

County of Santa Clara
Department of Planning and Development
Office of the County Surveyor
County Government Center, East Wing
70 West Hedding Street, 7th Floor
San Jose, California 95110



MEMORANDUM

DATE: July 1st, 2019

TO: All Land Surveyors & Civil Engineers practicing land surveying within the County Of Santa Clara.

FROM: August Hanks, County Surveyor

SUBJECT: Mandatory 20-day review period for Record of Survey maps and Corner Records.

Section 8766 of the Professional Land Surveyors Act requires the County Surveyor to review your record of survey map or corner record within 20 working days, unless additional time is mutually agreed upon. The County Surveyor is committed to provide this service. However, staffing levels, budget constraints, and work intake fluctuations have hindered this service in the past. Please designate your needs below, sign, date, and submit this agreement with your submittal.

___ I request that my record of survey map be reviewed by the County Surveyor within the mandated 20-working day requirement.

___ A 20-day working review time is not critical, but I would like my map or Corner Record reviewed by (Date).

___ A 20-working day review time is not now important to me. If my needs change, I will notify the County Surveyor in writing, requesting the review to be completed by the required date.

Signed: _____ Date: _____