoice: \$14,500.00**



**NEW REMIT ADDRESS**

SCHOOL SERVICES OF CALIFORNIA  
INC.

TIN: 94-2447992

M-GROUP  
GEOFF I. BRADLEY, PRESIDENT  
307 ORCHARD CITY DRIVE, SUITE  
CAMPBELL, CA 95008

INVOICE DATE 09/30/19  
INVOICE NUMBER 0122627-IN  
PAGE 1  
PO # PER CONTRACT  
GL ENTRANCE 0051225 S65S

RE: GUP IMPACT ON PAUSD

DESCRIPTION	CHARGES
FOR SERVICES PROVIDED THROUGH SEPTEMBER 30, 2019. THANK YOU.	
TOTAL FEES:	23200.00
AMOUNT DUE:	23200.00

**M-Group**

307 Orchard City Dr., Suite 100  
Campbell, CA 95008  
408-340-5642 x100

BC 4300015008 line 80

County of Santa Clara  
70 W. Hedding Street  
East Wing, 7th Floor  
San Jose, CA 95110

Invoice number 1001498  
Date 11/13/2019

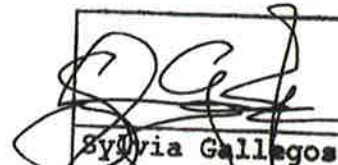
Project **COUNTY OF SANTA CLARA -  
STANFORD GUP**

For professional services through 11/10/2019

**Professional Services**

	Hours	Rate	Billed Amount
Associate Planner	14.50	125.00	1,812.50
Principal/Project Manager	20.00	250.00	5,000.00
Principal Planner	1.50	160.00	240.00
Phase subtotal			7,052.50

Invoice total **7,052.50**

  
Sylvia Gallegos Date  
Approved to Pay  
11-22-2019





County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001498

Date 11/13/2019

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Prior Billed	Current Billed
Professional Services	1,276,952.00	930,944.90	346,007.10	923,892.40	7,052.50
Total	1,276,952.00	930,944.90	346,007.10	923,892.40	7,052.50

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1001384	09/30/2019	51,712.50		51,712.50			
1001438	10/31/2019	119,651.25	119,651.25				
1001498	11/13/2019	7,052.50	7,052.50				
Total		178,416.25	126,703.75	51,712.50	0.00	0.00	0.00



County of Santa Clara  
Project COUNTY OF SANTA CLARA - STANFORD GUP

Invoice number 1001498  
Date 11/13/2019

### Invoice Supporting Detail

County of Santa Clara - Stanford GUP  
Professional Services

Phase Status: Active

Billing Cutoff: 11/10/2019

Date	Units	Rate	Amount
------	-------	------	--------

#### Labor

WIP Status: Billable

Associate Planner

Mary Ann J. Niktas

Preparation	11/04/2019	3.00	125.00	375.00
<i>emails; stanford articles</i>				
Project Management	11/05/2019	3.50	125.00	437.50
<i>agenda files - EIR, PC, BOS, etc.</i>				
Project Management	11/06/2019	6.00	125.00	750.00
<i>agenda files - EIR, PC, BOS, etc.</i>				
Project Management	11/07/2019	2.00	125.00	250.00
<i>agenda files - EIR, PC, BOS, etc.</i>				
Subtotal		14.50		1,812.50

Principal/Project Manager

Geoff Bradley

Meetings	11/01/2019	2.00	250.00	500.00
Public Hearing	11/05/2019	3.00	250.00	750.00
<i>Board meeting to confirm Agenda item deletion. on stand by for questions.</i>				
Preparation	11/01/2019	3.00	250.00	750.00
Preparation	11/02/2019	2.00	250.00	500.00
Preparation	11/04/2019	1.00	250.00	250.00
<i>this week; finalize final memo</i>				
Coordination	11/01/2019	1.50	250.00	375.00
Coordination	11/02/2019	1.25	250.00	312.50
Coordination	11/04/2019	0.50	250.00	125.00
Coordination	11/05/2019	1.00	250.00	250.00
Coordination	11/06/2019	0.25	250.00	62.50
Coordination	11/07/2019	0.25	250.00	62.50
Project Management	11/04/2019	1.00	250.00	250.00
Project Management	11/05/2019	1.25	250.00	312.50
Project Management	11/06/2019	2.00	250.00	500.00
<i>close out files.</i>				
Subtotal		20.00		5,000.00

Principal Planner

Carolyn Hamilton

Coordination	11/01/2019	1.50	160.00	240.00
<i>coordination re withdrawal memo to BOS</i>				
Subtotal		1.50		240.00
Labor total		36.00		7,052.50



**G R O U P**

County of Santa Clara

Project **COUNTY OF SANTA CLARA - STANFORD GUP**

Invoice number 1001498

Date 11/13/2019

---

**Invoice Supporting Detail**